



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER  
Cum District Mission Director NHM, Boudh  
(District Tobacco Control Cell)



Lt No. 218 /BDH/NTCP/2022

Date 17/12/2022

To

The Collector & DM, Boudh  
The Superintendent of Police, Boudh  
The Addl Dist. Magistrate, Boudh  
All the members of DLCC & Monitoring committee- NTCP, Boudh

Sub : Proceeding of DLCC & Monitoring committee meeting- NTCP, Boudh

Sir,

With reference to subject cited above, DLCC meeting has been carried out under the chairmanship of the Collector & DM, Boudh on Dt.29-11-2022 at Res Conference Hall, Collectorate, Boudh. The proceeding of DLCC & Monitoring committee meeting is forwarded for kind information and necessary action at your end.

It is anticipated for due coordination of committee members and offices in the intervention of different activities of NTCP in Boudh district effectively.

Yours faithfully

Enclosure:

Proceeding of DLCC meeting held on 29-11-2022

  
CDM & PHO, Boudh

Memo No. 219 / BDH/NTCP/2021 Dtd. 17/12/2022

Copy submitted to Director of Public Health, Odisha for favour kind information and necessary action.

  
CDM & PHO, Boudh

Memo No. 220 / BDH/NTCP/2021 Dtd. 17/12/2022

Copy forwarded to Addl. Director NCD & State Consultant, NTCP for information and necessary action.

  
CDM & PHO, Boudh



E-mail : [ntcpboudh@gmail.com](mailto:ntcpboudh@gmail.com)

## PROCEEDING OF DLCC & MONITORING COMMITTEE

**Date:** 29-11-2022, Time-3.30 PM  
**Venue:** Res Conference Hall, Collectorate, Boudh  
**Meeting:** Dist. Level Co-ordination Committee & Monitoring committee meeting



The District Level Co-ordination Committee & Monitoring committee meeting was held under the chairmanship of Collector, Boudh in presence of the CDM & PHO-Member Secy, DPHO-Nodal officer and district officers- members, attached herewith as Annex-A. The action plan of DLCC and NTCP activities for the current year 2022-23 was presented by AM-NCD cum DC- NTCP, Boudh.

<b>Action Plan for the current year 2022-23-</b>			
S.N.	Topic	Plan of action	Decision taken
1.	<i>District Level Co-ordination committee</i>	<ul style="list-style-type: none"> <li>➤ 4 nos of DLCC and monitoring committee meeting for this FY- 2022-2023. 2 DLCC meeting completed this year till date.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Last 2 nos of DLCC meeting to be completed within Mar 31<sup>st</sup> FY-2022-23. (Action : AM-NCD, DPM)</li> </ul>
2.	<i>Tobacco Free Educational Institutions ( T F E I )</i>	<ul style="list-style-type: none"> <li>➤ 16 Educational institutions are planed to make as <b>Tobacco Free Educational Institutions (TOEFI)</b>.</li> <li>➤ 12 School and 4 colleges are to be covered. Implementation of NTCP activities in 4 schools and 1 college per block and 1 college in the district are planned.</li> <li>➤ IEC activities and awareness camp must be completed in each selected EIs.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Tobacco monitors &amp; Nodal officers will be nominated and assigned to organise NTCP activities and maintain the COTPA law in the EI.</li> <li>➤ Each EIs will be declared after visit of evaluator (concern MO Ayush) as <b>TOEFI</b>. (Action : AM-NCD, ADPHCO, DPM, DPHO)</li> </ul>
3.	<i>NTCP training</i>	<ul style="list-style-type: none"> <li>➤ Training of PRIs and other statkeholders in each block, total 3 batches to be done,</li> <li>➤ Orientation of law enforcers (FSO, DI, police &amp; excise) 1 batch to be done</li> <li>➤ Training of teachers 2 batches in the district to be done</li> </ul>	<ul style="list-style-type: none"> <li>➤ Training at district level, an block level as per guideline and budget (Action : AM-NCD, DMRCH)</li> </ul>
4.	<i>Focus Group Discussion</i>	<ul style="list-style-type: none"> <li>➤ Tobacco cessation centre will be established at CHC level. Signage, case record, proforma is to be printed and utilized properly as directed.</li> <li>➤ Nicotine gum is to be purchased for this year as allocated in the NHM-PIP for the district.</li> </ul>	<ul style="list-style-type: none"> <li>➤ FGD prog will run regularly in dental OPD and specially in Friday.</li> <li>➤ Integrated councellors (ICTC) and social worker- NTCP will be assigned to assist I/C TCC (Dentist). (Action : AM-NCD, I/C TCC, DPM, DPHO)</li> </ul>

PROCEEDING OF DLCC'S MONITORING COMMITTEE

5.	Observation of Wold No Tobacco Day (WNTD)-2023	<ul style="list-style-type: none"> <li>➤ The designated day- 31<sup>st</sup> May 2023 is observed as World No Tobacco Day. This day will be observed in the DHH.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Also all EIs are suggested to observe the WNTD-2023 (Action : AM-NCD, I/C TCC, DPM, DPHO)</li> </ul>
6.	Publication of COTPA rules in district website	<ul style="list-style-type: none"> <li>➤ COTPA rules should be published in the district nic website to aware people and make the district tobacco free.</li> <li>➤ For wide range of awareness the visitors nos also to be displayed.</li> </ul>	<ul style="list-style-type: none"> <li>➤ District Informatics Officer to be communicated in this regard to do the needful as directed by Collector &amp; DM.</li> <li>➤ (Action : DC- NTCP, DIPRO, DIO-NIC)</li> </ul>

The meeting ended with vote of thanks to the chair and participants.

According to the decision taken in the meeting all the stakeholders and department have to act as per the guideline of NTCP and this may be treated as notice to all members to abide and implement immediately in their respective levels.

*Handwritten signature*  
13.12.22

CDM & PHO, Boudh,  
Member Secretary- DLCC-NTCP

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Collector & DM, Boudh  
Chairman- DLCC, NTCP