



OFFICE OF THE PROJECT DIRECTOR ATMA, BOUDH

✉ -ddaboudh.dag@nic.in

QUOTATION CALL NOTICE

Sealed Quotations are invited from interested reputed Travel Agencies/Tour Operators/ Private individuals for providing **one** number of TUV300/ Bolero/ Sumo Gold/ Ertiga having sitting capacity not more than five including Driver, which shall conform to the Terms and conditions (Annexure-A) for official use in the Office of the Project Director, ATMA, Boudh on monthly rent basis.

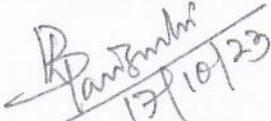
1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations.
3. The vehicle must be in road worthy condition, shall not be more than three (3) years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc., which are mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs 5000/- (Rupees five thousand) only shall be deposited by the intending bidders in shape of Account payee Bank draft/ Bankers Cheque drawn in favour of the Project Director, ATMA, Boudh and submitted along with the tender as security deposit. After completion of Tender process the amount will be refunded to unsuccessful bidders.
7. The maximum hire charges per month excluding fuel cost is Rs 31,000 and monthly rate of hire charge be quoted separately in the general bid information. (Excluding fuel and lubricants).
8. The vehicle must achieve a fuel efficiency of 10 Kms per litre.
9. The details of the make and year of manufacture of the vehicle, registration no, mileage (KM covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Appendix-B).
10. The Quotation completed in all respect should reach the undersigned on or before 31.10.2023 by 2.00 PM and shall be opened on the same day at 4.00 P.M. in presence of the bidders or their authorised representatives.
11. The application form of quotation /tender containing General Bid Information & Terms and Conditions for Hiring of Vehicles etc. will be available with Project Director, ATMA, Boudh on payment of Rs. 100/- from dt. 17.10.2023 to 31.10.2023 or can be downloaded from Govt. Website, www.Odisha.gov.in from Dt. 17.10.2023 to Dt. 31.10.2023. In case the application form downloaded from Govt. Website, the applicant shall furnish a Demand Draft for an amount Rs. 100/-(Rupees One Hundred) only towards cost of application along with the application.

Encl: Terms and conditions for hiring of vehicle etc.

Projector Director, ATMA Boudh
(PTO)

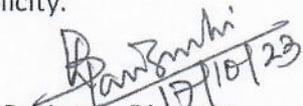
Memo No. 105 / Dt. 17.10.2023

Copy forwarded to all District Level Officers of Boudh District for information with a request to affix in their Notice Board for general Publicity.


17/10/23
Projector Director,
ATMA Boudh

Memo No. 106 / Dt. 17.10.2023

Copy forwarded to District Information Officer, Boudh for information with a request to float the quotation call in the District NIC portal for wide publicity.


17/10/23
Projector Director,
ATMA Boudh

Memo No. 107 / Dt. 17.10.2023

Copy submitted to the Collector-cum-Chairman, ATMA, Boudh/ Director, IMAGE, Bhubaneswar/ Director of Agriculture and Food Production, Odisha, Bhubaneswar for favour of kind information and necessary action.


17/10/23
Projector Director,
ATMA Boudh

Memo No. 108 / Dt. 17.10.2023

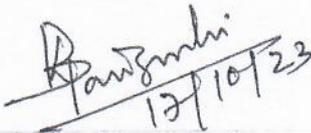
Copy to Notice Board of this Office


17/10/23
Projector Director,
ATMA Boudh

Terms & Conditions

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc and D.L. of the driver available all the times.
2. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss cause to hire vehicles or loss of life/ injury made to any person or damage to any property on account of use of hirer vehicle any manner whatsoever. The hirer shall be responsible for all search litigation.
3. The hired charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basis on actual consumption and as per existing government norms, All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine gearbox and differential Coolant, Tyres and Tubes Battery will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
6. In case of the vehicle do not report regularly the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hirer charges of selected bidder will be paid in every succeeding month as far as possible within 15 days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than three years old from the initial registration and also in good running condition during the period of contract.
11. If the service is found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


12/10/23

Seal & Signature of
Quotation/ Tender Calling Authority
Designation

General Information

Sl.No.	Particular	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	Bank A/c No. and IFSC Code	
5	Registration No. of Vehicle	
6	Year of Manufacture	
7	Make and Model	
8	Date of Registration	
9	Name and complete address of the owner of the vehicle	
10	Fitness Certificate validity	
11	Pollution Certificate validity	
12	Permit Validity	
13	Insurance Validity	
14	Name and Address of the Driver	
15	D.L. No and Validity of the D.L. of the Driver	
16	Proposed Hire Charge of the vehicle per month excluding fuel cost	
17	Rate of fuel consumption/ Mileage per litre	
18	Contact No. of the Service Provider (Tenderer/ Quotationer)	
19	Contact No. of the Driver	

"Certified that the information submitted above is true to the best of my knowledge and belief".

Seal and Signature
Quotationer/ Tenderer