

DISTRICT PROJECT OFFICE
SARVA SHIKSHA ABHIYAN, BOUDH

No. 209/PED/2024

Date: 29/01/2024

TENDER CALL NOTICE FOR PROCRUREMENT OF HOLISTIC REPORT CARDS(CLASS-I-VIII)
FOR THE ACADEMIC YEAR 2023-24

Sealed tenders are invited in the prescribed format from the registered firms having GST registration with minimum of 3 lakhs turnover per year for supply of **HOLISTIC REPORT CARDS(CLASS-I-VIII) FOR THE ACADEMIC YEAR 2023-24** of Boudh district. The Bid documents should be submitted through **Speed Post or Registered Post** as per the terms and conditions specified below in the envelope duly marked on the top "**Tender for printing and supply of HOLISTIC REPORT CARDS (CLASS-I-VIII) FOR THE ACADEMIC YEAR 2023-24**" in the office of the District Project Coordinator, RTE-SS, Boudh during office hours by 5.00 pm of Dt. 20-02-24. The bid documents shall be opened on Dt. 21-02-24 In the office of the District Project Coordinator, SS, Boudh in the presence of the bidders or their authorized representatives.

Document Cost: Rs.500/-

TERMS AND CONDITIONS FOR FOR PROCRUREMENT OF HOLISTIC REPORT CARDS(CLASS-I-VIII) FOR THE ACADEMIC YEAR 2023-24

1. The Tender Paper along with the Terms & Conditions can be downloaded from website www.opepa.in or www.Boudh.nic.in from 01-02-24 to 20-02-24 and the cost of the tender paper is Rs.500/- which is to be enclosed in shape of crossed Demand Draft drawn on any Nationalized Bank in favour of 'District Project Coordinator, SS, Boudh' payable at Boudh.
2. The **Specification is**

Holistic Report Card:-	
Class	I to VIII
Paper (quality)	170 GSM Glossy Art Paper
No. of Pages	8 Pages per Card
Size	A4 (Centre Stitching)

3. Order for supply will be placed in bulk as per requirement, which is approximately **54151 nos. of Hosistic Report Card(Class I & VIII).**
The Details Block wise Indent for Report Cards are

Sl No	Block	Class -I	Class- II	Class- III	Class- IV	Class- V	Class- VI	Class- VII	Class- VIII	Total
1	Boudh	2324	2245	2594	2487	2578	2404	2692	2512	19836
2	Harabhanga	1933	1833	1995	2121	2165	2171	2329	2295	16842
3	Kantamal	1860	1855	2137	2107	2149	2259	2296	2510	17473
	Total	6117	5933	6726	6715	6892	6834	7617	7370	54151

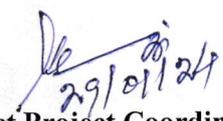
4. The quantity of aforesaid material may increase or decrease.
5. **Place of Delivery:** At Block Headquarters i.e, at Boudh/Harabhanga/Kantamal.
6. **E.M.D:** Rs.5, 500/- (Rupees Five Thousand Five Hundred) only in shape of Bank Draft in favour of District Project Coordinator, SS, Boudh. **No exemption Certificate will be accepted.**
7. **Security Deposit:** The successful bidder shall deposit the security deposit of 5% or Rs. 13,200/- which is more of the order value within 7 days from the finalization of tender only in shape of Bank Draft in favour of District Project Coordinator, SSA, Boudh. **No exemption Certificate will be accepted.**

8. **Supply of Report Cards:** The material is to be supplied within 15 Days from the date of issue of work order, failing which the EMD & Security deposit will be forfeited and penalty @0. 5% per week subject to a maximum of 10% of the total Contract Value will be levied.
9. **Rate:** The rate quoted for all items should be inclusive of all taxes as applicable.
10. The cost of Pre-press D.T.P, Picture, artist, cost of binding and Transportation Cost should be included in quoted price.
11. The Tax Deduction at Source (TDS) shall be done as per the provisions of Income Tax Act.
12. Bidder must give samples of all items as well as detail about the Mill on sample paper with the signature and seal of the dealer.
13. The day to day progress will be verified by DPC / Pedagogy Coordinator or any other officer authorized by Collector / DPC.
14. Quality of the material should be of higher order with neat and legible.
15. The bidder shall be held responsible for supply of materials as per the sample approved.
16. The payment shall be made on the basis of testing of quality of the material supplied.
17. Printing must be in Offset process using eco-friendly ink (I.S.O.I.S.I) standard as directed by Hon'ble High Court, Odisha.
18. Ay disputes regarding the tender process shall be subject to the Jurisdiction of Boudh Town only.

The selected firm/press will have to make an agreement with the District Project Coordinator, SS, Boudh soon after the selection and before issue of the work order in non-judicial stamp paper for printing and supply of **HOLISTIC REPORT CARDS (CLASS-I-VIII) FOR THE ACADEMIC YEAR 2023-24**. Failure to execute the agreement by the stipulated date the security deposit is liable to be forfeited.

The Collector-cum-Chairman & DEO-cum-DPC, RTE-SS, Boudh reserves the right to cancel all or any quotation without assigning any reason thereof.

By order of Collector-cum-Chairperson


District Project Coordinator
RTE-SS, Boudh

Application of Bid Document

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FOR THE ACADEMIC YEAR 2023-24

1. Name, Address & Tel. No of bidder _____

2. Details of EMD : DD No _____ date _____
Rs. _____ drawn on bank _____
3. Details of cost of tender paper : DD/ MR No _____ date _____
Rs. _____ drawn on bank _____
4. GST No. :
5. Income Tax Return (last 2 years) :
6. PAN No. :
7. Name of the proprietor :
8. Additional information if any :
9. Quoted Price for HOLISTIC REPORT CARDS Material:

Sl.No.	Particulars	Amount (in Rs.)
1	Report Cards per Copy	

NB: The Lowest Bidder will be decided after calculating the total cost of the material as per the rates quoted per both the product. If there is any confusion in rates quoted in words & rates quoted in figures, the rates quoted in words will be taken as rates quoted by Bidders.

Seal & Signature of the Bidder