

OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, BOUDH.

(Social Welfare Section)

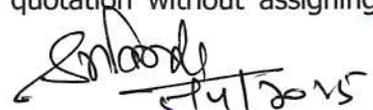
No. 939 / Dated, 09.04.2025

**Tender /Quotation call Notice for engagement of hire vehicle**

Sealed quotations are invited from interested reputed Travels Agencies/Tour operators or private individuals for providing Two number of Petrol driven Non-AC/AC vehicle (like Tiago/Dzioer/ Bolt/ Celerio/Aura) having sitting capacity not more than five including driver, which shall confirm to the Terms and Conditions (Annexure-II) for official use One vehicle for One Stop Centre, Boudh under **control of Protection Officer-cum-Programme Officer, Boudh & another vehicle used by P.O, Boudh /District Social Welfare Officer, Boudh** on monthly rental basis.

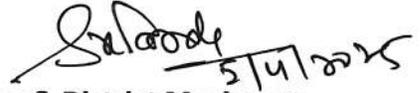
1. The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Taxi Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc which are mandatory for hiring of vehicle.
2. The Driver of the vehicle must have a valid driving license for light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5,000/- (Rupees Five thousand) only shall be deposited by the intending quotationer in shape of Account payee Bank Draft in favour of the District Social Welfare Officer, Boudh and submitted along with the quotation **as security deposit**. After completion of quotation call process, the amount will be refunded to unsuccessful quotationers.
5. The monthly rate of hire charges be quoted separately in the general bid information (excluding fuel). The maximum hiring charges per month is Rs.24,000/- (Twenty-four Thousand) only including all Taxes as fixed by Govt.
6. The success bidder shall agree to get hire charges as per Govt. allotment for the proceeding month, then the vehicle dis-engaged from service after received of sufficient allotment the bidder will be invited to re-engaged his vehicle.
7. The vehicle must achieve a fuel efficiency of **17 kms per liter**.
8. The details of the make and year of manufacture of the vehicle registration no. mileage (KMS covered per liter) and name of the driver with Driving License No. and copy of period of validity should be specifically provided in the general bid information to be furnished with the quotation (Annexure- III)
9. The quotation completed in all respect should reach the undersigned on or before 24.04.2025 by 1.00 P.M through registered post/ in drop box placed in DSWO Section and shall be opened on the <sup>Next</sup> ~~same~~ day at 11.00 A.M in presence of the quotationers or their authorized representatives.
10. The application form and quotation containing general bid information and term and condition for hiring of vehicle etc will be available with DSWO, Boudh on **payment of Rs. 200/-** in shape of DD in favour of District Social Welfare Officer, Boudh from 07:30 A.M. to 1.00 P.M. on each working days which is nonrefundable or can be downloaded from [boudh.odisha.Gov.in](http://boudh.odisha.Gov.in) Website.

The undersigned reserve the right to reject the quotation without assigning any reason thereof.

  
24/4/2025

Memo No. 940 / Dated, 09.04.2025

Copy to the DeGM, Boudh with a request to wave host this Tender/Quotation Call Notice in the District website for wide publicity.

  
5/4/2025  
Collector & District Magistrate,  
Boudh.

Memo No. 941 / Dated, 09.04.2025

Copy to forwarded to the Additional District Magistrate, Boudh/ CDO-cum-EO, Zilla Parishad, Boudh / Sub-Collector, Boudh / Tahsildar, Boudh / B.D.O, Boudh/ CDPO, Boudh/ Civil Supplies Officer, Boudh/ DSSO, Boudh / DWO, Boudh/ RTO, Boudh for favour of information with a request to display in their respective Office Notice Board (s) for wide Publicity.

  
5/4/2025  
Collector & District Magistrate,  
Boudh.

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles during period of contract shall have all necessary valid M.V. documents such as:- Valid Registration Certificate, Insurance Certificate, Fitness Certificate ,pollution Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or losses of life/Injure made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final, but does not include cost of Petrol, which will be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil or Engine, Gear Box & differential Coolant, Tyers& Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reason whatsoever the replacement of a vehicle of the same or better modal shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. The vehicle shall not be more than 3 years old from the date of registration and also in good condition during the period of contract.
9. If the services are found to be unsatisfactory, the Clint shall give one month notice and terminate the agreement.
10. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
11. If the bidder violates any of the terms of contract, the Authority shall forfeit the entire amount of security deposit.
12. Monthly hire charges and and reimbursements towards cost of Petrol ( as per actual) and lubricants(as per Govt. norms) of selected bidder will be paid in every succeeding month as per as possible within 15 days of ghe submission of bills by the service provider and no advance payment will be made.

  
Signature of 5-4-2024

TENDER FORM

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No.of Vehicles :
2. Type of vehicle (AC/Non AC) :
3. Year of Manufacture :
4. Model :
5. Date of Registration :
6. Name & complete address of the  
Owner of vehicle :
7. Fitness Certificate :
8. Permit Validity :
9. Insurance validity :
10. Name/address of the driver :
  
11. D.L No.& Validity of the D.L of the driver :
12. Proposed hire charges of the vehicle per  
month excluding fuel cost :
13. Rate of fuel consumption/Mileage per liter :
14. Contact number of the service provider  
(Tenderer/Quotationer)  
Mobile/Telephone No..... :

Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & Signature of the  
Quotationer/Tenderer.