



# ODISHA LIVELIHOODS MISSION

DISTRICT RURAL DEVELOPMENT AGENCY, BOUDH

e-mail: boudhdpm.olm@gmail.com, ori-dboudh@nic.in



No:- 18 /OLM

Date:- 14-02-2023

## QUOTATION CALL NOTICE

Sealed quotations are invited in the prescribed format from interested Suppliers/Distributors/Dealers for supply of IT & Electronics Items for OLM office. The detailed Quotation Paper along with terms and conditions can be obtained from OLM office or can be downloaded from the website [www.boudh.nic.in](http://www.boudh.nic.in). The quotation paper completed in all respect must be in sealed cover and superscripted as "Quotation for Supply of IT & Electronics items".

The sealed quotation completed in all respect addressed to the "CDO-cum-EO, OLM, Zilla Parishad, Boudh-762014" should reach by General Post or Speed Post/Courier/by hand on or before 21.02.2023 at 12.30 PM and will be opened in the same day at 3.00 PM at the office chamber of the undersigned in presence of the Bidders or their authorized representatives. The quotation received after due date and time will not be considered.

The undersigned reserves the right to accept/ reject/ modify/ cancel any or entire quotation(s) at any stage without assigning any reason thereof.

### 1. Specification of the Items:-

SI No	ITEM	Specification	Quantity (Approx)	Delivery Period
1	Laptop	12 <sup>th</sup> Generation i5 1235u(upto 4.4 GHz) processor, 39.6 cm , FHD (1920x1080), Intel IrisXe Graphics 512 GB DDR4-3200 MHz RAM (8 GB)	5 Nos	Within 7days of receipt of Purchase Order
2	Colour Printer	USB 2.0, wireless LAN, printing resolution 4800(horizontal)* 1x1200 (vertical) dpi, Number of Nozzles -2300-2400	1 No	
3	Laser Printer (Print, Scan & Copy)	Print Scan copy, speed-21 to 30 PPM, Hi-speed USB, 802.11a/b/g/n ( 2.4/5 GHz), Print quality 600x600 dpi	1 No	



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2. Bid Price:-
  - a) The transportation charges and installation charges will also be included in the Bid Price.
  - b) All Taxes, duties and other levies payable by the Bidder under the contract shall be included in the Bid Price.
3. Each Bidder shall submit one quotation as per the enclosed Quotation Format.
4. Validity of Quotation:-

Quotation shall be valid for a period not less than 60 days after the deadline date as specified in the quotation.
5. Evaluation of Quotations:-

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e which(a) are properly signed and (b) confirm to the terms, conditions and specifications. The Quotations will be evaluated for all the items together given in the Quotation format.

**While submitting the bid, the bidders should submit the following documents**

  - i. Copy of GST Registration Certificate
  - ii. Copy of PAN
  - iii. Copy of latest GST deposit Challan.
6. Payment shall be made through PFMS after delivery of the goods on submission of the bills and vouchers.
7. Any legal dispute arising out of this is subject to Boudh district jurisdiction only.
8. The 1<sup>st</sup> Lowest Bidder cannot claim to supply, as the above items will be purchased as per the specification.

  
CDO-cum-EO

Zilla Parishad, Boudh

Memo No 19 // OLM, Dated 14-02-2023

Copy to the DIO, NIC, Boudh for information with a request to hoist the Bid Document in the District Portal for wide publicity.  
Copy to the Notice Board.

  
CDO-cum-EO  
Zilla Parishad, Boudh



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**EVALUATION FORM**

1	Name of the Supplier	
2	Full Address: Telephone/Mobile No. Fax No. E.Mail address:	
3	GST Registration No. (Self attested Copy to be enclosed)	
4	PAN No (Self attested Copy to be enclosed)	
5	Up to date GST deposit challan (Self attested Copy to be enclosed)	

**DECLARATION**

I/we hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/We are not satisfying the eligibility criteria prescribed in the relative notice, my bid is liable to be cancelled. I am/we are willing to abide by the terms and conditions laid by OLM, Boudh. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

*Full Signature of the Bidder with seal*  
Date:



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**QUOTATION FORMAT (FINANCIAL BID)**

(to be filled in by the bidder without any overwriting)

I/ We do hereby submit item wise quotation below.

Sl. No.	Description of Goods	Specifications of Goods	Rate Offered per unit (in Rs.)
1	Laptop	<u>Make/ Model:</u>  <u>Warranty Period:</u>  <u>Specifications:</u>	
		Rupees (in words):	
2	Colour Printer	<u>Make/ Model:</u>  <u>Warranty Period:</u>  <u>Specifications:</u>	
		Rupees (in words):	
3	Laser Printer	<u>Make/ Model:</u>  <u>Warranty Period:</u>  <u>Specifications:</u>	
		Rupees (in words):	

We agree to supply the above items in accordance with the technical specification for the amount mentioned above within seven days from receipt of the Supply Order.

**Full Signature of the Bidder with seal**