



**OFFICE OF THE MATRUSHAKTI MAHILA MAHASANGHA  
BLOCK LEVEL FEDERATION, BOUDH BLOCK**

**ADVERTISEMENT**

Letter no: 100

Date: 25.04.2023

The Matrushakti Mahila Mahasangha Block Level Federation ,Boudh Block At/Po-Mursundi ,Block office Block/District -Boudh Pin- 762014 .Applications are invited for MBK ,BANK MITRA & CRP-CM to be engaged for the following positions of Community Support Staff .A candidate can Download their application form at <https://www.boudh.nic.in> .

Community Support Staff	CLF/GPLF	No. of Vacancy	Minimum Educational Qualification	Performance Incentive (Rs. Per Month)
CRP- CM	82 No of CLF	82	10 <sup>th</sup> Pass	Rs.3000/-
Master Book Keeper (MBK)	7 No. of GPLF	7	12 <sup>th</sup> / Intermediate/ +2 Pass	Rs.6000/-
Bank Mitra	2 No. of BANK	2	12 <sup>th</sup> /Intermediate/ +2 Pass	Rs.6000/-

The CLF/GPLF/ wise vacancy details is attached herewith in Annexure-I for reference.

**Other Eligibility Criteria:**

- Should be a woman and an SHG member
- Should be able to read and write Odia
- Well conversed with local language/dialect
- Age: minimum 18 years
- Domicile: Residence of the same village/cluster in case of CRP-CM; Residence same GP in case of MBK; Residence same service area of concerned Bank in case of Bank Mitra.

**GENERAL TERMS & CONDITIONS**

- 1) Application form and work description for each position are available at GPLF/BLF office. Candidate may download the Application Form and job profile from the website of Chief Development Officer-cum-Executive Officer.
- 2) Self-attested documents in support of identity, qualifications, experience, etc. as per the checklist have to be submitted along with application form at **BLF Office within the timeline**. Original documents shall be produced as and when required.

Rida Behera  
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- 3) The selection process will consist of short listing of candidates on basis of minimum eligibility criteria, academic qualifications, experience and other socio-economic cum special category.
- 4) The prescribed eligibility conditions viz. age, qualification and experience, etc. should have been acquired as on date of notice. Qualification should be from approved recognized institutions.
- 5) In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.
- 6) Applicants shall mention the correct and active mobile number and email-id in the application form.
- 7) CLF/ GPLF/ BLF have all the rights to cancel selection process at any level of selection process.
- 8) The candidate has no right to claim for permanent job with concerned CLF/GPLF/ BLF/Government.

9) The last date of receipt of application is 09.05.2023 by 05.30 pm.

*Rajta Behera*  
President

Matrushakti Mahila Mahasangha BLF

*Gulapati Bhoi*  
Secretary

Matrushakti Mahila Mahasangha BLF

Memo: - 101

Date:- 25.04.2023

Copy submitted to CDO-cum-EO, Zilla Parisad, Boudh /DSWO, Boudh /DPM/DPC MS Boudh for favour of kind information .

*Rajta Behera*  
President

Matrushakti Mahila Mahasangha BLF

*Gulapati Bhoi*  
Secretary

Matrushakti Mahila Mahasangha BLF

Memo: - 102

Date:- 25.04.2023

Copy submitted to Chief Information Officer, Boudh for favour of kind information with request to web host the notice in <https://www.boudh.nic.in> NIC Portal of Boudh District.

*Rajta Behera*  
President

Matrushakti Mahila Mahasangha BLF

*Gulapati Bhoi*  
Secretary

Matrushakti Mahila Mahasangha BLF

Memo: - 103

Date:- 25.04.2023

Copy submitted to Chairperson/Vice Chairperson, Boudh Sadar Block, Sarpanches & PS Members of Boudh Sadar Block for favour of kind information.

*Rajta Behera*  
President

Matrushakti Mahila Mahasangha BLF

*Gulapati Bhoi*  
Secretary

Matrushakti Mahila Mahasangha BLF

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Memo:- 104

Date:- 25.04.2023

Copy submitted to Block Development Officer, Boudh /Child Development Project Officer, Boudh for favour of kind information with a request to publish the notice in respective office notice board.

Rita Behera  
President

Golapi Bhoi  
Secretary

Matrushakti Mahila Mahasangha BLF

Matrushakti Mahila Mahasangha BLF

Memo:- 105

Date:- 25.04.2023

Copy submitted to Block Project Manager/Block Project Coordinator, Boudh Block for favour of kind information with a request to oversee entire selection process of community cadres of all GPLF.

Rita Behera  
President

Golapi Bhoi  
Secretary

Matrushakti Mahila Mahasangha BLF

Matrushakti Mahila Mahasangha BLF

Memo:- 106

Date:- 25.04.2023

Copy submitted to Lady Supervisor (ALL), ICDS Boudh for favour of kind information with a request to publish the notice in all AWCs.

Rita Behera  
President

Golapi Bhoi  
Secretary

Matrushakti Mahila Mahasangha BLF

Matrushakti Mahila Mahasangha BLF

Memo:- 107

Date:- 25.04.2023

Copy submitted to PEO (concerned) under Boudh Sadar Block for favour of kind information with a request to publish the G.P. notice board.

Rita Behera  
President

Golapi Bhoi  
Secretary

Matrushakti Mahila Mahasangha BLF

Matrushakti Mahila Mahasangha BLF

Memo:- 108

Date:- 25.04.2023

Copy submitted to President/Secretary .GPLFs (concerned) for favour of kind information with a request to publish the notice in the GPLF office notice board & respective CLFs.

Rita Behera  
President

Golapi Bhoi  
Secretary

Matrushakti Mahila Mahasangha BLF

Matrushakti Mahila Mahasangha BLF

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**ANNEXURE-III CHECKLIST OF DOCUMENTS TO BE SUBMITTED**

Sl. No.	Parameter	Self-Attested Documents to be submitted
a.	b.	c.
1.	Address Proof	Resident Certificate/Aadhaar Card/ Voter ID/ Electricity/ Water Bill/ Ration Card
2.	Identity Proof	Aadhaar Card/Voter ID/PAN Card/ Driving License/ Ration Card with Photo
3.	Age Proof	Birth Certificate/ 10 <sup>th</sup> class certificate
4.	Educational Qualification	Mark sheet/ Board Certificate/ Diploma/Degree Certificate/ Post graduate certificate/ Any other qualification certificate from approved recognized institution
5.	SHG Member	Letter from President/Secretary of concerned SHG
6.	Social Category (SC/ST/Minority)	Caste Certificate
7.	Economic Category (Poor/EPVG (SECC 2011 Census data)	PIP Under OLM as per SECC-2011
8.	Ration card holder	Ration card issued by Competent Authority
9.	BPL	BPL card issued by Competent Authority
10.	Annual Income less than Rs. 60,000/	Income Certificate issued by Tahasildar
11.	Person with Disability	Disability Certificate from concerned government department
12.	Orphan	Orphan certificate from concerned Tahasildar (staying at home)/ DCPO (staying at child care institution)
13.	PVTG	Caste Certificate
14.	Community Cadre in intensive village/ GP under OLM	Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, Bank Mitra, CRP-EP mentioning period for which candidate is/was engaged in intensive village/ GP under OLM
15.	CRP for mobilization round/ Senior CRP under OLM	Letter/ Certificate from BMMU/DMMU/SMMU, OLM mentioning the period of engagement

*Rita Behera*

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## Annexure-I

Sl No	Name of the GPLF	Post Vacancy	Number of Post	Work Place	Village/cluster/GP/Service area
1	Ainlapali	MBK	1	AINLAPALI GPLF	AINLAPALI GP
2	Ambajhari	CRP-CM	1	BABADA CLF	BABADA
3		CRP-CM	1	JHANKARPADA CLF	JHANKARPADA
4		CRP-CM	1	SHIBA PARBATI CLF	KURUKUJ,RAMESWAR &
5		CRP-CM	1	TANDAPADA CLF	TANDAPADA & DHANBALAS
6	BADHIGAON	MBK	1	BADHIGAON GPLF	BADHIGAON
7		CRP-CM	1	APARAJITA CLF	BADHIGAON
8		CRP-CM	1	PADMALAYA CLF	ICHHAPUR & CHHATANIYAKATA
9	BAGHIAPADA	CRP-CM	1	BASUMATI CLF	SALISING & KANAKPUR
10	BAHIRA	CRP-CM	1	BAHIRA CLF B	BAHIRA
11		CRP-CM	1	OLD BAHIRA CLF	BAHIRA
12	BAUNSUNI	CRP-CM	1	NARISHAKTI CLF TIKIRAPADA	TIKIRAPADA
13	BRAHMANIPALI	BANK MITRA	1	IB ,BOUDH	BRAHMANIPALI GP
14		CRP-CM	1	KHALIAPALI CLF	KHALIAPALI,BARAKODA & BHUKTAPADA
15		CRP-CM	1	BIJAPADAR TALGORI CLF	TALAGARIBIJAPADAR & BIJAPADAR
16		CRP-CM	1	RENGALI CLF	RENGALI & TALAGARISANTUMB
17	GOCHHAPADA	MBK	1	GOCHHAPADA GPLF	GOCHHAPADA GP
18		CRP-CM	1	AINLAJHULI CLF	AINLAJHULI & MALLIKPADA
19		CRP-CM	1	BANAPALI CLF	BANAPALI
20		CRP-CM	1	BARAHAPATHAR CLF	BARAHAPATHAR & TRIBENIPUR
21		CRP-CM	1	GOCHHAPADA CLF	GOCHHAPADA
22		CRP-CM	1	JHARMUNDA CLF	JHARAMUNDA
23		CRP-CM	1	KARADAPADA CLF	BIJAPADAR & KARADAPADA
24		CRP-CM	1	KHAMESWARIJHULI CLF	KHAMESWARIJHULI & GHODAKHAI
25		CRP-CM	1	LAMBURUJENA CLF	LUMBURUJENA
26		CRP-CM	1	MANGALAMUNDA	MALISAHU & MANGALAMUNDA
27		CRP-CM	1	TALUPALI CLF	TALUPALI & PANCHUPALI
28		CRP-CM	1	UDBILIKA CLF	UDUBILIKA
29		CRP-CM	1	USMILIKA CLF	USUMILIKA & SIALIMUNDA
30	GUNDULIA	CRP-CM	1	BHARUA CLF	DAMAGORA,BHARUA & JADAPAL
31		CRP-CM	1	KIRMAKHOLE CLF	KIRMAKHOLE,EREDA & SARAGADU
32		CRP-CM	1	TRISHAKTI CLF	Bhadimunda,PATUAPALI ,kamapadar,KUREHNIPADA & ,DIMIRIKHOL
33		CRP-CM	1	MAA KANDHUNIBUDHI CLF	TIRCHIPADA,LOCHANA, GANSANGUDI & ANKUN
34		CRP-CM	1	TILPANGA CLF	TILPANGA

*Rita Behera*  
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35	KASURBANDHA	MBK	1	KASURBANDH GPLF	KASURBANDHA GP	
36		CRP-CM	1	BADADUNGURIPALI CLF	BADADUNGURIPALI	
37		CRP-CM	1	TABADA AND GHNATAPALI CLF	TABADA & GHNATAPALI	
38		CRP-CM	1	KAKUDICHIRA CLF	KAKUDICHIRA & SINGHAPALI	
39		CRP-CM	1	KASURBANDH CLF	KARAMAPADAR & KASURABANDHA	
40		CRP-CM	1	MASINAPADA CLF	MASINAPADA	
41		CRP-CM	1	NUAPALI CLF	NUAPALI	
42		CRP-CM	1	PADMAPUR	PADMAPUR	
43		CRP-CM	1	SANA DUNGURIPALI CLF	SANADUNGURIPALI	
44		KHALIAPALI	CRP-CM	1	KHALIAPALI CLF	KHALIAPALI
45		KHUNTABANDH	CRP-CM	1	KHUNTBANDH CLF	KHUNTBANDH
46	CRP-CM		1	GOBINDAPUR CLF	GOBINDAPUR	
47	LAXMIPRASAD	CRP-CM	1	KAUDIATOLA CLF	KAUDIATOLA	
48	MANUPALI	CRP-CM	1	JAMTANGI CLF	JAMTANGI	
49		CRP-CM	1	KANDHARIAPADA CLF	KANDHARIAPADA	
50		CRP-CM	1	MAHULI CLF	MAHULI	
51		CRP-CM	1	SUAPABULI CLF	SUAPABULI	
52	MUNDIPADAR	CRP-CM	1	GOPINATHPUR CLF	GOPINATHAPUR & AMBAKANA	
53		CRP-CM	1	MAHATMAGANDHI CLF	BALAKIRA	
54		CRP-CM	1	RAJIBGANDHI CLF	BALAKIRA	
55		CRP-CM	1	HARIPUR CLF	HARIPUR	
56		CRP-CM	1	MUNDIPADAR CLF 2	MUNDIPADAR	
57		CRP-CM	1	ROUTBAHAL CLF	ROUTBAHAL	
58	MURSUNDHI	CRP-CM	1	TUTUSING B CLF	TUTUSING	
59	PADMANPUR	CRP-CM	1	SAIRAM CLF	MAKUNDAPUR	
60	ROXA	MBK	1	ROXA GPLF	ROXA GP	
61		CRP-CM	1	BAHAJORE CLF	BAHAJORE	
62		CRP-CM	1	DAHYA CLF	DAHYA	
63		CRP-CM	1	KIRASIRA CLF	KIRASIRA	
64		CRP-CM	1	MAHESWARPINDA CLF A	MAHESWARPINDA	
65		CRP-CM	1	MAHESWARPINDA CLF B	MAHESWARPINDA	
66		CRP-CM	1	ROXA CLF	ROXA	
67		CRP-CM	1	CHAURIAPADRA CLF	CHAURIAPADRA	
68		CRP-CM	1	KADAPADAR CLF	KADAPADAR	

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69	SAGADA	MBK	1	SAGADA GPLF	SAGADA GP
70		CRP-CM	1	BARAKURHULI CLF	BARAKUTHULI ,TANGIAPADAR & CHHALANDA
71		CRP-CM	1	JHANKARPADA CLF	BENAMUNDA,JHANKARPADA & CHUHURANALI
72		CRP-CM	1	BHALIAPADAR CLF	BHALIAPADAR,
73		CRP-CM	1	PAIKBAHAL CLF	PAIKBAHAL,DIMIRIMUNDA
74		CRP-CM	1	RUGUDAPADA CLF	JHAGUDUGADIA & RUGUDAPADA
75		CRP-CM	1	RUGUDIKANPA CLF	RUGUDIKANPA
76		CRP-CM	1	SAGADA CLF	SAGADA
77		CRP-CM	1	PAUKA CLF	PAUKA
78		CRP-CM	1	PANJANA CLF	PANJANA,DAMPADA & DHULPADA
79		CRP-CM	1	MALTIGOCHHAPADA CLF	MALATIGOCHHAPADA, SIGADI & KANAGUJ
80		CRP-CM	1	KANHARPADA CLF	KANHARPADA
81		CRP-CM	1	SARADHAPALI KURUMUNDA CLF	SARADHAPALI & KURUMUNDA
82		TALASARADA	BANK MITRA	1	BOB,BOUDH
83	CRP-CM		1	TUSHAR CLF	SANGRAMPUR
84	TELIBANDH	CRP-CM	1	TANUJA CLF	DHUDURUBAHAL
85		CRP-CM	1	TAPASYA CLF	KAMPARA
86	TIKARPADA	MBK	1	TIKARPADA GPLF	TIKARPADA GP
87		CRP-CM	1	BAHALPADA CLF	BAHALPADA
88		CRP-CM	1	BIRIGARD CLF	BIRIGARD
89		CRP-CM	1	GUDHIALI CLF	DHADALAPADA & GUDHIALI
90		CRP-CM	1	KATAMSINGH CLF	GUDBAHALI & KATAMSINGH
91		CRP-CM	1	TIKARPADA CLF	TIKARPADA
<b>Grand Total</b>			<b>91</b>		
<b>Total MBK</b>			<b>7</b>		
<b>Total Bank Mitra</b>			<b>2</b>		
<b>Total CRP-CM</b>			<b>82</b>		

Rita Behera  
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**ANNEXURE-II APPLICATION FORM FOR COMMUNITY SUPPORT STAFF**

**Position applied for –**

**Name of the CLF:** \_\_\_\_\_ **Name of the GPLF:** \_\_\_\_\_

**Name of the Bank Branch (Bank Mitra):** \_\_\_\_\_ **Name of the Block:** \_\_\_\_\_

A	Personal Information		
1	Full Name of the Applicant		<i>Paste recent passport size colour photograph</i>
2	Sex		
3	Full Name of Father/ Husband		
4	Full Name of Mother		
5	Date of Birth (DD/MM/YYYY)		
6	Age as on date of issue of notice (in Completed Years)		
7	Social Category (Please tick valid option)	Gen ( ) / SEBC ( ) / SC ( ) / ST ( ) / Minority ( )	
8	Economic Category (Please tick valid option)	Poor ( ) / EPVG ( ) / Ration Card holder ( ) / BPL ( ) / Annual Income less than Rs.60,000/- ( )	
9	Special Category (Please tick valid option)	PwD ( ) / Orphan ( ) / PVTG ( )	
10	Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
11	Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
12	Telephone/mobile Number (Mandatory)		
13	Alternate telephone/mobile Number (Optional)		
14	Email ID (optional)		



<b>B. Educational Qualification</b> (Self attested photocopy of Certificates & Marksheets to be attached)							
Sl. No.	Degree/Diploma/ Certificate Course/ Any other	Total Marks	Total Marks secured	% of marks secured	Institution / College/ School	University / Board	Year of Passing
1	10 <sup>th</sup> Class						
2	12 <sup>th</sup> / Intermediate/ +2						
3	Graduation (Specify)/ +3						
4	Post Graduate (Specify)						
<b>Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If Yes, mention below</b>							
5							
6							
7							
8							

<b>C. Experience</b> (Self attested photocopy of experience certificates and relevant documents to be attached)					
Sl. No.	Area of Experience	Name and address of SHG/ CLF/ GPLF/Department/ Organization/ govt. recognized Institution associated with	PERIOD		Total Period (In Years/ Months)
			From (MM/YYYY)	To (MM/YYYY)	
1					
2					
3					
4					

D.	Language Proficiency (Put Tick Mark $\checkmark$ in appropriate column)			
Sl. No.	Language	Read	Write	Speak
1	Odia			
2	Hindi			
3	English			
4	Any Other (Specify)			

Documents attached (refer to *Annexure-III* to know type of documents to be attached)

SI No.	Name of Document attached	SI No.	Name of Document attached
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

**Declaration**

*I do hereby, declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.*

*Date*

*Place*

*Signature*

Cut from Here 

**Acknowledgement**

**Application No:** \_\_\_\_\_

*I Ms/Smt..... acknowledge receipt of application of  
Ms/Smt..... for the position of ..... for  
..... CLF ..... GPLF.....  
under.....BLF on date..... at .....*

*Full Name & Signature of receiver*

*With seal and stamp*