

OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER, BOUDH

Order No. 1883 //Agril//Date: 13.08.2025

QUOTATION CALL NOTICE

Sealed quotations are invited by the Chief District Agriculture Officer, Boudh from intending bidders/ reputed firms/ empanelled firms for production of **documentary films (Videography and Still photography)** of different activities under the programmes of the **STATE PLAN & Central Scheme for the year 2025-26**. The quotation documents must be submitted by mail, post or submitted in this office during the working hour latest by date **21.08.2025 up to 5 PM**. The limit price fixed per minute is Rs. 3000/-including GST.

The quotation will be opened by the quotation committee on **22.08.2025 at 12:00 PM**. The lowest quotation will be assigned the documentation work.

List of Documents to be attached

1. Self-certificate stating that the agency has not been blacklisted in the past.
2. The agency must furnish a copy of his/her GSTIN registration certificate and clearance upto March 2025.
3. The agency must have conducted documentation and preparation of video CDs previously under Department of Agriculture & Farmers' Empowerment, Govt. of Odisha during last 3 (three) consecutive financial years. (Copy to be attached)
4. The authority reserves the right to accept or reject any or all quotations without assigning any reasons thereof. Besides, the applications received in incomplete forms after due date will also be taken as reject.
5. The payment to the agency on the assignment will be made by assigning authority / office for the deliverables submitted by the agency. The payment will be made as per the prevailing rates of information and Public Relation Department, Govt. of Odisha after successful completion of assignment.
6. The contract for providing the service is likely to commence from a date to be specified and continue for a period of one year. The period may be further extended depending on satisfactory performance of Agency.
7. The agreement shall commence from the date of signing and shall continue initially for a period of one year unless it is curtailed or terminated by the authority owing to deficiency of service, substandard quality, and breach of contract etc. or change in requirement.

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13/8/25
Chief District Agriculture Officer
Boudh

Memo No. 1884 //Agril//Date: 13.08.2025

Copy forwarded to the DI & PRO, Boudh for information and necessary action with a request to circulate the above Quotation Call Notice to all District level officers for displaying the same in their office Notice Board for wide publicity.

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13/8/25
Chief District Agriculture Officer
Boudh

Memo No. 1885 //Agril//Date: 13.08.2025

Copy forwarded to the DeGM, Collectorate, Boudh for information with a request to host the quotation document in district portal for wide publicity.

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13/8/25
Chief District Agriculture Officer
Boudh