



**OFFICE OF THE GAYATRI BLOCK LEVEL FEDERATION**  
**BLOCK-HARABHANGA (CHARICHHAK), DIST-BOUDH-762023, ODISHA**  
**REGED. NO: BDH-1107/33/2007-08**

**ADVERTISEMENT**

Letter No. 150

Date 04/12/2023

With reference to Proceeding of Review Meeting of DPMs, BPMs, OLM held on 03/11/2023 at 5PM to 8 PM through virtual mode, Gayatri Block Level Federation, Harabhanga (Charichhak), Dist-Boudh invites application/s from candidates for the following position of Community Support Staff. A candidate may download Application Form from the website (<http://www.boudh.nic.in>) of CDO-cum-EO, Zilla Parishad, Boudh. Timeline is enclosed herewith.

Sl No	Community Support Staff	Name of CLF/GPLF	No. of vacancy	Minimum Educational Qualification	Performance Incentive(Rs./Month)
1	Bank Mitra	Name of Bank-SBI Harabhanga Service area GP/GPs Harabhanga, Sankuloi & Chhatranga	1	+2 Pass	Rs.6000/-

**Other Eligibility Criteria:**

- Should be a woman and an SHG member
- Should be able to read and write Odia
- Well conversed with local language/dialect
- Age: minimum 18 years
- Bank Mitra: Minimum Qualification Intermediate/12<sup>th</sup> /+2 pass
- Domicile : Resident of GP/GPs coterminous with the service area of the concerned bank in case of Bank Mitra.

**GENERAL TERMS & CONDITIONS**

1) Application form and work description for this position are available at GPLF/BLF office. Candidate may download the Application Form and job profile from the website of Chief Development Officer-cum- Executive Officer.

2) **Self-attested documents in support of identity, qualifications, experience, etc. as per the checklist have to be submitted along with application form at BLF Office** within the timeline. Original documents shall be produced as and when required.

3) The selection process will consist of short listing of candidates on basis of minimum eligibility criteria, academic qualifications, experience and other socio-economic cum special category.

4) The prescribed eligibility conditions viz. age, qualification and experience, etc. should have been acquired as on date of notice. Qualification should be from approved recognized institutions.



- 5) In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.
- 6) Applicants shall mention the correct and active mobile number and email-id in the application form.
- 7) ~~CLF~~/ GPLF/ BLF have all the rights to cancel selection process at any level of selection process.
- 8) The candidate has no right to claim for permanent job with concerned ~~CLF~~/ GPLF/BLF/Government.
- 9) The last date of receipt of application is 18/12/2023.

*Gitasjali Dehuri*  
Secretary  
Gayatri Mahila Mahasangha  
Block Harbhanga Dist-Boudh  
Harabhanga

*Saibabala Sarker*  
President  
Gayatri Mahila Mahasangha  
Block Harbhanga Dist-Boudh  
Harabhanga

Memo No. 151 Date: 04/12/2023

Copy Submitted to CDO-cum-EO, Zilla Parishad, Boudh is requested to issue the Notice in the website <http://www.boudh.nic.in> for wider circulation and access for a period of Fifteen days (inclusive of Sunday & Govt. Holidays) for inviting Applications against vacant Community Support Staff.

*Gitasjali Dehuri*  
Secretary  
Gayatri Mahila Mahasangha  
Block Harbhanga Dist-Boudh  
Harabhanga

*Saibabala Sarker*  
President  
Gayatri Mahila Mahasangha  
Block Harbhanga Dist-Boudh  
Harabhanga

Memo No. 152

Date: 04/12/2023

Copy submitted to District Information Officer, Boudh for favour of kind information with request to web host the notice in <http://www.boudh.nic.in> NIC portal of Boudh District.

*Gitasjali Dehuri*  
Secretary  
Gayatri Mahila Mahasangha  
Block Harbhanga Dist-Boudh  
Harabhanga

*Saibabala Sarker*  
President  
Gayatri Mahila Mahasangha  
Block Harbhanga Dist-Boudh  
Harabhanga

Memo No. 153

Date: 04/12/2023

Copy submitted to Chairperson/Vice-Chairperson, Panchayata Samiti, Harabhanga, concerned Sarpanchas and PS Members of Harabhanga Block for favour of kind information.

*Gitasjali Dehuri*  
Secretary  
Gayatri Mahila Mahasangha  
Block Harbhanga Dist-Boudh  
Harabhanga

*Saibabala Sarker*  
President  
Gayatri Mahila Mahasangha  
Block Harbhanga Dist-Boudh  
Harabhanga

Memo No. 154

Date: 04/12/2023

Copy submitted to Block Development Officer, Harabhanga/ Child Development Project Officer, Harabhanga for favour of kind information with a request to publish the notice in respective office notice board. Copy submitted to DSWO, Boudh/ DPL-cum-DAM, Boudh for information & necessary action.

*Gitasjali Dehuri*  
Secretary  
Gayatri Mahila Mahasangha  
Block Harbhanga Dist-Boudh  
Harabhanga

*Saibabala Sarker*  
President  
Gayatri Mahila Mahasangha  
Block Harbhanga Dist-Boudh  
Harabhanga



Memo No. 155

Date: 04/12/2023

Copy submitted to Block Project Coordinator/Block Project Manager, Harabhanga Block for favour of kind information with a request to oversee entire selection process of community cadres of all GPLFs.

Gintajali Dehuri  
Secretary  
Gayatri Mahila Mahasangha  
Block Harabhanga Dist-Boudh

Saibabala Sankar  
President  
Gayatri Mahila Mahasangha  
Block Harabhanga Dist-Boudh

Memo No. 156

Date: 04/12/2023

Copy submitted to concern Lady Supervisors (LS), ICDS Harabhanga Project for favour of kind information with a request to publish the notice at concerned AWCs.

Gintajali Dehuri  
Secretary  
Gayatri Mahila Mahasangha  
Block Harabhanga Dist-Boudh

Saibabala Sankar  
President  
Gayatri Mahila Mahasangha  
Block Harabhanga Dist-Boudh

Memo No. 157

Date: 04/12/2023

Copy submitted to PEOs (concerned GP) under Harabhanga Block for favour of kind information with a request to publish the notice in GP notice board.

Gintajali Dehuri  
Secretary  
Gayatri Mahila Mahasangha  
Block Harabhanga Dist-Boudh

Saibabala Sankar  
President  
Gayatri Mahila Mahasangha  
Block Harabhanga Dist-Boudh

Memo No. 158

Date: 04/12/2023

1. Copy submitted to President/Secretary (concerned GPLF) for favour of information with a request to publish the notice in GPLF office notice board.
2. Copy to Notice Board.

Gintajali Dehuri  
Secretary  
Gayatri Mahila Mahasangha  
Block Harabhanga Dist-Boudh

Saibabala Sankar  
President  
Gayatri Mahila Mahasangha  
Block Harabhanga Dist-Boudh





OFFICE OF THE GAYATRI BLOCK LEVEL FEDERATION  
BLOCK-HARABHANGA (CHARICHHAK), DIST-BOUDH-762023, ODISHA  
REGED. NO: BDH-1107/33/2007-08

Sl No.	Activity	Timeline	Date	Responsibility
A	b	c	d	e
1	Notification at Block Office, CDPO Office, BLF Office, GPLF Office, GP Office and all Anganwadi centres of GP for concerned Community Support Staff (Bank Mitra) from website of Chief Development Officer-cum-Executive Officer (CDO-cum-EO)	Day 1	04/12/2023	BLF/GPLF EC OLM +Chief Development Officer-cum-Executive Officer for publication in the website
2	Last Date of receipt of Application	Day 15	18/12/2023	BLF
3	Recording of all application in prescribed register	Day 1 to Day 15	04/12/2023 to 18/12/2023	BLF
4	Preparation of list of candidates	Day 20 ( 23-12-2023 to 25-12-2023 -Govt. Holidays)	26/12/2023	BLF
5	Display of list of candidates at BLF,GPLF For Bank Mitra	Day 22	28/12/2023	BDO Selection Committee (at BLF)
6	Submission of grievance(at Block Office)	Day 23 to Day 29	29/12/2023 to 04/01/2024	BDO
7	Hearing of grievances of candidate/s	By the Day 30 to Day 34	05/01/2024 to 09/01/2024	BDO
8	Document Verification by selection committee	By the Day 35 to Day 44	10/01/2024 to 19/01/2024	Selection Committee (at BLF)
9	Preparation of Final Merit List(at BLF)	By the Day 45	20/01/2024	Selection Committee (at BLF)
10	Resolution made at GPLF	By the Day 50	25/01/2024	GPLF
11	Display of Final Merit list at BLF, GPLF For Bank Mitra	By the Day 51 (26/01/2024 to 28/01/2024 - Govt. Holidays)	29/01/2024	BLF and GPLF
12	Issue of Offer letter	By the Day 53	31/01/2024	GPLF

*Antojali Dehuri*  
Secretary  
Gayatri Mahila Mahasangha  
Block Harabhanga Boudh

*Sailabata Sarkar*  
President  
Gayatri Mahila Mahasangha  
Block Harabhanga Boudh



**ANNEXURE-II APPLICATION FORM FOR COMMUNITY SUPPORT STAFF**

Position applied for –

Name of the CLF: \_\_\_\_\_ Name of the GPLF: \_\_\_\_\_

Name of the Bank Branch (Bank Mitra): \_\_\_\_\_ Name of the Block: \_\_\_\_\_

A		Personal Information	
1	Full Name of the Applicant		<i>Paste recent size colour photograph</i>
2	Sex		
3	Full Name of Father/ Husband		
4	Full Name of Mother		
5	Date of Birth (DD/MM/YYYY)		
6	Age as on date of issue of notice (in Completed Years)		
7	Social Category (Please tick valid option)	Gen ( ) / SEBC ( ) / SC ( ) / ST ( ) / Minority ( )	
8	Economic Category (Please tick valid option)	Poor ( ) / EPVG ( ) / Ration Card holder ( ) / BPL ( ) / Annual Income less than Rs.60,000/- ( )	
9	Special Category (Please tick valid option)	PwD ( ) / Orphan ( ) / PVTG ( )	
10	Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
11	Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
12	Telephone/mobile Number (Mandatory)		
13	Alternate telephone/mobile Number (Optional)		
14	Email ID (optional)		

**B. Educational Qualification (Self attested photocopy of Certificates & Mark sheets to be attached)**



Sl. No.	Degree/Diploma/ Certificate Course/ Any other	Total Marks	Total Marks secured	% of marks secured	Institution / College/ School	University / Board	Year of Passing
1	10 <sup>th</sup> Class						
2	12 <sup>th</sup> / Intermediate/ +2						
3	Graduation (Specify)/ +3						
4	Post Graduate (Specify)						
Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If Yes, mention below							
5							
6							
7							
8							

C. Experience (Self attested photocopy of experience certificates and relevant documents to be attached)					
Sl. No.	Area of Experience	Name and address of SHG/ CLF/ GPLF/Department/ Organization/ govt. recognized Institution associated with	PERIOD		Total Period (In Years/ Months)
			From (MM/YYYY)	To (MM/YYYY)	
1					
2					
3					
4					

D.	Language Proficiency (Put Tick Mark $\checkmark$ in appropriate column)



Sl. No.	Language	Read	Write	Speak
1	Odia			
2	Hindi			
3	English			
4	Any Other (Specify)			

Documents attached (refer to *Annexure-III* to know type of documents to be attached)

SI No.	Name of Document attached	SI No.	Name of Document attached
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

**Declaration**

*I do hereby, declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.*

Date

Place

Signature

*Handwritten mark*



Cut from Here



**Acknowledgement**

Application No: \_\_\_\_\_

I Ms/Smt..... acknowledge receipt of application of  
Ms/Smt..... for the position of ..... for  
..... CLF ..... GPLF.....  
under.....BLF on date..... at .....

**Full Name & Signature of receiver**

**With seal and stamp**

*Subit*