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**OFFICE OF THE DISTRICT PROJECT COORDINATOR
SAMAGRA SIKSHA, BOUDH**

Circuit House Campus, Boudh, P.O./Dist- BOUDH- 762 014
website : www.opepa.in email: dpcboudhssa.opepa@nic.in



No. 480 / SS, Dated. 13/03/2023

LIMITED TENDER CALL NOTICE

Limited tenders in plain paper are invited from the Service Registered Firms located in Odisha having valid GSTIN and Income Tax Clearance Certificate for procurement of **One Central Camera, One Audio Device with Mike and DSP based Echo cancellation of Polycom Make** to be supplied to DPO, Samagra Shiksha, Boudh which is to be installed at Conference Hall of DPO, SS, Boudh. The bidders shall have to furnish their offer / price towards cost of One Central Camera, One Audio Device with Mike as mentioned in the bid after going through the terms and conditions of the tender documents. The GST as applicable should be indicated on the total offer price.

The tender should reach the office of the undersigned on or before **20.03.2023 by 1.00 P.M.** at the latest and the tenders shall be opened on the same day at 3.00 P.M. in presence of bidders or their authorized representatives.

The tenders received in incomplete shape or after the schedule date and time shall be summarily rejected. The undersigned reserves the right to reject any or all tenders without assigning any reason thereof.

The tenders shall remain valid for a period of one year from the date of acceptance or as would be decided by the competent authority.


DEO-cum-DPC
Samagra Shiksha, Boudh

Memo No. 481 / Date 13/03/2023

Copy forwarded to the DIO, NIC, Collectorate, Boudh / Deputy Director, MIS, OSEPA, Bhubaneswar with a request to upload the said notice in www.boudh.nic.in / OSEPA website respectively for wide information of public.


DEO-cum-DPC
Samagra Shiksha, Boudh

Memo No. 482 / Date 13/03/2023

Copy submitted to the Collector-cum-Chairman, Samagra Shiksha, Boudh for favour of kind information.


DEO-cum-DPC
Samagra Shiksha, Boudh

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LIMITED TENDER DOCUMENT

Procurement of **One Central Camera, One Audio Device with Mike of Polycom Make** to be installed at Conference Hall of Samagra Shiksha, Boudh for the year 2022-23 by the reputed firms;

Date of issue of Tender Document	13.03.2023
Last Date & Time of submission of Tender Document	Up to 1.00P.M. on 20.03.2023
Date & Time for opening of Tender Document	
Opening of Tender Document (Date and Time)	3.00 P.M. on 20.03.2023

CONTENTS OF LIMITED TENDER DOCUMENT

Sl. No.	Description of Contents	
1	Limited Tender Call Notice	
2	Eligibility Criteria / Scope of work and General instructions / Terms and Conditions to the Tenderers	ANNEXURE – I
3	Proforma for Bid Document	ANNEXURE – II
4	Tender Acceptance Letter	ANNEXURE – III
5	Form of undertaking regarding not being black listed	ANNEXURE – IV

ANNEXURE - I

ELIGIBILITY CRITERIA

The firm must be registered with respective authorities like GST, as per rules. Copy of Income Tax Return for the last three financial years, i.e. 2019-20, 2020-21 & 2021-22 must be submitted.

- i. The firm should be in existence for over 3 years in the trade with the **One Central Camera, One Audio Device with Mike** (copy of proof must be attached). Firms having Income Tax Return for 3 years may also participate.
- ii. The office of the firm should be located in Odisha, so that immediate replacement of defective materials can be ensured.

GENERAL INSTRUCTIONS / TERMS AND CONDITIONS

1. Procurement of **One Central Camera, One Audio Device with Mike of Polycom Make**, which is to be procured and supplied to DPO, Samagra Shiksha, Boudh and to be installed at Conference Hall of DPO, SS, Boudh.
2. The interested firm has to submit the tender papers addressed to the **District Project Coordinator, Samagra Shiksha, Circuit House Campus, Boudh - 762014 (Odisha)**.
3. Any pre-bid query on the matter may be submitted over mail to dpcboudhssa.osepa@nic.in by dated. 16.03.2023 and its necessary reply shall be furnished to the respective email by dated.17.03.2023 by the office of the undersigned positively.
4. All entries in the tender form should be legible and filled in clearly. No underwriting / overwriting is allowed. If the space provided for furnishing information is insufficient, a separate sheet duly signed by the authorized person may be submitted.
5. The successful Tenderer has to supply the **One Central Camera, One Audio Device with Mike** to the office of DPC, Samagra Shiksha, Boudh inclusive of quoted price, transportation in good condition and inclusive of installation charges. No extra price for transportation and installation will be demanded by the selected firm.
6. The office of the undersigned may procure the materials phase-wise as per requirement. In case, at any point of time, materials received are found to be defective / not as per quality / specification, the firm will replace the materials immediately and in case of failure to do so, the EMD will forfeited and the contract shall be terminated.
7. The undersigned reserves the right to accept or reject any tender without assigning any reason thereof.

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8. In case the contracting firm is not able to accept the contract after it is awarded or if it is not able to supply the product after accepting the contract, the undersigned will award such contract to the L-2 firm and so on.
9. Any black-listed Firm / Agency shall not be allowed to participate in the tender.
10. Any legal dispute is subject to the Civil Courts of Boudh, Odisha only.
11. The interested bidder has to submit the bid documents in a single master envelope. The bid document should contain the EMD as well as quoted price, which is refundable one. The EMD is Rs.6,000/- (Rupees six thousand) only, which will be furnished in shape of Bank Draft in favour of "DPC, SSA, Boudh".
12. The EMD of the successful bidder will be converted to performance security. The EMD shall be forfeited, if the firm found to have supplied the goods below the prescribed standards / specifications or fail to supply the materials in due time period. EMD of the unsuccessful bidders shall be returned after completion of whole tender process.

PAYMENT CLAUSE

- i. No advance payment will be made to the firm / company in any case.
- ii. Payment shall be made after receipt/ installation of the product and after due verification by the undersigned.

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ANNEXURE - II
BID DOCUMENTS

Sl. No.	Description	
1	Name of the Firm / Company / Agency	
2	Complete Address & Telephone No.	
3	Name of the Proprietor / Partners of the Agency / Firm	
4	Last 3 years balance sheet / profit & loss statement	DOCUMENTS TO BE ATTACHED
5	Copy of Income Tax Return and PAN Number with Proof for last 3 financial years, i.e 2019-20, 2020-21 & 2021-22	-do-
6	Copy of Registration of Company of Registrar, GST, etc.	-do-

Note : All documentary proofs have to be attached for above items.

I do hereby agree to abide by all the terms and conditions of the tender document.

Name & Signature of the
Authorized Signatory of the Firm
(With Seal of the Agency affixed)
Date :

Sl. No.	Name of the items	Make of	Specification	Quantity	Remarks
1	One Central Camera, One Audio Device with Mike	Polycom	Central Camera, Audio Device with Mic.: iCam WHD 1080 12X USB_EN, 1/2.7 inch high quality 2.07MP HD CMOS sensor, Auto or Manual white balance, auto Gain Control, Back light compensation, 2D & 3D, S/N Ratio of >55db, 12x optical zoom, standard video output and should support USB 3.0, 1080p@60fps, RS 232 port for communication, 128 Position presents, 72.5 Degree field of view, Pan Rotation Angle of -170 degrees to +170 Degrees, IR remote control as an included accessory. Along with wall mount kit & 3.0 USB extension cable 15m, 3 years warranty DSP based Echo Cancellation >-65dB with echo tail of 500ms and bi Directional noise suppression of >-18dB, frequency response of 20Hz-16KHz or better with a Microphone coverage of 3m, 360 degrees or better with 4 integrated microphones. It should cover upto 5m or more with the help of 2 external microphones which can be extended with cables for larger room coverage, volume should be 92dB, Microphone and Speaker frequency band of 100Hz to 16KHz, USB port & Cable, Mute Indicator and Numbers, Mute Mic., Mute Speaker, Vol. Up/Down, support AEC, AGC, NLP, Noise reduction, CE & Latest CB Certification and also CB Test Reports, Other accessories and materials, CE certified, 3 years warranty	1	

Yours faithfully,

Authorized Signature of the firm /
Proprietor
Name
Designation

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ANNEXURE - III

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date.

To

The DEO-cum-DPC
Samagra Shiksha, Boudh.

Sub. : Acceptance of Terms & Conditions of Tender

Tender Reference No. dated.

Sir,

1. I / We have downloaded / obtained the tender document (s) for the above mentioned Tender Work from the boudh district website, i.e. www.boudh.nic.in or from OSEPA website, i.e. <http://osepa.odisha.gov.in> .
2. I/ We hereby certify that I / We have read the entire terms and conditions of the tender documents which form part of the contract agreement and I / We shall abide hereby the terms / conditions/ clauses contained therein.
3. In case any provisions of this tender are found to have been violated, then your office/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender / bid.

Yours faithfully,

(Signature of Bidder, with Official Seal)

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ANNEXURE - IV

Certified that our / my firm has not been black-listed by any Central Government / Central PSUs/ State Govt./ any other Department or offices functioning under the State Government since the inception of our/ my firm.

Signature of the Bidder with seal