

**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, BOUDH**  
(EMERGENCY SECTION)

No. 12279 //

(III-10/2025)

Dt. 25.11.2025 //

**QUOTATION CALL NOTICE**

Sealed quotations are hereby invited from the intending suppliers/firms in plain paper for supply of **Computer Chair, Computer Table, Desktop Computer, UPS and Duplex Printer (Specification as mention in Annexure-"A" )** so as to reach to the undersigned on or before **02.12.2025 by 11.00 AM** through courier/speed post or by person. The quotation will be open on the same day i.e on **02.12.2025** at about **04.00 PM** before the District purchase committee in presence of the suppliers/firms or their authorized agents in the office chamber of Additional District Magistrate, Collectorate, Boudh. The materials are to be delivered at District Emergency Operation Center, Collectorate, Boudh. The detailed advertisement is available in the website- [www.boudh.odisha.gov.in](http://www.boudh.odisha.gov.in)

The buyer will award the contract to the bidder, who will offer the lowest evaluated quotation price. Payment shall be made through Treasury after delivering/installation of goods/items and after submission of the bills and vouchers.

Any effort by a bidder to influence the buyer in its decision on bids evaluation or placement of purchase order may result in rejection of the bidders offer.

**Addl. District Magistrate,  
Boudh**

**Memo No. 12280 Date 25.11.2025**

Copy to office Notice Board of Collectorate, Boudh & Sub-Collector Office, Boudh/ NIC, Boudh for information and wide publicity.

**Addl. District Magistrate,  
Boudh**

## Terms and Conditions

- I. The interested Firms/Suppliers should submit the quotation in sealed envelopes to the Dist. Emergency Operation Center, Boudh on or before 11.00 A.M Dated:-02.12.2025. The received quotation shall be opened on the same day at 04.00 P.M.
- II. The quotation received incomplete and after the scheduled date and time shall be rejected.
- III. The rate should be inclusive of all taxes and installation charges, if any.
- IV. The items should be supplied within Seven (07) days from the date of issue of purchase order.
- V. The items supplied must carry warranty as per declaration manufacturer as well as your firm.
- VI. The Suppliers/Firms will be selected on the basis technical evaluation followed by financial evaluation. The lowest bidder will be awarded during financial evaluation.
- VII. The undersigned reserves the right to correct/modify this process at any time.
- VIII. All participating Firms/Suppliers must have the following valid documents.
  1. Firm/Supplier Registration Certificate
  2. GST Registration Certificate.
  3. Valid PAN number.

### Annexure-"A"

| <b>(1).COMPUTER TABLE</b>   |                                      |                               |
|---|--------------------------------------|-------------------------------|
| 1. Good quality Ply material<br>2. Size: 2.5' x 1.5' x 2.5' (L x B x H)   | Quantity: 3 nos.                     |                               |
| <b>(2).COMPUTER CHAIR</b>   |                                      |                               |
| 1. Revolving Chair With Arm Centre pivot mechanism and Push back<br>2. Seat type : Fixed with curved<br>3. Backrest (H x W): 550 mm x480mm<br>4. Seat HxWxD: 525 mm x480 mmx480 mm<br>5. Seat material : Pressed and moulded with PU foam | Quantity: 3 nos.                     |                               |
| <b>(3).Desktop Computer and UPS (3 nos.)</b>  |                                      |                               |
| Specification   | Title                                | Allowed values                |
| <b>Processor</b>  | Processor make                       | Intel                         |
|   | Processor generation                 | 10 or higher                  |
|   | Processor description                | Intel core i5 or higher       |
| <b>Operating system</b>   | Operating system (Factory preloaded) | Windows 11 Professional/ Home |

|                      |   |   |
|----------------------|---|---|
| <b>Memory</b>        | RAM size (GB)   | 8 /16 GB                                    |
|                      | Total SDD capacity (GB)                               | 512 gm or higher                            |
|                      | LED backlit monitor size (inches)                     | 21.5/24                                     |
|                      | Availability of speakers integrated with monitor      | Yes   |
| <b>Warranty</b>      | Onsite OEM warranty (year)                            | 3 or higher                                 |
| <b>GENERIC / UPS</b> | Rating in KVA / min VAH capacity of battery (KVA/VAH) | 06/84                                       |
|                      | Technology  | MOSFET-PWM                                  |
|                      | Type of battery                                       | SMF-VRLA confirming to JISC-8702 pt 1,2,3   |
|                      | Rated output (Volt)                                   | Single phase Quasi-Sin-Wave 230 V AC, 50 Hz |
|                      | Degree of protection                                  | IP 20                                       |
|                      | Inverter efficiency (%)                               | >/=70%                                      |
|                      | Warranty for the battery from the date of delivery    | 2 years                                     |
|                      | Warranty for line interactive UPS                     | 2 years                                     |

**(4). Duplex Printer (2 nos.)**

|                       |   |
|-----------------------|---|
| <b>Duplex printer</b> | <ol style="list-style-type: none"> <li>1. Printer type: Multi Function(D)</li> <li>2. Connectivity: USB</li> <li>3. Function: Print (Both Side), scan, copy</li> <li>4. Output: monochrome</li> <li>5. Print speed: 34ppm or above</li> <li>6. Copy resolution: 1200 x 600 dpi or above</li> <li>7. Paper size: A4,A5, A6, Executive, legal, folio</li> <li>8. Warranty: 1 year or above</li> </ol> |
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**Addl. District Magistrate,  
Boudh**

**Memo No. 12281 Date 25.11.2025**

Copy to the Notice Board of Collectorate, Boudh for wide publication.

Copy to DeGM, Boudh for information and necessary action. He is requested to up load the said quotation in the District website [www.boudh.odisha.gov.in](http://www.boudh.odisha.gov.in)

**Addl. District Magistrate,  
Boudh**