

OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR BOUDH

(ST & SC Dev. Section)

No. 1287 /

Dt. 29/05/25

EXPRESSION OF INTEREST NOTICE

Expression of interest application is invited from eligible EPM rate contract holder (only from District of Balangir, Bargarh, Sambalpur & Kandhamal) registered under EPM, Odisha to supply Cots and Dual Desks to different SSD Schools/Hostels under Boudh District.

And also the Expression of interest application is invited from eligible EPM rate contract holder registered under EPM, Odisha to supply Mattress to different SSD Schools/Hostels under Boudh District.

The expression of interest application along with the following required documents should be submitted by the EPM rate contract holder and will reach to the Office of the District Welfare Officer, Boudh on dated 09/06/25 at 1.00 PM. through Registered Post or by hand in a sealed cover. The evaluation date is fixed on 12/06/25 at 10 AM, and the supplier is requested to attend self or by his/her authorized representative. All the documents are required to seal & sign.

Documents required

1. Certificate of Registration from DEPM, Odisha.
2. GST Registration Certificate & GST return filled copies (4th Quarter or for the month of March, 2025)
3. Validity period of certificate of rate contract in respect of store items (Cots, Dual Desks & Mattress) from DEPM, Odisha.
4. Self declared undertaking regarding Non-Blacklisting/Defaulter within the Odisha in his/her own firm notepad with seal & sign.
5. Annual Production Certificate. (The Annual turnover must be above 500 kg for the year 2024-25).

The detail term and condition for supply of stored items Cots, Dual Desks & Mattress is enclosed at Annexure "A".

Additional District Magistrate,
Boudh

Memo No. 1288 / Dt. 29/05/25

Copy to the Notice Board of Collectorate, Boudh/Project Director DRDA Boudh/Sub-Collector, Boudh/All B.D.Os of Boudh/ G.M., DIC, Boudh for information and requested to display the expression Notice in their Notice Board for the information of general public.

Additional District Magistrate,
Boudh

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Copy forwarded to the District Informatics Officer NIC, Boudh Unit for information and necessary action. He is requested to webhost the Expression Notice in the Boudh district website for wide publicity.

Copy to DEPM, Boudh for necessary action.

Additional District Magistrate,
Boudh

THE SUPPLY ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS.

1. That, the **Single Bed Cot/Dual Desks/Mattress** will be supplied as per the scheduled above to the school point.
2. That, the **Single Bed Cot/Dual Desks/Mattress** to be supplied shall be strictly confirm to the approved specification / Drawing and Design of E.P. & M and have the 100% pre delivery Inspection (PDI) test Certification of the Directorate, E.P. & M , Bhubaneswar and the sample of each items will be verified by the Committee members before placement of orders.
3. That, the delivery of the indent shall be made at school points at their own cost of the transportation charge of the suppliers.
4. That, the supplier will have to submit the valid E.P. & M registration Certificate , PDI test report and up to date GST Tax invoice at the time of supply for execution of payment.
5. That, the supplier will have to submit an undertaking declaring that after execution of the purchase order, the unit shall not exceed its Annual Production Capacity.
6. That, **Single Bed Cot /Dual Desks/Mattress** delivered shall be inspected and certified to be satisfactory in all respect by Sub-Committee.
7. That, the final payment will be made after receiving original Invoice along with challan copy (duly stock entry by concerned Headmaster) and pre delivery inspection reports.
8. The pre-delivery inspection charges of contract value will be deposited by the firms with the E.P. & M and after certification by E.P. & M the cost will be reimbursed at the time of payment.
9. In case specific complaint post delivery inspection done by the E.P. & M and **Single Bed/ Dual Desks/Mattress Cot** will be replaced at your own cost.
10. Before delivery of the **Single Bed Cot/ Dual Desks/Mattress** you should conduct the Pre-Delivery inspection of **Single Bed Cot /Dual Desks/Mattress** by the Directorate of EP&M, Odisha, Bhubaneswar on payment of inspection fees, service tax etc by the suppliers and the fees so paid shall be reimbursed to the suppliers at the time of submission of the claim bills.
11. Payment for delivery shall be made on a phase-wise basis upon completion of each item delivery.
12. The supplier shall submit details of their annual production capacity as part of the required documentation.

Additional District Magistrate
Boudh