



OFFICE OF THE NOTIFIED AREA COUNCIL, BOUDHGARH.

e-mail: boudhgarhnac@yahoo.co.in,

Web site address: boudhgarhnac.in

Letter No :- 777 // Date: 22-2-23

Expression of Interest

Boudhgarh NAC proposes to undertake "**Providing Consultancy Service for preparation of DPR for different projects**"

Proposals are invited to conduct the assignment and submit the deliverables from consulting registered architectural firms that have requisite experience in preparation of DPR for different infrastructure project.

The details may be accessed and the EOI can be downloaded from the website boudhgarh.in & www.boudh.nic.in.

The completed application as per the instructions in the EOI document, should reach the following address by Speed Post/ Registered Post/ Courier latest by **3.30pm on dated 03.03.2023**.

Boudhgarh NAC reserves the sole right to accept or reject any or all proposals without assigning any reason whatsoever.

Lyanda
24/2/2023
Executive Officer
BOUDHGARH NAC

Memo No. 778 / Date 22/2/23

Copy submitted to the Collector & District Magistrate, Boudh/ Project Director, DUDA, Boudh / Sub-Collector. Boudh for favour of kind information with a request to display the same in the notice board for wide publication and one copy displayed in the Boudhgarh NAC Office Notice Board for wide publication.

Nanda
22/2/2023
Executive Officer
BOUDHGARH NAC

Memo No. 779 / Date 22/2/23

Copy submitted to the D.I.O, NIC, Boudh for kind information with a request to display the notice in the district website, Boudh for wide publication.

Bhaskar
24/2/2023
Executive Officer
BOUDHGARH NAC

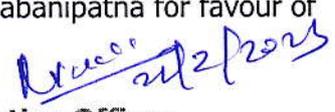
Memo No. 780 / Date 22/2/23

Copy submitted to the Director, I&PR, Govt. of Odisha, Bhubaneswar (email ID; jpr.advt@gmail.com) for information with a request to publish the same in anyone English News Paper and two Odia News Paper for one day only with the minimum space, readable font, approved rate and submit one copy of publication for reference and copy in duplicate along with the bill within 7days for making payment.

Bhaskar
24/2/2023
Executive Officer
BOUDHGARH NAC

Memo No :- 781 /Date 22/2/23

Copy submitted to the Additional Chief Engineer-cum- ILW, PH Circle, Bhabanipatna for favour of kind information.


Executive Officer
BOUDHGARH NAC

Memo No :- 782 /Date 22/2/23

Copy submitted to the Director Municipal Administration-cum- Ex-officio Additional Secretary to Govt., H & U.D Deptt. Odisha, Bhubaneswar for favour of kind information.


Executive Officer
BOUDHGARH NAC

Memo No :- 783 /Date 22/2/23

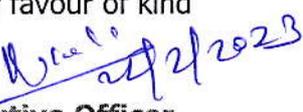
Copy submitted to the Chairperson/Vice-chairperson, Boudhgarh NAC for favour of kind information.


Executive Officer
BOUDHGARH NAC

Memo No :- 784 /Date 22/2/23

Copy submitted to the Auro e-solution, Bhubaneswar for favour of kind information.


Executive Officer
BOUDHGARH NAC


Executive Officer
BOUDHGARH NAC



**PROVIDING CONSULTANCY SERVICE
FOR PREPARATION OF THE DPR OF
DIFFERENT PROJECTS OF
BOUDHGARH NAC
DISTRICT: BOUDH ,ODISHA**

1/1/2023
24/2/2023
**EXECUTIVE OFFICER
BOUDHGARH NAC**

REQUEST FOR PROPOSAL (RFP)
SCHEDULE OF EOI AND OTHER IMPORTANT INFORMATION

Sl. No.	Particular	Details
1.	Web address to download the EOI	www.boudhgarhnac.in & www.boudh.nic.in
2.	Last date & time of submission of bid by speed post/ registered post/ Courier (Bid due date & time)	Dated 03.03.2023 upto 3.00PM
3.	Date & Time of opening of Technical Bid	Dated 03.03.2023 upto 4.00PM
4.	Date & time of opening of Financial Bid	To be intimated later to the technically qualified bidders
5.	Duration of Service	Project wise
6.	Cost of EOI document	DD of Rs. 4000/- (Four Thousand) only from any Nationalized Bank in favour of Executive Officer, Boudhgarh NAC payable at Boudh
7.	Address where Bidders must send proposal	Executive Officer, Boudhgarh NAC payable at Boudh, Pin-762012

Standa
27/2/2023
Executive Officer
N.A.C., Boudhgarh

Expression of Interest

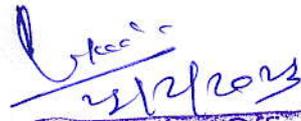
For

Providing Consultancy Services for preparation of DPR including detailed Architectural design, plan, estimates, Soil Testing, structural design, 3D views, construction, supervision, quality control and monitoring with other ancillaries services of NAC Boudhgarh in the District of Boudh, Odisha

DATASHEET

Sl.N o.	Particular	Details
1.	Name of the Client	Executive Officer, Address- Boudhgarh NAC, Boudh, Odisha Pin-762014
2.	Date of Issue of RFP	22.03.2023
3.	Date of opening of Technical Proposal	Dated 03.03.2023 upto 4.00PM
4.	Date of opening of Financial Proposal	Intimated later on to Qualified bidders.
5.	Contact Person	Executive Officer Name & Ph.No-9437179577
6.	Address for Hard Copy Submission of Technical Proposal	Office of the Executive Officer, Address- Office of the Notified Area Council, Boudhgarh. Mode of Submission: Speed Post /Registered Post/Courier.
7.	Place of Opening of Proposal:	Council Hall of NAC Boudhgarh

Notes- (JV) Joint venture is not allowed


Executive Officer
N.A.C., Boudhgarh



REQUEST FOR PROPOSAL (RFP)

For

Providing Consultancy Services for preparation of DPR including detailed Architectural design, plan, estimates, Soil testing, structural design, 3D views, construction, supervision, quality control and monitoring with other ancillaries services of NAC Boudhgarh in the District of Boudh, Odisha

INFORMATION TO THE BIDDER

Pre- Qualification Criteria:

Before opening and evaluation of the technical proposals, each bidder / consultant will be assessed based on the following pre-qualification criteria. The bidder / consultant is required to produce the copies of the required supportive documents/information as part of their technical proposal failing which the proposals will be rejected.

Sl. No	Eligibility Criteria	Supportive Documents
1	Bidder/Consultant <i>must be</i> a registered under Council of Architecture	
2	The bidder/ Consultant should have been in the consulting business for more than three years from the date of Incorporation on the last date of submission of the proposal.	Certificate of Incorporation
3	Bidder should be operate its local office in Odisha. Self-declaration from the Bidder with mentioning office address.	
4	Bidder/Consultant must have experience in: The Agency/bidder should have offered/completed similar consultancy services, i.e Preparation of at least Detailed project report not less than of 2.00crore including structural drawing and design with other ancillary works	Copies of Work Order /Contract Document /Completion Certificate from the previous Clients
5	Bidder /Consultant shall furnish an undertaking about no black listed or debarred from any project. & The bidder undertake a letter that all the provide documents are true as per their knowledge's and there are no falls documentation during submission of the bid & the bidder agree that the discretion and decision of Boudhgarh NAC in respect of selection of agencies with accomplished expertise is final and binding.	Self-Declaration from the Bidder.

2 Documents/Formats needs to be submitted along with TECHNICAL PROPOSAL:

The bidder / consultants have to furnish the following documents duly signed in along with their Technical Proposal:

- 1-Covering letter a.(**Cover _1** Containing cover-2 & Cover -3 Superscribed with the EOI No & Date alongwith the proposal for providing Architectural consultancy service (**Cover- 2 Containing of all documents regarding Technical bid**) (**Cover-3 Price Bid**) bidder's letter head requesting to participate in the selection process.
 - 2-Copy of Certificate of Incorporation/Registration
 - 3-Copy of PAN
 - 4-Copy of Goods and Services Tax Identification Number(GSTIN).
 - 5-Copies of IT Return for the last **3 (Three)**Assessment Years
 - 6-General Details of the Bidder
 - 7-List of completed assignments of similar nature (Past Experience Details,)along with copies of contracts / work orders from previous Clients.
 - 8-Undertaking for not having been black-listed by any Central / State Government / Any other autonomous bodies/International & National Organization in the recent past.
- .Each page should be signed by the authorized representative.**

3.Validity of the Proposal:

Proposals shall remain valid for a period of **01 (one year)**from the date of opening of the technical proposal. The Client reserves the rights to reject a proposal valid for a shorter period as non-responsive and will make the best efforts to finalize the selection process and award of the contract within the bid validity period. The bid validity period may be extended on mutual consent.

Bid shall be enclose with -----

- Part 1: Tender Fee/Pre-Qualification/Technical Proposal
with proposed key personnel's
Part2: Financial Proposal.**

Performance Bank Guarantee: (PBG)

Within 15 days of notifying the acceptance of a proposal for award of contract, the qualified bidder shall have to furnish a Performance Bank Guarantee amounting to **25.00% (twenty five) of the agreement cost** from a scheduled commercial bank.

Anti-corruption Measure:

- a. Any effort by Bidder(s) to influence the Client in the evaluation and ranking of financial proposals, and recommendation for award of contract, will result in the rejection of the proposal.
- b. A recommendation for award of Contract shall be rejected if it is determined that there commended bidder has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the Client shall blacklist the bidder either indefinitely or for a stated period of time, disqualifying it from participating in any related bidding process for the said period.

Legal Jurisdiction: All legal disputes are subject to the jurisdiction of civil court of **Boudh, Odisha.**

The Client and the agency shall make every effort to resolve amicably, by direct negotiation, any disagreement or dispute arising between them under or arising from or in connection with the contract. Disputes not so resolved amicably within 30 days of receipt of notice of such as a dispute shall be resolved by a sole arbitrator nominated by the dept of Housing and Urban development dept govt of Odisha.

Force Majeure:

For purpose of this clause, "Force Majeure" means an event beyond the control of the agency and

not involving the agency's fault or negligence and not foreseeable. Such events may include, but are not restricted, wars or revolutions, fires, floods, riots, civil commotion, earth quake, epidemics or other natural disasters and restriction imposed by the Government or other bodies, which are beyond the control of the agency, which prevents or delays the execution of the order by the agency. If a force Majeure situation arises, the agency shall promptly notify Client in writing of such condition, the cause thereof and the change that is necessitated due to the condition. Until and unless otherwise directed by the Client in writing, the Agency shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The agency shall advise Client in writing, the beginning and the end of the above causes of delay, within seven days of the occurrence and cessation of the Force Majeure condition. In the event of a delay lasting for more than one month, if arising out of causes of Force Majeure, Client reserve the right to cancel the contract without any obligation to compensate the agency in any manner for what so ever reason.

Evaluation Process of RFP

TECHNICAL EVALUATION : Detailed evaluation process as per the following parameters will be adopted for evaluation of the proposals.

Sl. No.	Bid Evaluation Parameters	Allocation of Marks
1	The bidder /Consultant should have been in the consulting business for more than three years from the date of Incorporation on the last date of submission of the proposal.	05
2	The Agency/bidder should have offered/completed similar consultancy services within the agreement period	10
3	Work Plan & Approach and Methodology- submitted along with Proposal i.e duration of the preparation of the DPR after getting order For duration between offered letter and submission of DPR 0 days to 15days :- 15marks 15 days to 30days :- 10 Above 30 days :- 5Marks	15
4	Having own soil investigation Unit a. Own Unit :- 20 marks b. Partnership Unit :- 10marks c. Others:- 5marks	20
5	Qualifications and competence of the Key Professional staff for the assignment 1- Team Leader-01- M . Tech with 5 years' experience & Specialization in Structural Drawing and design Calculation.:-20marks 2- Civil Engineer-02-BE with 5 years' experience & Specialization in Building work -@10.0*2 =20 marks 3- Architecture-01- B. Arch/ M. Arch with 05 years' experience with Specialization preparation of the Architectural Drawing , design and 3D views -10 marks	50

Bidders who secure above 70% marks from the total (100marks) in the technical proposal will be called for financial evaluation.

Handwritten signature
22/2/2022
Executive Officer
R. Sandharh

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M. S. S.
22/2/2022
Executive Officer
S. S. S.

Special conditions of contract

1-If any of the work is to be addition in this contract in jurisdiction of ULB area according to the necessary requirements & desires of ULB authority then the extra payment shall be pay to consultant as per mutual discussion between both the parts in consideration to a Minutes of Minutes.

2-For Scrutiny of the Technical Feasibility of the detailed project Report the ULB will be formed a technical committee for checking of the technical points in conformity with the provisions of detailed scope of work mentioned in the tender documents before release of the final payment i.e Sl.3 of Payment Terms of RFP..

3- **Payment Terms and Schedule form**

The Payment of Consultancy Fees will be made as per the following table:

Sl.No.	Payment Terms	Schedule	Disbursement Schedule
1	Submission of DPR after technical scrutinized by the Competent Authority	15% days from the issue of the order	10% (Ten) of the approved cost
2	Submission of detailed estimate for technical sanction after sanction of fund	One month	20% (Twenty) of the approved cost
3	Approval of the estimate (both technical sanction and Administrative Approval)		30% (Thirty) of the approved cost
4	Supervision and quality control upto plinth level		15% (Twenty) of the approved cost
5	Supervision and quality control upto roof casting of all floors		15% (fifteen) of the approved cost
6	Completed in all respect		10% (five) of the approved cost


Executive Officer
NAC Budaigarh

Bidder's Organization (General Details)

Sl. No.	Description	FullDetails
1	Name of the Bidder/ Consultant	
2	Address for communication: Tel : Fax: Email id:	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder: Mobile No. : Email id:	
4	Registration/Incorporation Details Registration No: Date & Year.:	
5	Local office in Odisha Please furnish contact details	
6	Bid Processing Fee Details Amount: DD/No. : Date: Name of the Bank:	
7	PAN Number	
8	Goods and Services Tax Identification Number (GSTIN)	
9	Willing to carry out assignments as per the scope of work of the RFP	YES
10	Willing to accept all the terms and conditions as specified in the RFP	YES
11	Work experiences	
12	Work in hand	

Authorized Signatory [In full and initials]: _____
Name and Designation with Date and Seal: _____


24/2/2021
Executive Officer
NAC Boudhgarh

(BIDDER'S PAST EXPERIENCE DETAILS)

Table-1(List of <Nos>completed assignments only of similar naturein any sector
During last<5> years)**

Sl. no.	Period	Name of the Assignment	Name of the Client	*Contract Value(in INR) and	Date of Award /Commencement of assignment	Date of Completion of assignment	Remarks if any
A	B	C	D	E	F	G	H
1							
2							
3							

Authorized Signatory [In full and initials]:


Executive Officer
NAC Boudhgarh

Name and Designation with Date and Seal:

FINANCIAL PROPOSAL- II
COVERING LETTER
(In Bidder's Letter Head)

Place- _____
 To _____

Date- _____

**The Executive Officer,
 BOUDHGARH NAC
 BOUDH, Odisha.**

Subject: Financial Price offer for Providing Consultancy Services for preparation of DPR including detailed Architectural design, plan, estimates, soil testing/investigation, structural drawing and design, 3D views, construction, supervision, quality control and monitoring with other ancillaries services of NAC Boudhgarh in the District of Boudh, Odisha

Sir

I, the undersigned, offer to provide the consulting services for [Price offer for Providing Consultancy Services for preparation of DPR including detailed Architectural design, plan, estimates, structural design, 3D views, construction, supervision, quality control and monitoring with other ancillaries services of NAC Boudhgarh in the District of Boudh, Odisha, Odisha] in accordance with your Request for Proposal No.----- Date--

SL No	Item	Maximum permissible amount	Rate(Rs)for whole assignment Including all taxes & duties	
			% quoted in Figure	% quoted In Words
1	Preparation of DPR including detailed Architectural design, plan, estimates, Soil testing/ investigation, structural drawing and design, 3D views, construction, supervision, quality control and monitoring with other ancillaries services of NAC Boudhgarh in the District of Boudh, Odisha for the following projects	2.00% of the estimated cost		
	a. Development of Chandracuda Ghat for "Aarati Ghat" in ward No :02 b. Construction of Gosala at Marjakud in ward No :-13 c. Construction of First floor Building over ground floor at Ganesh Bazar in ward No :-04 d. Const. of Open Air Theatre near proposed Science Park at Marjakud in ward No 13 e. Construction of Truck terminal at Biju Pattanaik Chowk in ward No :-01 f. Renovation and Improvement of Town Hall and Bhikari Kala Mandap in ward No ;-07 g. Construction of Old Age Home at Marjakud in ward No :13			

K. K. K.
 2/12/23
Executive Officer
NAC Boudhgarh

The above quoted amount is inclusive of the taxes applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the RFP document.

Yours faithfully,


Executive Officer
NAC Boudgarh

Authorized Signatory

Name and Designation of Signatory with Date and Seal:

Address of the Bidder:

PERFORMANCE BANK GUARANTEE FORMAT

To,

The Executive Officer BOUDHGARH NAC, Odisha.

WHEREAS _____ (Name and address of the Consultant) (hereinafter called "the Consultant") has undertaken, in pursuance of RFP No _____ Dated _____ to undertake the service _____ (description of services) (herein after called "the contract").

AND WHEREAS it has been stipulated by _____ (Name of the Client) in the said contract that the Consultant shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the Consultant, up to a total of _____ (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the consultant to be in default under the contract and without caviler argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We here by waive the necessity of your demanding the said debt from the consultant before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the consultant shall in any way release us from any liability under this guarantee and we here by waive notice of any such change, addition or modification.

This performance bank guarantee shall be valid until the day of _____, <Year>

Our branch at ----- (Name & Address of the Bank) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our ----- branch a written claim or demand and received by us at our ----- branch on or before Dt. _____ Otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

.....(Signature of the authorized officer of the Bank)
.....Name and designation of the officer
.....Seal, name & address of the Bank & Branch

Aswale
Executive Officer
NAC Boudhgarh