

# ZILLA SWASTHYA SAMITI, BOUDH

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, BOUDH  
DPMU, NHM

E-mail : dpmuboudh@gmail.com

Phone: (06841)-223572

Advt. No: - 16

Date: 02/01/24

## **ADVERTISEMENT** **(In-House only for Staffs of NHM)**

Applications are invited from **the contractual employee of NHM working in the same post under the OSH & FW society** in other district to fill up the different vacant posts in Boudh district. Interested eligible candidates can log on to **www.boudh.nic.in** for detailed post wise vacancy, terms and conditions, application format & selection procedure etc. Candidates fulfilling the eligibility criteria may apply in the prescribed format to CDM & PHO, Boudh on or before 12/01/2024 by 5.30 PM. No application will be received beyond the scheduled date and the office will not responsible for any postal/courier delay. The undersigned reserves the right to cancel any or all the applications / positions at any stage without assigning any reason thereof.

*Tejlu*  
*2.1.24*  
CDM&PHO-cum-District Mission Director, Boudh

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## Vacancy Position for In-house recruitment under NHM, Boudh

Sl. No	Name of the Post	Sanction	In-Position	Vacant	Mode of recruitment
1	Data Entry Operator	5	4	1	In-House

Interested in-house eligible candidates (working in the same post in other district) may log on to district web-portal [www.boudh.nic.in](http://www.boudh.nic.in) for detailed post wise vacancies, terms and conditions, selection procedures, application format & etc. Candidates fulfilling the eligibility criteria may apply in the prescribed format to CDM & PHO, Boudh on or before 12/01/2024 by 5.30 PM through Speed post / Registered post/Courier services only. **Number of vacancies mentioned in the advertisement is provisional which may increase or decrease depending upon the actual vacancies at the time of engagement.** ORV Act will be followed (if applicable) with reservation of women and PWD as required. Time to time notification regarding status of selection process will be web hoisted in the district web portal [www.boudh.nic.in](http://www.boudh.nic.in). No postal or personal correspondences shall be done, so candidates are required to visit district portal regularly. No application will be received beyond the scheduled date.

The undersigned reserves the right to cancel any or all the applications / positions at any stage without assigning any reason thereof.

*Tej's*  
2.11.24

CDM&PHO -Cum- District Mission Director, NHM, Boudh

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## GENERAL INFORMATION AND INSTRUCTIONS:

1. The above positions are purely temporary and co-terminus with the scheme. Canvassing in any form will render the candidate disqualified for the position.
2. All positions are contractual in nature for a period of 11 months and can be extended based on Performance assessment.
3. The application should reach to the office of CDM & PHO, Boudh on or before 12/01/24 by 5.30 PM through Regd. Post/ Speed Post/Courier Only. This office will not be held responsible for any postal/courier delay.
4. The applications received from out house candidates will not be accepted
5. Applications received after due date will be rejected and the office will not responsible for any postal/courier delay.
6. The application must be superscribed with "Name of the post applied for \_\_\_\_\_" on the top of the envelope containing application form or else her/his candidature will be cancelled.
7. Incomplete application in any form will be rejected.
8. **All Candidates have to submit Experience Certificate, No Objection Certificate from CDM & PHO of concerned district or else the application will be rejected.**
9. Selection will be made as per office order no 3418 dated 12.03.2018 of Mission Director, NHM, Odisha.
10. No personal query will be entertained.
11. All communication will be made through e-mail / district website. No postal/personal correspondence will be made to the candidates at any state in any form. Candidates are required to visit district website: [www.boudh.nic.in](http://www.boudh.nic.in) at regular intervals for any notification, updates, results etc. relating to the recruitment.
12. Number of vacancies as mentioned under this advertisement may vary at the time of actual engagement.
13. The undersigned reserves the right to cancel any or all the applications / positions at any stage of recruitment process without assigning any reason thereof.

*Keish*  
*2.1.24*

CDM&PHO -Cum- District Mission Director, NHM, Boudh

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## ZILLA SWASTHYA SAMITI, BOUDH APPLICATION FORM (In-House Recruitment)

Advertisement No		Photograph				
Post Applied for						
		Identity Proof No				
1. Applicant Name:						
2. Father's Name :						
3. Date of Birth:		4. Sex:		5. District of Domicile:		
6. Age as on 01.01.2024						
7. Please mention if SC/ ST/ SEBC/GEN: ( Attach Caste certificate)						
8. Present Contact Address :			9. Permanent Contact Address:			
10. Email Address: (Mandatory)			11.Mobile No (Mandatory)			
12. Languages spoken/written:						
13. Computer Literacy: Mention all software(s) known/ used						
14. Education: High school onwards, please list all your qualifications						
Exam Passed	Name of Board & University	Year of passing	Marks ( excluding 4 <sup>th</sup> Optional)			Duration of Course
			Full Mark	Marks Secured	%	

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1 5. Employment Record: ( Attach Experience and NOC )
Position held:
Date of Appointment in the same Post (Attach appointment Letter)
Experience in the same post :
Present Contract Period: (Attach Renewal Order)

## Declaration by the candidate

I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false/incorrect or is suppressed by me, my candidature/appointment in Zilla Swasthya Samiti (ZSS), Boudh under OSH & FW, Odisha is liable to be rejected/terminated even after engagement to the post. I also declare that I have never been disengaged from service under ZSS/OSH & FW, Odisha on administrative ground such as disobedience/poor performance/misbehavior/criminal activities etc.

Further, I undertake that I shall produce all original certificates/documents in support of the above information at the time of interview / certificate verification.

Date :

Place :

Full Signature of the Applicant

**Candidates are required to attach the following documents along with application form:**

- Two copies of passport size colour self attested photographs. One copy of self attested photograph will however be fixed at the position in the application form.
- Self attested photocopies of all documents in support of age (Matric Board Certificate), qualification (Mark sheet & certificate/provision certificate), registration, Caste Certificate & any other relevant documents etc.
- Self attested photocopies of identity proof (Voter ID/PAN card/Driving License/Adhaar Card/Passport etc.)
- No Objection Certificate from concerned CDM & PHO & proof of contract renewal