



OFFICE OF THE COLLECTOR &
DISTRICT ELECTION OFFICER, BOUDH
PIN-762014

No. 91 /ELECTION

Date 20/01 /2024



ELECTION URGENT

By E-mail

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TENDER CALL NOTICE

In pursuance of Home (Elections) Dpt., Odisha, Bhubaneswar Letter Number 12749/Elec dated 21.12.2023 & No. 20/Elec. Dated 01.01.2024, Sealed quotations in enclosed format are invited from the intending suppliers/ Agencies/Firms for supply of Election Materials (Consumable & Non-Consumable) (Sample Type materials supplied by Home (Elections) Department) as depicted in Annexure-A for the upcoming Simultaneous General Election-2024.

SCHEDULE OF EVENTS	
1. Last date for receipt of Quotations	05.02.2024 (05.30 PM)
2. Opening of Bids/Quotations	06.02.2024 (11.00 AM)

The tender documents are available in the Boudh District website: boudh.nic.in. Interested bidders can download the tender documents from the district website and submit the sealed Quotations in favour of the District Election Officer & Collector, Boudh during Office hours up to 05.02.2024 (05.30 PM).

Modification/Corrigendum if any detected/ felt necessary at a later stage will be published in district website & Office Notice Board only. Hence the bidders are advised to visit frequently the district website i.e. boudh.nic.in or contact District Election Office, Boudh to track any modification/corrigendum etc. or to know the specification of the articles as required in this connection. The bidders are advised to visit the Office of the undersigned on working days to check & ascertain the sample specification of election materials before applying the bid.

Canvassing in any form shall be liable for disqualification.

Last date of submission of tenders is 05.02.2024 (05.30 PM).

The bidders are to submit sealed tender papers by the due date only by Speed Post/Regd Post/Dropped in the assigned drop box kept in District Election Office, Boudh along with EMD (refundable) of Rs 10,000/- (Rupees Ten Thousand) only in shape of Demand Draft and Rs 1000.00 (Rupees One Thousand) only towards the cost of tender paper (Non-refundable) in favour of Deputy Collector (Elections), Boudh. EMD of Unsuccessful bidders will be refunded after finalization of tender process.

Evaluation Process

- The evaluation shall exclude all applicable taxes.
- The bidder who has quoted the lowest cumulative of Total Cost Excluding all taxes of estimated quantity will be adjudged as L1 and the rate quoted by L1 will be treated as L1 rate.

**District Election Officer &
Collector, Boudh
Collector & DEO
Boudh**

Terms and Conditions

1. The interested supplier/ firms should submit quotations in a sealed envelope. The sealed envelope containing the proposals must be delivered to the District Election Officer & Collector, Boudh by registered post/ speed post/ drop box kept in District Election Office, Boudh latest by 05.02.2024 (05.30 PM). Bids received after due date & Time will not be entertained and shall be liable for rejection.
2. Photocopy of valid PAN Card, GSTIN Registration Certificate must be enclosed by the bidder. The bidder must submit GSTIN Return/Income Tax Clearance (preceding 3 years) etc without which the Bid will not be taken into consideration.
3. The bidder must come with sample with specification at the time of opening of the tender. The sample of articles to be furnished in separate packet under super scribed "Sample of the article & name of the party" and to be produced before the purchase committee on 06.02.2024.
4. Any legal dispute arises out of this is subject to jurisdiction of Boudh only.
5. The quotationer should have not been blacklisted by any Govt Organization. If found later on, action shall be taken against the firm as per the law. Affidavit must be submitted by the bidder must be submitted in this regard.
6. Delivery of the materials must be made to the District Election Office, Boudh within seven (07) days from the date of order.
7. The District Election Officer & Collector, Boudh reserves the right to accept or reject any or all the quotations without assigning any reason thereof and also has the right to allot/distribute the work to L2 supplier/firm at the lowest (L1) rate in case of L1 bidder fails to deliver items within the prescribed timeline.
8. In case of breach of any terms and conditions and failure to supply the required materials by the successful bidder, the District Election Officer, Boudh will have the right to cancel the order/contact without assigning any reason thereof.
9. The DEO & Collector, Boudh reserves the right to reject any/ all quotations without giving any reason thereof. The decision of DEO & Collector, Boudh will be final.


**District Election Officer &
Collector, Boudh**
DEO
Boudh

Memo No 92 // Date 20/01/24

Copy forwarded to the Sub-Collector, Boudh/all BDOs/all Tahasildars/EO, NAC, Boudhgarh for information with a request to publish the Notice in their Notice Board for wide publicity among the General Public.

Copy to all members of the District Purchase Committee for information and necessary action.

Copy forwarded to DIO,NIC,Boudh for information and necessary action. He is requested to upload the tender call notice in the district portal i.e boudh.nic.in
Copy to Notice Board, Collectorate, Boudh.


**District Election Officer &
Collector, Boudh**
DEO
Boudh

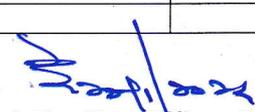
Memo No 93 // Date 20/01/24

Copy submitted to the Joint CEO-cum-Joint Secy. to Govt, Home (Elections) Deptt, Odisha, Bhubaneswar for information and necessary action.


**District Election Officer &
Collector, Boudh**
Collector & DEO
Boudh

ELECTION MATERIALS

SL. NO	NAME OF THE ELECTION MATERIAL	Estimated Unit Quantity (approx) Required	Price per unit excluding GST & Taxes	Total Cost Excluding GST of estimated quantity	GST to be levied on Total Cost
1.	Stamp Pad (Purple)	452			
2.	Match Box	452			
3.	SIGN BOARDS				
a.	Presiding Officer	452			
b.	Polling Officer-1	452			
c.	Polling Officer-2	452			
d.	Polling Officer-3	452			
e.	Entry	452			
f.	Exit	452			
g.	Polling Agent	452			
h.	Miscellaneous notice specifying area etc. as required by rule 31 (1) (a) of CER 1961	452			
i.	You are under CCTV surveillance	1808 Nos			
j.	Male	452			
k.	Female	452			
4.	Pencil	452			
5.	Ball Pen-Blue,	452			
6.	Ball Pen-Red	452			
7.	Ball Pen-Silver White	452			
8.	A4 Paper Pkt	5 Cartoon			
9.	Pins Pkt	452			
10.	Sealing Wax (6 Sticks Packet)	452 Pkt			
11.	Gum Paste (1 bottle each 50 ml)	452			
12.	Blade (1 each)	452			
13.	Candle Sticks (4 No's each Pkt)	452 Pkt			
14.	Thin Twine Thread (20 mtrs each)	452			
15.	Metal Rule	452			
16.	Carbon Paper	1356 Pages			
17.	Cloth or rag for removing oil (1/2 mtr) 1pc each	452			
18.	Packing Paper Sheet	1356 Sheets			
19.	Cup/Empty tin/ Plastic box for holding indelible ink bottle (plastic)	452			
20.	Drawing Pins (Each pkt 24 Pcs)	452 Pkt			
21.	Rubber Bands (Each pkt 20Pcs)	452 Pkt			
22.	Transparent Adhesive tape	452			
23.	Plastic Box (30 cm L x 20 cm W x 8 cm H)	452			
24.	Plastic Box (19 cm L x 13 cm W x 5 cm H)	452			
25.	"List of Stationary Items" Sticker to be pasted on Bigger Plastic Box	452			
26.	"List of Seals, Tags and Marks" Sticker to be pasted on smaller Plastic Box	452			
27.	Mock Poll Rubber Seal	452			
28.	Rubber stamp with arrow cross mark	452			
29.	Metal Seal for Presiding Officer	452			
30.	Distinguishing Mark Rubber Stamp	452			
31.	Mock Poll Slip Stamp	452			
TOTAL					


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