

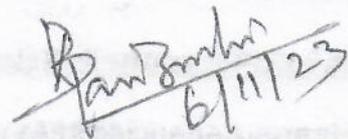
OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER, BOUDH

Letter No. 1924 Date: 6.11.2023

Expression of interest (EOI) for engagement of District Level Facilitating Agency under Comprehensive Rice Fallow Management Project (CRFM) during Rabi 2023-24

Expression of interest is invited by the Chief District Agriculture Officer, Boudh from the experienced and interested organizations for engagement of Facilitating Agencies for Boudh district under Comprehensive Rice Fallow Management Project (CRFM) during 2023-24. Interested organizations/agencies are required to submit the EOI in sealed envelope super scribed as Application for engagement of District Level Facilitating Agency under Comprehensive Rice Fallow Management Project(CRFM) of Boudh District as per enclosed application format by registered/Speed post. Proposals in E-Mail would not be entertained in this regard. The EOI should be addressed to office of the Chief District Agriculture Officer, AT/PO-Boudh, Near New Collectorate, District-Boudh, PIN-762014. Last date for receipt of EOI is **14.11.2023 upto 3.00 P.M.** and the same shall be opened on the same day **at 4.00 P.M.** in presence of authorized signatory and representatives. The application form and detail terms & conditions are available in the official website of Boudh nic Portal <https://boudh.nic.in/>

The authority shall not be responsible for any sort of postal delay and the EOI received beyond scheduled date and time shall not be entertained and out right to be rejected. The authority reserves the right to cancel/reject any or all the EOI without assigning any reason thereof.



**Chief District Agriculture Officer,
Boudh**

Expression of interest (EOI) for engagement of District Level Facilitating Agency under Comprehensive Rice Fallow Management Project (CRFM) during Rabi 2023-24

“Comprehensive Project on Rice Fallow Management” is a flagship initiative of the department of Agriculture & Farmers Empowerment, Government of Odisha. The available report of OUAT and IRRI indicates that more than 16 lakh ha of rice fallow area is available in Odisha that can be leveraged to boost production of non-paddy crops. Now, the State is surplus in rice production but deficit in that of pulses and oilseeds. There is ample scope for up-scaling of Pulses & Oilseeds production during Rabi season in the existing rice fallow areas. Around 50,000 Ha of rice fallow is being covered by pulses under Targeting Rice Fallow Area (Pulses) scheme of Govt of India. Similarly, about 4000 ha covered under Targeting Rice Fallow Area (Oilseed). Taking a cue from the success of the programme and experiential learning, from during 2022-23 (about 70,000 ha across 30 districts). This year (2023-24) it has been planned to cover 4 lakh ha under the programme. The required inputs like quality seeds, bio-fertilizer, PP chemicals, IPM devices will be provided to the farmers to achieve better productivity. Out of 4 lakh ha, it has also been planned to take up “Acid Soil Management Programme” in 1.30 lakh ha for which soil ameliorant will be provided to the farmers. This will not only help in better utilization of residual moisture and boosting production of pulses & oilseeds but act as a regenerative agricultural practice especially in the fields where pulse crops are grown.

Objectives

1. Exploitation of residual soil moisture.
2. Increasing cropping intensity by targeting crop demonstration in 4 lakh Ha during Rabi 2023-24 and in successive years.
3. To upscale cultivation of Pulses and Oilseeds in Rice Fallow Areas.
4. Production of more food with less water.
5. Restoration of soil health by increasing soil biomass and organic carbon content.
6. Establishment of community manage seed system.
7. Improving the livelihood of farmers through enhancement of income and nutritional security.

Roles and Responsibilities of Facilitating Agency (FA)

Facilitating Agencies (FAs) shall have the following roles and responsibilities for smooth implementation of the programme;

1. FA will facilitate identified CBOs at District Level and would support CBOs in preparation and submission of yearly plans, relevant reports, estimates, book keeping, technical support, capacity building etc.
2. FA will regularly monitor the work of CBOs. He will be responsible for delivery of outputs of CBOs.
3. FA will be responsible for submission of all the reports and documents related to CBOs (Estimates, Utilisation certificates etc.) as requested by CDAO/DPMU.

4. FA will be responsible for formation and strengthening of Farmer Producer Organizations at District Level (one FPO per Block). Each FPO will be comprising of more than 300 farmer members and will be registered/incorporated as a Producer Company under Section 581 (C) of the Indian Companies Act, 1956, as amended in 2013. FA will be responsible for baseline study, DPR preparation, sensitization & mobilization of farmers in the production blocks for formation of farmer interest groups and formation of FPO, completion of formalities for registration of FPO, Establishment of FPO, and Inclusion of new members, share capital mobilization, Capacity Building, Business plan development and market linkages. Management and governance aspects of the FPO shall be looked after by the FA.
5. Block level officials of line departments shall support and monitor the FAs in the implementation.
6. The FA will perform any other work as assigned by the higher authority and as per the operational guideline/Modalities of CRFM program.

Scale and duration:

The project will be implemented as a part of the initiative of Department of Agriculture & Farmer Empowerment, Government of Odisha in for the financial year 2023-24. It will be implemented for three years i.e from 2023-24 to 2025-26 and the MoU may be renewable on satisfactory performance of the selected Facilitating Agency. Details of target area under CRFM for 2023-24 in which FAs to be selected are mentioned below.

Sl. No.	Name of the District	Name of CRFM Blocks	Targeted area under CRFM For 2023-24 Rabi (In Ha)	No of FA to be selected
1	Boudh	Boudh, Harabhanga & Kantamal	7900	1

Eligibility Criteria:

- Any active organization/Agency/Local NGO working inside the district preferably from blocks where CRFM will be carried out will be selected as facilitating agency for implementation of the programme.
- The members of FA must be literate, can read and write Odia and have a basic understanding of mathematical calculations.
- The FA should not be a defaulter of any bank loan.
- The FA should arrange infrastructure such as land, building, electricity, water supply and working capital.
- The FA must be willing to agree to the terms led down and signed in the agreement.

The Mandatory criteria to be selected as FA are as follows: -

1. Should be legally registered under Society /Trust/ Company act.
2. Should provide a self-attested copy of registration, PAN card.
3. Should not have been blacklisted by Government of India, Government of Odisha, other government agencies and any Indian or international donor and provide a self-declaration by the authorized representative to this effect.
4. Should have a minimum of 3years of work experience in the proposed blocks on Rainfed Agriculture production systems. Such experience may include crop diversification, soil and water conservation, climate resilient cropping system, horticulture, agro-forestry, livestock husbandry, capacity building of community based organizations / farmer producers' organizations, promotion of value addition, processing and marketing of Agri and allied commodities.
5. The FA should have the experience in promotion of FPO and implementation of agriculture-based livelihood programme.
6. Should have last 3 years' audited Balance Sheet and Financial Reports submitted to the concerned regulatory authorities.
7. The chief functionary of the institution should not be a formal member of any political party and furnish an undertaking to this effect.
8. Should not have more than one-third of the Governing Body members related to each other and no staff members related to each other should be supervising each other.
9. Must have worked with any of the government program related to agriculture, NRM, water management, farmer's organization in a substantial way.

The format of EoI is given in **Annexure-A** and Organizations need to apply in the specified format only. Copies of the following documents need to be submitted along with the EoI form:

- Registration certificate of NGO
- Audited statement of accounts for 2020-21, 2021-22 & 2022-23
- Annual Report 2020-21, 2021-22 & 2022-23
- Fixed asset position including its present value and location.
- Profile of professional staff of the organization.
- MoU/ agreement/ any documentary evidence of working for Govt. or special projects or Govt. undertakings for implementing drought resilient agriculture activities of last three years only.
- Address of head and field offices.

The EoI should come in sealed envelope super-scribed as" **APPLICATION FOR ENGAGEMENT OF DISTRICT LEVEL FACILITATING AGENCY(FA) UNDER COMPREHENSIVE RICE FALLOW MANAGEMENT PROJECT (CRFM) OF BOUDH DISTRICT**" as per the enclosed application format by registered/speed post to the below mentioned address.

**To,
The Chief District Agriculture Officer,
Boudh
AT/Po- Boudh
Near New Collectorate, Boudh
District- Boudh
Pin-762014**

Process of Selection:

Stage1: Short listing of at least three applications from the received applications after desk assessment by screening committee.

Stage2: Presentations by shortlisted organizations before "District Committee under chairpersonship of Collector& District Magistrate or appointed representative". This will be followed by afield visit by members of selection committee.

Stage 3: One Organization will be selected as Facilitation Agency (FA) by the committee through presentation and field visit. Selected FA will be approved by the Collector & District Magistrate.

Stage 4: Organization selected as Facilitating Agency will submit all relevant documents for verification.

Stage5: After completion of selection of FA, MoU will be signed between CDAO, Professional Agency and selected FA.

Annexure-A

Expression of interest for engagement of facilitating agency at District Level for implementation of Comprehensive Rice Fallow Management Project (CRFM)

Details of the Organization:

1. Introduction

- a. Name of the Organization:
- b. Acronym of the organization, if any-
- c. Address of the Organization
 - i. Mailing/Correspondence office:
 - ii. Visiting office
- d. Contact Person
 - i. Name-
 - ii. Designation/Title-
 - iii. Telephone No-
 - a. Landline-
 - b. Mobile-
 - c. E-Mail-
 - iv. Address if different from (c)

2. Identity/Legal Status

- a. Is the Organization Registered-Yes/No
 - b. If yes-
 - Under Society Act Under Trust Act
 - Under Company Act (Section 25)
- If Any other, Please Specify _____
- c. Year of Registration-

d. Since how long it is operational (No of years)-

e. Operational area of the Organization

(Please indicate the number)

State(s)-

District(s)-

Block(s)-

Village(s)-

f. Whether Organization is registered under FCRA-Yes/No

g. Whether it is registered under income tax-Yes/No

3. Management/Administration:

a. Briefly mention administrative setup below chief executive(Flow Chart)

b. Are roles and responsibilities of staff clearly defined-Yes/No

c. Are staffs issued with letters of appointment/Contract- Yes/No

4. Financial Management:

a. Whether accounts are audited by external auditor-Yes/No

b. Do you have system of internal control? Yes/No

c. If yes, specify

d. What financial statements are prepared at Organization:

Balance Sheet Receipt /Payment

Income/ Expenditure

Others (please specify)

Financial particulars of the agency:

Financial Year	Turnover from professional services	Turnover from other activities	Total Turnover	Income tax return filed(Yes/No)
2020-21				
2021-22				
2022-23				

*Attach copies of receipt and payment, income and expenditure and balance sheet for these years

** Please attach last three assessment years income tax return receipt (Please attach Xerox copies of PIN and TIN certificate.

Audited balance sheet of the agency:

Financial year	Audit of balance sheet(Yes/No)	Remarks
2020-21		
2021-22		
2022-23		

5. Personnel/Staff(Current status)

- a. Total numbers of staff-
- b. No of technical/Professional staff(M/F) Please specify-
Details of Technical/Professional staff

Name	Position	Engaged since(Year)	Qualification

6. Work Experience

- a. Was the organization blacklisted anytime? If yes provide the details
- b. Experience in working with Community Based Organizations (CBOs) in proposed block
 - i. Has the organization promoted any CBO in the past? Yes/No
 - ii. If yes specify below

GP Name	Block	Type of CBO/FPO	Nos	Year of Engagement with CBO	Activity/ Business carried out	Coverage (No of HHs)	Annual Business Turnover of CBO/ FPO in Rs Lakh

- c. Experience in promotion of Farmers Producer Organizations(FPO)
 - i. Has the organization promoted any CBO in the past? Yes/No
 - ii. If yes specify below

Name of the FPO	Block	District	Year of registration	Total no of farmers Members	Activity/business carried out by the FPO	Annual Business Turn Over of FPO in Rs Lakh	Funding Agency/Client for FPO promotion

d. Please share your organization experience on Agriculture & allied activities in the Block for last 5 years

Activity	GP	Block	Crop	Year	Donor/ Client	Area coverage in Ha.	Coverage of HHs (in Nos)

I declare that all the information given above is true and correct.

Signature and seal of the competent authority

