

OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, HARABHANGA

No. 895 / Dtd. 01.09.2025 /

(Quotation /Tender Call Notice)

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour operators or Individuals for providing (01) no. of Non-AC /AC Diesel driven vehicle such as having sitting capacity not more than 7 including driver ,which shall confirm to the Terms and conditions (Annexure-A) for official use in Office of CDPO, Harabhanga on monthly rent basis.

Sl No.	Type of Vehicle	Minimum Avarage Mileage (in KM/Lit)	Maximum hiring charges of per month excluding taxes (in Rs)
1	BOLERO/ERTIGA/SUMO etc	10 KMs/liter	Rs. 37,000/-

- 1) The service provider shall have a valid GST registration to participate in the tendering.
- 2) The vehicle must be in road worthy condition, Shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc which are mandatory for plying of vehicle.
- 3) The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
- 4) The driver should be well behaved, gentle and obedient in nature.
- 5) A sum of **Rs.5000/-** shall be deposited by the intending bidders in shape of **Bank Draft** in favour of the **CDPO,Harabhanga(Charichhak)**and submitted along with the tender as security deposit. After completion of tender process, the draft/amount will be refunded to unsuccessful bidders.
- 6) The monthly rate of hire charges be quoted separately in the general bid information (excluding fuel and lubricants)
- 7) The vehicle must achieve a fuel efficiency of minimum **10KMs.per liter** with maximum hiring charges of Rs. 37000/- per month excluding taxes .
- 8) The details of the make and year of manufacture of the vehicle registration no. mileage (KMs covered per liter) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation/Tender (Annexure- B)

- 9) The application form of quotation/Tender containing general bid information and term and condition for hiring of vehicle etc. will be available at the District Website www.boudh.odisha.gov.in . The application form can be downloaded from District website which and to be submitted at CDPO Office Harabhanga from 02.09.2025 to 16.09.2025.
- 10) The Tender/quotation completed in all respect should reach the undersigned on or before **17.09.2025 by 5.00 P.M** by registered post/Speed Post and drop box placed in CDPO,Harabhanga office and same shall be opened on 18.09.2025 at 11.00 AM. in presence of the bidders or their authorized representatives.
- 11) Further corrigendum or other communication regarding this tender will be available only on the District Website www.boudh.odisha.gov.in and will not be published in print media.
- 12) The tender received beyond the scheduled date and time shall not be taken into consideration. The authority reserves the right to reject/cancel any or all tenders without assigning any reason there of and shall bear no liability what so ever consequent upon such decision.

Datra
01.09.25
Child Dev. Project Officer
Harabhanga

Memo No. 896 /Dtd.01.09.2025

Copy to DeGM, Collectorate Boudh for information and necessary action with requested to host the Quotation Call Notice in the District Website for wide Publication.

Datra
01.09.25
Child Dev. Project Officer
Harabhanga

Memo No. 897 /Dtd.01.09.2025

Copy submitted to DSWO,Boudh/All BDOs /AllTahsildars/ E.O NAC,Boudh/ All CDPOs to display in their notice board for public information.

Datra
01.09.25
Child Dev. Project Officer
Harabhanga

Memo No. 898 /Dtd.01.02.2025

Copy to all office Notice Board.

Datra
01.09.25
Child Dev. Project Officer
Harabhanga

TERMS & CONDITIONS FOR HIRING OF VEHICLES

1. The hired vehicles during period of contract, shall have all necessary valid M.V. documents such as:- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, pollution Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L of the driver available all the times.
2. The Office of the CDPO,Harabhanga hiring the vehicle will not be responsible for any damage/loss caused to hired vehicles or losses of life/Injure made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The owner shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to paid separately basing on actual consumption as per existing Government norms. all the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil or Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
5. In case of break down for reason whatsoever the replacement of a vehicle of the same or better modal shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. Monthly hire charges and reimbursement towards cost of Dise l(as per actual) and lubricants(as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible after submission of bill by the service providers and no advance payment will be made.
10. The vehicles shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the above terms and conditions of contract, office shall forfeit the entire amount of security deposit and the contract will be cancelled.


01.09.23
Signature of

Quotation/Tender calling Authority

GENERAL INFORMATION FOR HIRING VEHICLES

(copies of relevant documents must be attached)

1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	Gem Registration Number	
5	Bank account No and IFSC Code	
6	Registration Number. of Vehicle	
7	Year of manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name/Address of the Driver	
16	D.L.No & Validity of the D.L. of the Driver	
17	Contact number of the Service provider	
18	Contact number of Driver	
19	Proposed hire Charges of the vehicle per month excluding fuel cost	
20	Rate of fuel consumption/Mileage per liter	

"Certified that the information submitted above is true to the best of my knowledge and belief".

Seal & Signature of
Quotation/Tender