

**TENDER PAPER FOR TENTAGE & ALLIED WORKS FOR MATSYA O PRANEE SAMPAD SAMABESH**  
**TO BE ORGANISED FROM 18<sup>TH</sup> TO 19<sup>TH</sup> NOVEMBER 2023 BY CHIEF DIST. VETERINARY OFFICER: BOUDH**

COST OF TENDER PAPER (Non Refundable) : **Rs. 500.00 (Rupees Five hundred) only.**

ISSUED TO (Address in Detail) : M/S. \_\_\_\_\_  
\_\_\_\_\_

Against Money Receipt No. \_\_\_\_\_ Dated \_\_\_\_\_

E.M.D (Refundable) : (i) The tenderer has to deposit a earnest money deposit (EMD) of Rs. 5000/- (Rupees Five thousand) only in shape of Demand Draft in favour of **CDVO, Boudh** for participating in the tender process.  
(ii) The security deposit will be returned back to the unsuccessful tenderer after finalization of the tender process.

LAST DATE & TIME FOR RECEIPT OF TENDER PAPER : 04.11.2023 latest by 1.00 PM

DATE & TIME OF OPENING OF TENDER PAPER : 04.11.2023 at 4.00 PM at O/o CDVO, Boudh

**PLEASE DELIVER AT**

**O/o the Chief Dist. Veterinary Officer: Boudh**





**CHIEF DISTRICT VETERINARY OFFICER, BOUDH**

FISHERIES & ANIMAL RESOURCES DEVELOPMENT, GOVERNMENT OF ODISHA

Bid Reference No: 3617 Date: 27.10.2023

Short Tender Notice for "INSTALLATION OF TENTAGE AND RELATED WORKS FOR MATSYA O PRANISAMPAD MELA 2023".

Name and Address of the Tender Inviting Authority:  
CHIEF DISTRICT VETERINARY OFFICER, BOUDH

Maximum Tender Value: 4,70,000/-

E-mail-cdvoboudh@gamil.com

Contact person: Chief District Veterinary Officer, Boudh

Tel: 7978983918

District Fishery Officer, Boudh

Tel 7008229887

**SECTION I  
IMPORTANT DATES OF THE TENDER**

Date of publication of Bid  
Document in Website

:27.10.2023

Last Date & Time of Receipt of Bid  
Document

:04.11.2023, 1 PM

Date & Time of Opening of Tender  
Technical BID (Cover-A)

:04.11.2023, 3 PM

Date & Time of Opening of Price Bid (Cover-B)

:04.11.2023, 4 PM

Place for Opening of Documents,  
Pre-Bid Conference And  
Address For Communication  
For Receipt of Bid Document

Office Chamber of the  
Chief District Veterinary Officer,  
Boudh



## TERMS AND CONDITIONS OF SHORT TENDER NOTICE FOR TENT & ALLIED WORKS

Period – 18<sup>TH</sup> TO 19<sup>TH</sup> NOVEMBER 2023, MATSYA O PRANEE SAMPADA MELA 2023

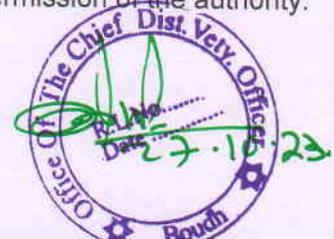
1. CDVO, Boudh on behalf of F & ARD, Govt. of Odisha invite proposal with certain term & condition with sealed tenders from reputed & registered firms, decorators and tent houses having the work experience of minimum three years of executing works of exhibitions or similar work and Audited Statement of minimum average turnover of Rs.10.00 lakhs for last 3 Financial years 2020-2021,2021-2022 & 2022-23,GST Clearance certificate & copy of GSTR-3B return (March 2023) can only apply for tentage & allied work. The Firm applying for Tentage & allied work must have valid minimum C-class certificate of electrical contract.
2. The tenderer should have registered his firm under GSTIN No. The tenderer must be submitted the GST registration Certificate & copy of GSTR-3B return (March 2023) documents as proof along with the tender paper. The tenderer must be submitted IT return filing documents for last 3 years along with the tender paper that is Financial Year 2020-2021,2021-2022 & 2022-2023. TDS will be deducted on the tendered amount from the finalised Party.
3. The tenderer should have the capacity to erect the stalls and allied works in Kacheri Ground, Boudh. The work will be assigned to a firm for Matsya O Pranee Sampada Mela (which will be organized from 18<sup>th</sup> to 19<sup>th</sup> November 2023) only. So, the rate inclusive of all taxes offered by the tent houses / firms should be valid for the given period.
4. The tender paper, technical bid, tender fees, required documents and EMD shall be put in a sealed envelope with superscription as "Technical Bid (Annexure-A)". The price bid shall be put in a separate sealed envelope with superscription as "Price Bid (Annexure-B)". Both the envelopes shall be put in a separate envelope with superscription as "Tender for Tentage & Allied work for " **MATSYA O PRANEE SAMPADA MELA**". There are two parts in the tender paper to be filled up by bidder that is Annexure-A submission/verification of required documents part (technical bid) & Annexure-B financial part. If the bidder is fulfilling the criteria of documents submission/verification in annexure-A then only the particular bidder will be eligible for verification of financial part in Annexure-B. If the party do not fulfill the technical bid that is Annexure-A then the party will not be allowed for participate in the financial part that is Annexure-B.
5. The duration of the Exhibition will be for 2 days as per the details given below. In case of any extension of Mela period, no extra payment will be entertained for the additional days. All the desired works should be completed at least one day before of the scheduled inauguration date and time of the exhibition and handed over all the works as per specification, to the in-charge of exhibition.

### Details of Exhibition / MATSYA O PRANEE SAMPADA MELA

The Exhibitions / Matsya O Pranee Sampada Mela to be organized in the Kacheri Ground, Boudh as per the details enlisted below, is purely tentative. Any place or period as proposed below may change / vary in course of action. The details of programme listed below may be cancelled without assigning any reason thereof and no consideration will be entertained for the same.

Sl. No.	Name of the District	Place of Exhibition	Occasion	Tentative Date of the Exhibition	No. of days of Exhibition	No. of Stalls to be erected
1	Boudh	Kacheri Ground	Matsya o Pranee Sampada Mela	18 <sup>th</sup> to 19 <sup>th</sup> November 2023	2	30

6. On completion of the Exhibition, the contractor shall have to take away all the materials within 3 days & vacate the site with the same condition while occupying the ground.
7. The contractor should be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the tender.
8. The final payment will be made on the basis of the actual work done and Work Assessment Report in the specified format by the MOPSS in-charge. Part payment / release of advance will be made only after inauguration of the said Exhibition on the satisfaction of the authority. The contractor shall not use any additional materials other than the work specified in the work order without the prior permission of the MOPSM in-charge. In case of any additional requirement, the contractor has to take the prior written permission from the MOPSM-in-charge which should be submitted with the bill.
9. Tenderer will be responsible for upkeep and maintenance of the entire work done by him till the closing of the Exhibition. The undersign will not be responsible for any breakage, damage, fire, theft etc. of his materials and he has to take suitable step for insurance of his goods used in the Exhibition for the above purpose.
10. No part of the contract will be sub-let without the prior written permission of the authority.



11. For convenience and effective delivery, the tender is to be treated as a package of services. Hence, the firm quoting the lowest quotes and submitted required documents mentioned in **SI. No. 1 & 2** will be selected for the purpose.
12. It shall be the responsibility of the successful tenders / contractors to obtain requisite permission for electricity connection / fire services for the Exhibition period from statutory bodies. The tenderer has to supply the fire protection equipment like extinguisher as per the requirement from the Fire Officer of the concerned area and adhere to the fire safety norms.
13. In regard to electrical fittings etc. the contractor shall have to engage qualified licensed electrician / contractor entitled to erect, handle and maintain high tension supply line and its up keep and maintenance.
  - (i) The tenderer has to deposit an earnest money deposit (EMD) of Rs. 5,000/- (Rupees Five thousand) only in shape of Demand Draft in favour of **CDVO, Boudh** for participating in the tender process.
  - (ii) The security deposit will be returned back to the unsuccessful tenderer after finalization of the tender process. The E.M.D amount of the successful tenderer will be kept with till the completion of the Exhibitions. In case of any unsatisfactory work, delay in execution of work etc. the E.M.D amount will be forfeited as per the decision of the authority.
14. The undersigned reserves the right to reject or cancel any or all the tenders without assigning any reasons thereof.
15. The undersigned also reserves the right to negotiate with all or any tenderer after sealed tenders are opened in the interest of Government.
16. The successful tenderer will be required to execute an agreement with the CDVO, Boudh for the tentage and allied work of MOPSM.

#### CONCEPT OF THE MOPSM

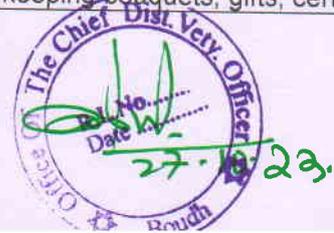
The Exhibition / Matsya O Pranee Sampada Mela will be designed i) to create the awareness of farmers, both individuals and Women Self help groups to adopt modern Scientific technologies for Pisciculture and Animal Husbandry practices. ii) To Exhibit the Modern equipments, update Schemes, Aquarium, Milk byproducts, Manufacturers, Dairy/Fishery /Allied Farm Implements iii) to display, demonstrate and market their products. It will be a congregation of different departmental/commercial stalls etc grouped as per their classification harmoniously. The overall objective of the Mela is to popularize the Advanced Farm techniques/Implements/accessories with display of different types of upgraded/crossbreed farming animals/poultry birds in form of live exhibition for gaining knowledge in order to create opportunities for the live stock farmers to buy/adopt necessary inputs/technologies for doubling their income.

In general, the following works will be required to be taken up:

1. Stage 30'X20' with proper decoration and arrangement
2. Erection of Stalls (30 nos.)
3. VIP Lounge behind the stage with 2 nos AC with other arrangement of furniture's
4. Auditorium arrangement for 600 nos. of participants in front of the Stage. (Incl. 50 VIPs, Sofa Seats)
5. Temporary Toilets
6. Main Entrance Gate & Exit Gate
7. A) Ground Electrifications (General) B) Additional Electrical Requirements-Tube Light, Pedestal etc. C) Street Light inside the entire Mela Ground (D) 2 nos. LED 6'X8' size. & one no of LED of size 16'X10'
8. Generators: Sufficient light back up at the time of Power failure in the entire Matsya O Pranee Sampada Mela Ground, Public announcement system including Control Room.
9. Buffet Area of Size 60'X50'
10. Light and Sound System for cultural programme and stage meeting

#### 1. Stage

Sl. No	Particulars	Stage Specification
1	<b>Structure</b>	Bamboo & cloth structure, Size of the stage – 30' X 20'X15' with tarpaulin water proof roofing with good quality clothing covering.
2	<b>Flooring</b>	Floor carpet Matting
3	<b>Ceiling and wall</b>	Three sides of the wall will be covered with new cloth
4	<b>Furniture</b>	Ten VIP chairs covered with new white towels, Four teapoy, 8 chairs on the back row, podium and one table or a Teapoy on the backside for keeping bouquets, gifts, certificates etc.



5.	<b>Electrical Fittings &amp; Sound System</b>	Lighting as per need. Adequate no.s of Tube Lighs, Pedesteral Fans- 6 nos, Stand AC – 2 nos, Microphone with sound system. and one LED of 12'X8' size . Adequate arrangement should be made for clear audibility of 600 people and display of audiovisuals in the backdrop LED Wall of minimum 16' * 10' size along with sound. Good quality mikes on the podium and minimum four cordless mikes on the podium with back up for malfunction.
6	<b>Decoration</b>	Flex with logo & mascot (will be provided),Flowers and balloons

## 2. **Erection of Stalls: (30 Numbers)**

Stalls will be erected in MOPSS as per the requirement. The tenderer will quote their lowest possible price. The details of specifications are given below:-

Sl. No.	Particulars	Stall Specification
1	<b>Structure</b>	Bamboo & cloth structure, Size of each stall – 10' X 10' X12' with tarpaulin water proof roofing & inner covering with good quality cloths of same colour.
2	<b>Flooring</b>	Floor Carpet Matting .
3	<b>Ceiling &amp; Wall</b>	Two sides including partition walls of stall will be covered with white new cloth and back side with new cloth. Backside outer wall will be covered with tarpaulin and G.I. Sheets. The GI Sheets shall be fixed horizontally supported with wooden bellies. The GI Sheets will be covered in the Back side of the Stall upto 5' from the Ground and as per the direction of officer-in-Charge.
4	<b>Facia</b>	The running Facia will be erected of 2.5' height. All the facia will be covered with single color cloth and will be followed as per the direction of the Officer-in-charge.
5	<b>Furniture</b>	Counter table in wooden batten and planks / steel table size 8' x 2.6'X 3' height and wrapped with new white cloth. Plastic moulded Chair – 2 nos. in each stall.
6	<b>Racks</b>	Three tire racks for 30 Stalls. The shelf of the racks will be of size 1'.6" X 10' with the first layer fixed at a height of 2'6" & covered with white cloth. The space below racks will be used for storage of goods.
7	<b>Electric Fittings</b>	Tube Light – 4 nos. (2 nos. of tube light and one fan should be connected with generator) & a on / off switch for use in night time after closing. 1 no. of 5 Amp Plug Point
8	<b>Numbering of Stall</b>	All stalls should be numbered.
9	<b>Closures</b>	Front cloth drops/screens. Daily putting up and off of the same is the responsibility of the tenderer.
10	<b>Ground Electrification</b>	Street light facility should be provided inside the entire Matsya o Pranee Sampada Mela Ground. Sufficient Halogen lights should be provided inside the entire MOPSM and 2 nos. of Halogen Tower should be installed in the MOPSM Ground. The entire electrification connections both external & internal and electric charges will have to be borne by the party.

**General Specification:** The Ground lay out should be prepared in a compact manner from security point of view. In case of requirement of any wall with tin fencing & facia work no extra charge will be entertained. The tenderer will have to cover the entire front portion i. e the entry and exit point of the gate with side wall screens or in cloth & batten frame walls with painting / Flex Banners / Applique decoration to cover the tin walls.

## 3. **Live Animal Stall:**

Sl No	Particulars	Stall Specification
1	<b>Structure</b>	Bamboo & cloth structure, Size 1200 sq metre with internal partition as per requirement.
2	<b>Flooring</b>	Inner Floor Carpet Matting to be done in fishery section excluding live animal section. open space to be covered with floor carpet Matting.
3	<b>Ceiling &amp; side Wall</b>	Only upper ceiling to be covered with tarpaulin . water proof roofing .3 Sides to be remain opened except back side. Internal participation to be made with bamboo and cloth as per requirement
4	<b>Inner Specification</b>	Area for Live Animal and Fish Demonstration in 1200 square metre. ( Bio floc Tanks – 2, Cage Culture, integrated Farming System, 10 Cows, 2 SSS Calves, 2 Goat AI Kids, 2 goats,2 sheeps, 25 poultry birds
5	<b>Closures</b>	Front cloth drops/screens. Daily putting up and off of the same is the responsibility of the tenderer.
6	<b>Electrification</b>	Sufficient Halogen lights should be provided inside the open stall with special focus to each category of animals demonstrated.



4. VIP Lounge:

	<b>VIP Lounge</b>	<b>Design</b>	As per the design and specification to be given by Authority & as per the direction of the Office-in-charge.
		<b>Structure &amp; clothing***</b>	Bamboo Ballhas with tarpaulin covering. The design structure should be covered with batten framing & new white cloth. As per the direction of the Office-in-charge.
		<b>Flooring</b>	Full Floor to be covered with attractive Coloured matting. As per the direction of the Office-in-charge.
3		<b>Furniture</b>	4 nos of sofa set along with teapoys, one pantry table, 8 nos of VIP covered chairs. As per the direction of the Office-in-charge.
		<b>Closures</b>	The room should have screens for the doors of the VIP room as per direction of Officer in charge.
		<b>Decoration</b>	On entry gates and table buckeyes & normal light & fans arrangement. As per the direction of the Office-in-charge.
		<b>Fans &amp; Electrification</b>	Ceiling Fans- 6 no.s & light system as per need

5. Auditorium arrangement for 600 nos of participants in front of the Stage.

Sl. No.	Particulars	Stall Specification
1	<b>Structure</b>	Erection of structure for seating arrangement of 600 persons using good quality bamboo pole structure properly placed, and making of the roof with good cloth for protection from sun. The minimum height of the structure should be 15'. Size of the structure should comfortable for seating of 600 farmers. Tarpaulin water proof roofing with good quality cloth covering inner side.
2	<b>Flooring</b>	Floor Carpet Matting .
3	<b>Ceiling &amp; Wall</b>	Two sides of Auditorium will be covered with new cloth. Backside outer wall will be covered with tarpaulin and G.I. Sheets. The GI Sheets shall be fixed horizontally supported with wooden bellies. The GI Sheets will be covered in both side of the Auditorium upto 5' from the Ground.
4	<b>Furniture</b>	Plastic moulded Chair – 600 nos., VIP Sofa Seats - 10 nos & Plastic Moulded Chair with wrapping of white cloth 60 nos
5	<b>Electric Fittings</b>	Tube Light – 24 nos. (all the tube light should be connected with generator) & a on / off switch for use in night time after closing. Pedestal fan 20 nos,

6. Temporary Toilet:

3 nos. of Temporary urinals / toilets( 2- Gents & 1- ladies) for the participants will be erected at the ground.

(a) Structure: 3 side closed, 6' height (b) Do: One door shall be made

7. Gates : (03 nos- Main Entrance Side entrance and Exhibition section)

Sl. No.	Particulars	Work Specifications
1	<b>Structure</b>	Truss/Bamboo Structure with Wooden Batten framing, Square & box type structure with lighting.

8. Ground Lighting & VIDEO corners.

A) Ground Electrifications (General) B) Additional Electrical Requirements-Tube Light ,Pedestal etc.

C) Street Light inside the entire Mela Ground

(D) 2 nos. LED 6'X8' size with disc connection for display of departmental activities as Video Corners(2 nos)



4. VIP Lounge:

	<b>VIP Lounge</b>	<b>Design</b>	As per the design and specification to be given by Authority & as per the direction of the Office-in-charge.
		<b>Structure &amp; clothing***</b>	Bamboo Ballhas with tarpaulin covering. The design structure should be covered with batten framing & new white cloth. As per the direction of the Office-in-charge.
		<b>Flooring</b>	Full Floor to be covered with attractive Coloured matting. As per the direction of the Office-in-charge.
<b>3</b>		<b>Furniture</b>	4 nos of sofa set along with teapoy, one pantry table, 8 nos of VIP covered chairs. As per the direction of the Office-in-charge.
		<b>Closures</b>	The room should have screens for the doors of the VIP room as per direction of Officer in charge.
		<b>Decoration</b>	On entry gates and table buckeyes & normal light & fans arrangement. As per the direction of the Office-in-charge.
		<b>Fans &amp; Electrification</b>	Ceiling Fans- 6 no.s & light system as per need

5. Auditorium arrangement for 600 nos of participants in front of the Stage.

Sl. No.	Particulars	Stall Specification
1	<b>Structure</b>	Erection of structure for seating arrangement of 600 persons using good quality bamboo pole structure properly placed, and making of the roof with good cloth for protection from sun. The minimum height of the structure should be 15'. Size of the structure should be comfortable for seating of 600 farmers. Tarpaulin water proof roofing with good quality cloth covering inner side.
2	<b>Flooring</b>	Floor Carpet Matting .
3	<b>Ceiling &amp; Wall</b>	Two sides of Auditorium will be covered with new cloth. Backside outer wall will be covered with tarpaulin and G.I. Sheets. The GI Sheets shall be fixed horizontally supported with wooden bellies. The GI Sheets will be covered in both side of the Auditorium upto 5' from the Ground.
4	<b>Furniture</b>	Plastic moulded Chair – 600 nos., VIP Sofa Seats - 10 nos & Plastic Moulded Chair with wrapping of white cloth 60 nos
5	<b>Electric Fittings</b>	Tube Light – 24 nos. (all the tube light should be connected with generator) & a on / off switch for use in night time after closing. Pedestal fan 20 nos,

6. Temporary Toilet:

3 nos. of Temporary urinals / toilets( 2- Gents & 1- ladies) for the participants will be erected at the ground.

(a) Structure: 3 side closed, 6' height (b) Do: One door shall be made

7. Gates : (03 nos- Main Entrance Side entrance and Exhibition section)

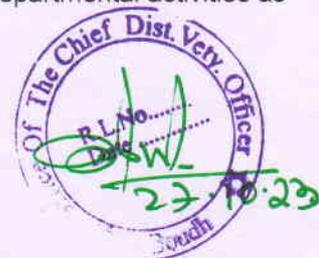
Sl. No.	Particulars	Work Specifications
1	<b>Structure</b>	Truss/Bamboo Structure with Wooden Batten framing, Square & box type structure with lighting.

8. Ground Lighting & VIDEO corners.

A) Ground Electrifications (General) B) Additional Electrical Requirements-Tube Light ,Pedestal etc.

C) Street Light inside the entire Mela Ground

(D) 2 nos. LED 6'X8' size with disc connection for display of departmental activities as Video Corners(2 nos)



**Generators:** Generator sets with required fuel shall be provided by the tenderer for the entire Exhibition period. The tenderer should always be prepared for uninterrupted power supply for the Exhibition. The generator circuit should be connected with two tube lights of each stall, few ground lights, control room and public announcement system.

**8. Buffet Area of Size 60'X50'**

Sl. No.	Particulars	Stall Specification
1	Structure	Bamboo & cloth structure, Size of   60'X50' with a separate section of official dining of 15'*20' size
2	Flooring	Floor Matting 3000 sq. ft..
3	Wash Basin	03 nos of temporary wash basin for hand wash purpose

**9. Light and Sound System for cultural programme and stage meeting**

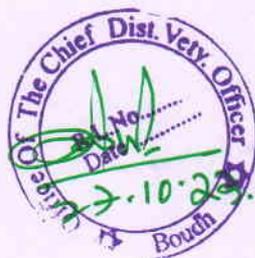
As per requirement

**General Specification:** Tent house should strictly adhere to the colour specification.

**NB:-** entire work to be done in consultation with the ground officer in-charge. Any modification if needed to be done as per his directives

Name & Address of the firm

**Signature with seal**



## DECLARATION

I / We hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that, in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am / we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am / we are willing to abide by the terms and conditions laid by CDVO, Boudh. In case of any lapse on my / our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Place:  
Date :

Signature of the Tenderer with seal



**ANNEXURE-A (DOCUMENTS SUBMISSION & VERIFICATION PART-TECHNICAL BID)**

TENDER APPLICATION FORM FOR TENTAGE & ALLIED WORKS OF EXHIBITIONS / MATSYA O PRANEE SAMPADA MELA

(Last date for submission of tender form on Dt: 04.11.2023 on or before 1 PM)

To

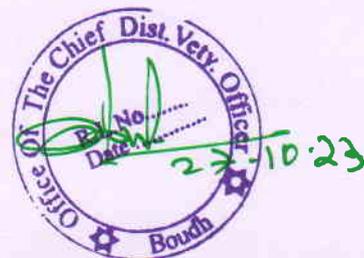
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Sl. No.	PARTICULARS	Submitted as per the requirement ask in the tender advt./mentioned in tender paper (Yes/No)	License active or expired
1	Tender Paper purchased money receipt in original		
2	EMD of Rs.5,000.00 only in shape of Demand Draft in favour of Joint CDVO Boudh		
3	GSTIN Registration certificate		
4	Copy of GSTR-3B return (March 2023)		
5	Valid minimum C-class certificate of electrical contract		
6	Last 3 years annual turnover of minimum Rs.10.00 Lakhs (Audit report of the particular firm) Financial Year : 2020-2021, 2021-2022 & 2022-2023		
7	Income Tax return filing documents for last 3 Financial Year (IT return file to be submitted for FY2020-2021, 2021-2022 & 2022-2023 )		
8	Work experience of minimum three years of executing works of exhibitions or similar work		

Signature of the Tenderer  
With seal

9



**ANNEXURE-B (FINANCIAL PART)**

TENDER APPLICATION FORM FOR TENTAGE & ALLIED WORKS OF EXHIBITIONS / MATSYA O PRANEE SAMPADA SAMABESH  
(Last date for submission of tender form on Dt: 04.11.2023 on or before 1 PM)

To \_\_\_\_\_  
\_\_\_\_\_

Sl. No.	Item Particulars	Unit	Rate per unit	Qty	Amount (In Rs.)
1	Erection of Stall (Including entire fittings)	1		30	
2	VIP lounge with Air Condition and others furniture as mentioned	1		1	
3	Live Animal Exhibition	1		1	
4	Stage with LED of 16'*10' size	1		1	
5	Auditorium	1		1	
6	2 Video Corners with 2 LED display of 8'*6' size	2			
7	Erection of Gate (03 nos) Big Size	1		3	
8	Ground Electrification	1		1	
9	Temporary Toilet	1		3	
10	<b>Miscellaneous (Electrical)</b>				
	Pedestal Fan	1		26	
	Ceiling Fan	1		06	
	Tube light	1		10	
	Halogen(500W)	1		10	
	Halogen(1000W)	1		10	
11	<b>Generator</b> (with fuel) Sufficient light back up at the time of Power failure in the entire Matsya O Pranee Sampada Mela Ground, Public announcement system including Control Room.	1		1	
<b>Total</b>					

(Rupees ..... ) only

Signature of the Tenderer  
With seal

