



GOVERNMENT OF ODISHA

INFORMATION AND PUBLIC RELATIONS DEPARTMENT

File No. IPR-RTI-MISC-0001-2021 3436 /IPR Date 09/03/2023

From

Shri Sanjay Kumar Singh, IAS

Principal Secretary to Government.

To,

The Principal Secretary to Govt, Panchayatiraj and Drinking Water Department./Revenue and Disaster Management Department/Housing and Urban Development Department/Schedule Tribe and Schedule Cast Department

The Commissioner-cum-Secretary Women and Child Development Department/Mission Shakti Department

✓ The Collectors and District Magistrates of all Districts.

Sub: - Imparting Training Programme through virtual mode (Zoom App) to designated PIOs and FAAs u/s 26 of the RTI Act, 2005- Regarding Implementation and adaptation in State RTI Portal (www.rtiodisha.gov.in)

Madam/Sir,

You may be aware that Information & Public Relation Department is conducting regular training programmes for Public Information Officers(PIOs) and First Appellate Authorities(FAAs) of all Public Authorities for proper implementation and variation in RTI CMM(www.rtiodisha.gov.in) from time to time. Accordingly, a detailed training programme schedule for the PIOs/FAAs under your administrative control has been prepared **from 13.03.2023 to 19.06.2023**.

The PIOs & FAAs designated under this Act, may be directed to attend this training programme along with allotted User-ID & Password. This Training Programme will be organized by the Technical Experts of RTI (CMM) of this Department.

Considering the technical aspects and its implementation in RTI State Portal, the Domain Expert of RTI CMM will impart training on different aspects, such as online generation of Annual Reports, Online acceptance of RTI Applications and RTI Appeals and on the follow-up procedures thereafter, on e-Payment gateway, Suo-Motu Proactive Disclosures both in Odia and English u/s 4(1) (b) of the RTI Act, 2005 etc.

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I would, therefore, request you to please instruct all the concerned PIOs/APIOs & FAAs of Public Authorities under your administrative control to attend the scheduled training programme (15th Phase) through virtual mode (Zoom App) on the date & time as mentioned as per the enclosed schedule herewith (Annexure-A).

Further, it is requested that all the Block Development Officers/Tahsildars/District Panchayat Officers/District Welfare Officers/ District Social Welfare Officers of the District may be directed to make necessary arrangements for this online training programme for their respective PIOs/APIOs at their level.

The contact numbers of the PMU Cell is given below for providing necessary support in this regard.

Telephone No- 0674-2391356/ 9238104446 and e-mail ID- rti-ori@nic.in/
rtiportal@gmail.com

This may be traded as 'Top Priority'

Encl: As above

Yours faithfully,



Principal Secretary to Government.

Memo No 3437 /IPR Dated 09/03/2023

Copy forwarded to Registrar, Odisha Information Commission, B-1, Toshali Bhawan, Satyanagar, Bhubaneswar - 751007 for information only.



Director

Memo No 3438 /IPR Dated 09/03/2023

Copy forwarded to all DI & PROs of all Districts for information & necessary action. They are requested to coordinate with all PIOs / FAAs in their respective Districts for smooth conducting of the above Training Programme.



Director

Memo No 3439 /IPR Dated 09/03/2023

Copy along with a copy of training programme schedule forwarded to Block Development Officers/All Tahsildars/All District Panchayat Officers/ All District Welfare Officers/All District Social Welfare Officers for their information and necessary action.



Director

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