



**Government of Odisha**  
**Department of Panchayati Raj & Drinking Water**  
**ZILLA PARISHAD, BOUDH**

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Pin-762014  
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**QUOTATION/ TENDER CALL NOTICE**

No 501 / Dated 29/03 / 2023

Sealed quotation/ tender are invited from interested reputed Travel Agencies/ Tour Operators of private individuals for providing 03 (Three) number of vehicles (Scorpio/ Bolero) including driver, which shall confirm to the terms and conditions (Annexure-II) for official use in Zilla Parishad, Boudh for monitoring of Rural Housing Scheme, MGNREGS & office use on monthly basis with effect from 15.04.2023 as per the Office memorandum No. 30646 dated 06.09.2019 of Finance Department, Odisha.

1. The vehicle must be road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid contract Garage Permit, Proof of up to date tax payment etc. which are mandatory for playing of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving light transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5000.00 (Five Thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of Chief Development Officer-cum-EO, Zilla Parishad, Boudh and submit it along with the tender application as a security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicle must achieve a fuel efficiency of 10 (ten) kilometers per liters.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per liter) and name of the driver with driving license no. and period of validity should be specifically provided in the general bid information to be furnished with Quotation/ Tender (Annexure-III).
8. The Quotation completed with all respect should reach in the office of the Chief Development Officer-cum-EO, Zilla Parishad, Boudh on or before 10.04.2023 by 12.00

PM and shall open on 10.04.2023 at 03.00 PM in presence of the bidders or their representatives.

9. The application form of quotation/ tender containing general bid information and term and conditions of hiring of vehicle etc. will be available with this office on payment of Rs. 100.00 (One Hundred) only from 29.03.2023 to 09.04.2023 up to 12.00 PM.
10. Tender documents should be submitted separately for each vehicle indicating in the envelop.

  
Chief Development Officer-cum-EO,  
Zilla Parishad, Boudh

Memo No 702 / Date 29/03 / 2023

Copy to all BDOs of Boudh district for information and necessary action. They are requested to notice of all concerned and make it wide publicity for general public.

Copy to the DI&PRO, Boudh for information and necessary action and wide publicity.

Copy to the DIO, NIC, Boudh for information with a request to host in the Boudh district web portal.

Copy to the RTO, Boudh for information and necessary action and wide publicity.

Copy to notice board of this office for information of general public.

Copy submitted to the Collector, Boudh for favour of information and necessary action.

Copy submitted to the Superintendent of Police, Boudh for favour of information and necessary action.

Copy to the Inspector in Charge, MPS, Boudh for information and necessary action. She/He is requested to depute police personnel in the date of opening of the tender.

  
Chief Development Officer-cum-EO,  
Zilla Parishad, Boudh

## TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as :- valid registration certificate, insurance certificate, fitness certificate, valid contract carriage permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The department/office hiring the vehicle shall not be responsible for any/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear box & Different coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be responsible of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In Case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

  
 Chief Development Officer-cum-EO,  
 Zilla Parishad, Boudh