

OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, BOUDH
(JUDICIAL SECTION)

Letter No. 961

Dt. 30/01/2026

QUOTATION CALL NOTICE

Sealed quotations are hereby invited from the intending suppliers/firms in plain paper for supply of **one Desktop Computer and UPS Battery (1000 VA) (specification as mentioned in Annexure-"A")** so as to reach to the undersigned on or before **07.02.2026** by **2.00 PM** through Courier/ Speed Post or by Person. The quotation will be opened on the same day i.e. **on 07.02.2026** at about **5.00 P.M.** before the District Purchase Committee in presence of the suppliers or their authorized agents in the Office Chamber of Additional District Magistrate, Boudh. The materials are to be delivered at JUDICIAL SECTION, COLLECTORATE, BOUDH within two (02) days from the date of receipt of order positively. The cost of materials should include all taxes and transportation charges to reach this office. The sealed quotations be deposited in the drop box kept in the JUDICIAL SECTION, COLLECTORATE, BOUDH.

The purchaser will award the contract to the bidder, who will offer the lowest evaluated quotation price. Payment shall be made through treasury medium after delivery and installation of the goods/ items, after submission of the Bills and vouchers.

Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the Bidder's offer.

The undersigned reserves the right to cancel/ reject any or all tender paper without assigning any reason thereof.


Additional District Magistrate,
Boudh

Memo No. 962 / Date. 30/01/2026

Copy to Office Notice Board of Collectorate, Boudh & Sub-Collector, Office, Boudh / DIO, NIC, Boudh for information and wide publicity.


Additional District Magistrate,
Boudh

Terms and Conditions

- i. The interested Firms/ Suppliers should submit the quotation in sealed envelopes to the Judicial Section, Collectorate, Boudh on or before dated.07.02.2026 (2.00 P.M.)
- ii. The quotation received incomplete and after scheduled date and time shall be rejected.
- iii. The rate should be inclusive of all taxes and installation charges, if any.
- iv. The items should be supplied within Two (02) days from the date of issue of purchase order.
- v. The items supplied must carry warranty as per declaration manufacturer as well as your firm.
- VI. The suppliers/Firms will be selected on the basis of technical evaluation followed by financial evaluation. The lowest bidder will be awarded during financial evaluation.
- VII. The undersigned reserves all the rights to correct/ modify this process at any time.
- VIII. All participating Firms/ Suppliers must have the following valid documents.
 1. Firm/ Supplier Registration Certificate
 2. GST Registration Certificate
 3. Valid PAN Number

Annexure- A

DESKTOP COMPUTER AND UPS (1000 VA)		
Specification	Title	Allowed Values
Processor	Processor make	Intel
	Processor Generation	13 th Gen
	Processor Description	Intel core i3
Operating System	Operating System (Factory preloaded)	Windows 11 Professional
Memory	RAM Size (GB)	8 GB
	Total SSD capacity (GB)	512 GB or higher
	Monitor size (inches)	21.5 inches or higher
	Warranty (year)	03 Years or higher
	Wifi, Bluetooth available	Yes
	Office	MS Office 2021
UPS Battery (1000 VA)		1000 VA
	Warranty (year)	02 Years or higher


Additional District Magistrate,
Boudh