

**OFFICE OF THE TREASURY OFFICER, DISTRICT TREASURY, BOUDH**

**Quotation Call Notice**

Order No. 265 Dt. 13/05/2026

**Office Order**

It is hereby informed that the Quotation invited vide this Office Quotation Notice No.214 dated 30.04.2026 for hiring charges could not be finalized due to non-receipt of any Quotation/ application within the stipulated period.

Therefore, the said Quotation is hereby re-scheduled and fresh applications/ Quotations are invited.

All other terms and conditions shall remain unchanged.

Memo No. 266

Date. 13/05/2026

Copy to Office Notice Board for wide publicity.

Memo No. 267

Date. 13/05/2026

Copy along with copy of the Quotation Call Notice forwarded to the DeGM, Boudh for information with a request to upload the Quotation Call Notice in the district website for wide publicity.

*Devs*  
13-05-26  
Treasury Officer  
Boudh  
13/05/26

*Devs*  
Treasury Officer  
Boudh  
13/05/26

*Devs*  
Treasury Officer  
Boudh  
13/05/26

Sealed quotations / tenders are invited from interested reputed Travel Agencies/ Tour Operators/ Individuals for providing 01 (one) No. of vehicle having sitting capacity not more than 05 (Five) (including Driver), which shall confirm to the Terms & Conditions (Annexure-A) for official use in the **District Treasury Office, Boudh** on monthly rent basis.

- (12) The service provider shall have a GST Registration to participate in the tendering.
- (13) The service provider participating in the bidding process under the jurisdiction of Municipal Corporations shall be registered on GeM platform.
- (14) The vehicle must be in the road worthy condition, shall not be more than **3 (three)** years old from the date of initial registration and must have valid Commercial Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, valid GST Registration, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
- (15) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport / passenger vehicle.
- (16) The Driver should be well behaved, gentle and obedient in nature.
- (17) A sum of **Rs.5,000/-** shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the **Treasury Officer, Boudh** and submitted along with the tender as EMD. After completion of tender process, EMD shall be refunded to unsuccessful bidders.
- (18) The monthly rate of hire charge, excluding GST be quoted separately, excluding fuel.
- (19) The vehicle must achieve a fuel efficiency of 17 Km. per litre.
- (20) The details of the make and year of manufacture of the vehicle, registration no., mileage (Km. covered per litre) and name of the Driver, Driving Licence No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation / Tender (Appendix-B).
- (21) The quotation completed in all respect should reach the undersigned on or before **Dtd. 25.05.2026** by **4.00 PM** and shall be opened on **05.06.2026** in District Treasury Office, Boudh at **11.30 AM** in presence of bidders or their authorized representatives.
- (22) The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. is as mentioned in the **Letter No-15836/F, Dated-27-05-2025, Finance Department, Govt. of Odisha** is duly available in the Portal. It can be downloaded from <https://finance.odisha.gov.in/en/notification/hired-vehicle>

The authority reserves the right to reject any or all quotations without assigning any reason thereof.

  
Treasury Officer  
Boudh

## Terms & Conditions

The following terms and conditions must be fulfilled by bidder:

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the service provider.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the service provider.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.
9. Monthly hire charges and reimbursements towards cost of fuel (as per norm) will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

  
20-04-26  
Treasury Officer  
Boudh