



**LIMITED TENDER CALL NOTICE**

**FOR**

**SELECTION OF AGENCY FOR DISPOSAL OF  
E-WASTE**

**NAC BOUDHGARH**

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## **LIMITED TENDER CALL NOTICE**

No. 6750 / Date: 12/09/2022

### **Introduction:**

Sealed Tenders are hereby invited for selection of agencies for **Sale of E-Waste collected from various wards of the ULB and stacked / stored in Material Recovery Facilities [MRF] of the Wealth Centers of NAC Boudhgarh** only from the intending Agencies duly authorized by the Central Pollution Control Board or the State Pollution Control Board.

#### **1. SUBMISSION OF BID:**

The authorized Agency having validity of the authorization shall duly submit all the relevant documents / copy of the documents along with the Application Form as at **Annexure-1** attached herewith.

#### **2. INITIAL SECURITY DEPOSIT:**

- Initial Security deposit (ISD) is exempted as per financial department office Memorandum no. 8484/F Dated 05/04/2022.
- Bidder should deposit a Bid Security declaration as per format at Annexure-D enclosed herewith.
- Proposal without the Bid Security declaration as per format at Annexure-D will be treated as ineligible.

#### **3. COPY OF DOCUMENTS TO BE ATTACHED:**

The Bidder must submit the Application Form [Annexure-1] along with all the relevant documents for consideration.

- (1) Copy of Letter of Authorization [Having validity] issued by CPCB / SPCB
- (2) Copy of Bid security declaration as per format at Annexure-D.
- (3) GST Registration Certificate
- (4) Financial Proposal in Annexure-2 format
- (5) Basic Information on the Bidder in Annexure-4 format

#### **4. QUOTING PRICE:**

The Bidder shall submit Financial Proposal in the format prescribed at **Annexure-2** herewith quoting price per Kg. of e-waste.

**5. LOCATION OF MRF:**

The E-waste collected from different wards of **NAC, Boudhgarh** is stored / stacked in different MRFs of **Boudhgarh**. The list of such MRFs has been indicated under **Annexure-3** herewith.

**6. LAST DATE FOR SUBMISSION:**

The bidder should submit documents complete in all respect and kept in a duly sealed envelope super-scribed with the words "**TENDER CALL NOTICE FOR SALE OF E-WASTE IN NAC, Boudhgarh**" addressed to the Commissioner / Executive Officer, NAC, Boudhgarh so as to reach **by 5:30 PM of 19/09/2022** through Speed Post / Registered Post / Courier / by hand (To be delivered in the Box kept for the purpose in the office of the ULB).

Applications received after due date and time shall be summarily rejected and **NAC, Boudhgarh** will not be responsible for any delay for such delivery.

ULB shall assume no risk for misplacement of envelope due to improper addressing or not mentioning the name of the work.

**7. OPENING OF BIDS:**

All Bids received by the stipulated time and date shall be opened on **20/09/2022 at 11 AM** in the (Venue) **NAC, Boudhgarh**.

**8. TERMS AND CONDITIONS:**

- (1) The Bidder should be authorized by CPCB/SPCB for collection and channelization of the E-Waste.
- (2) In case of any discrepancy between price quoted in figures and words, the price quoted in words shall be considered.
- (3) The amount of performance of Bank Guarantee (PBG) may be 3% (Three percentages) of the average estimated cost of the e-waste for one month.
- (4) If the selected agency fails to lift the quantity offered on monthly basic or as agreed to by the ULB and the demand suitable, this PBG can be enforced and intimation may be issued to the State Pollution Control Board, Odisha under intimation to this department for needful action.

- (5) The ULB and the selected Bidder shall mutually decide the quantity of the E-waste to be lifted in one lot.
- (6) Accordingly, thereafter, the ULB will intimate the selected Bidder from time to time for lifting of the E-waste [indicating the weight available for lifting] and provide details of the Bank Account of the Wealth Centre concerned wherein the amount is to be deposited by the Bidder prior to lifting of the E-Wastes.
- (7) The selected Bidder shall deposit the amount and lift the E-Waste from the Wealth Centers [MRF] within 15 days from the date of receipt of the intimation for lifting.
- (8) In case, the Bidder doesn't lift the materials within 15 days from the date of receipt of intimation, the Bidder shall be imposed with a penalty of Rs. 100/- [Rupees one hundred only] per Metric Ton. In case, any valid reason(s) is/are put forth and the ULB considers the same as reasonable, the penalty may not be levied.
- (9) If the Bidder, fails miserably to lift the E-Waste / violates the terms and conditions, the ULB may;
- (a) Terminate the contract with prior notice to the selected Bidder and after providing a reasonable opportunity of being heard;
  - (b) Report the matter to the Board [CPCB/SPCB, as the case may be] who has issued Letter of Authorisation for collection and channelization of the E-Wastes in favour of the Agency (Selected Bidder);
  - (c) Take steps for forfeiture of the Bank Guarantee
- (10) The selected Bidder shall provide services for a period of 12 (Twelve) months from the date of finalization / issue of intimation to the Bidder selected in the process.
- (11) Conditional Bids will not be accepted. It must be noted that Consortium / Joint Venture is not acceptable. Interested Bidders may obtain further information and clarification required if any, on any matter relating to the

Tender from the office of **NAC, Boudhgarh** on any working day during the working hours.

- (12) The Bidder may conduct its own survey of the Wealth Centers for quantity and categories of E-Waste before submitting Bid with due consultation with the ULB.
- (13) The Authority may issue Order to the highest quoted Bidder or Multiple Bidders as deemed proper.
- (14) The authority reserves the right to reject or accept any quotation without assigning any reason thereof. The Bids received in incomplete shape or after due date shall be summarily rejected.
- (15) The Any details can be obtained from the office website [www.boudhgarhnac.in](http://www.boudhgarhnac.in) & district website [www.boudh.nic.in](http://www.boudh.nic.in) .

  
**Executive Officer**  
**NAC, Boudhgarh**

**APPLICATION FORM**

To

**The Executive Officer,  
NAC, Boudhgarh**

**Sub:** Submission of Documents for participation for Purchase of E-Waste  
from Wealth Centers of **NAC, Boudhgarh**

**Ref:** Limited Tender Call Notice No. .... Dated .....

Madam / Sir,

In response to the Limited Tender call Notice referred to above and having reviewed and fully understood all the requirements, this Agency [Name and address of the Agency] being authorized for collection of E-waste by the Central Pollution Control Board [CPCB] / State Pollution Control Board [SPCB] and the said authorization having validity [Copy of Letter of Authorisation having validity enclosed] we intend to participate in the process for the purpose of which document / copy of relevant documents are submitted herewith for consideration.

Yours faithfully,

[Seal & Signature of the authorized signatory of the Agency / Bidder]

[Name of the authorized signatory]

Place:

Date:

Enclosure: List of Documents enclosed

FINANCIAL PROPOSAL

To

**The Executive Officer,  
NAC, Boudhgarh**

**Sub:** Submission of Financial Proposal for Purchase of E-Waste from  
Wealth Centers of **NAC, Boudhgarh**

**Ref:** Limited Tender Call Notice No. .... Dated .....

Madam / Sir,

In response to the Limited Tender call Notice referred to above and having reviewed and fully understood all the requirements, it is hereby agreed to buy the E-Waste as per terms and conditions so prescribed in the rate specified below.

<b>Price per Kg. without GST (INR)</b>	<b>Price per Kg. with GST (INR)</b>	<b>Remarks</b>
In figure	In figure	
In words	In words	

Yours faithfully,

[Seal & Signature of the authorized signatory of the Agency / Bidder]

[Name of the authorized signatory]

Place:

Date:

**Annexure-3****LIST OF MATERIAL RECOVERY FACILITY [MRF]**

<b>Sl. No.</b>	<b>ID of the MRF</b>	<b>Location of MRF</b>
<b>1</b>	<b>2</b>	<b>3</b>
01	BDK/BAU/MRF/001	WARD NO -07, JARIKHANDI , BOUDHGARH

**Annexure-4****BASIC INFORMATION ON THE BIDDER**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Remarks</b>
<b>1</b>	<b>2</b>	<b>3</b>
1	Name of the Bidder	
2	Address of the bidder	
3	Particulars of the authorization issued by the CPCB / SPCB: a. Name of the SPCB issuing the Authority Letter b. Sl. No. of the Authority Letter c. Date of issue of the Authority Letter d. Authority Letter Valid up to	
4	GST Registration No. Date of registration	
5	Name of the Contact person Contact number E-mail ID	
6	ISD Details DD No. Date Amount Name of issuing Bank Name of the Branch	
7	Other relevant documents, if any	

Bid Security Declaration

To

The Commissioner/ Executive Officer,

<Name of the ULB>

We < Name of Organisation> having office at < address > (herein after called "The Bidder") are hereby submitting the Bid Security Declaration letter to the < Name of the ULB> (herein after called "The Purchaser") which binds our organization, its successors and assignees by this under the following conditions of obligations:

- I. Failed to Submit Performance Bank Guarantee (PBG).
- II. Withdraws his participation from the Bid during the period of validity of bid document; or
- III. Modify/ amended/ revised the bid during the period of bid validity.

We undertake to accept the suspension for a specified period as declared by the Purchaser due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

(Authorized Signatory of the Bidder)

Seal:

Place:

Date:

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