

PANCHAYAT SAMITI OFFICE, BOUDH
(PANCHAYATI RAJ & DRINKING WATER DEPARTMENT, ODISHA)

Notice No. 22057...Date. 12/8/22...

Whereas recently some of the new projects executed by Panchayat Samiti ,Boudh were inaugurated by the Hon'ble Minister,P R & D W Department, Odisha and Hon'ble MLA, Kantamal on 31.07.2022. In order to ensure smooth and systematic daily running with regular maintenance of these projects , a Standard Operating Procedure is necessary for each site.

Therefore, following guidelines in form of SOP are hereby issued :

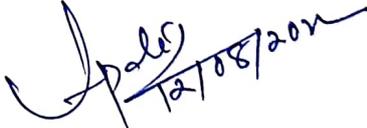
A) SOP FOR DAMBARGAD SITE WITH SIDDHAGURU UDYANA

- There shall be a ticket counter with initial entry fees of Rs 5/- for the visitors to Siddhaguru Udyana. The ticket printing and collection shall be the responsibility of the Gram Panchayat
- Toilet complexes for use by the visitors is necessary. These shall be taken up under SBM Community Toilets Scheme. Maintenance of the toilets shall be the responsibility of the Gram Panchayat.
- Proper signanges for different tourist attractions at Dambargad must be made to assist the visitors.
- A Committee shall be constituted with members including Panchayat Samiti officials, Gram Panchayat officials, Forest officials and Siddhaguru Matha (Ashram) office bearers and local WSHG to take care of further development and management of tourism at Dambargad .
- The Community Hall infront of Matha shall be under the control of Gram Panchayat and Siddhaguru Matha members jointly to be used for Rest house-cum-canteen purpose. Open space (under Portico) shall be modeled into a open cafeteria to be managed by a WSHG identified by the Gram Panchayat.
- Hill trekking and other view points like Sunrise and Sunset points shall be developed for enriching tourists experience there.
- A Parking space must be developed immediately.
- Arrangement for street lighting and decorative lighting within the Siddhaguru Udyana must be taken up at the earliest.
- Further development of the park like Rose garden, Play equipments and decorative stuctures may be developed with suitable funds.
- For any dispute, clarifications and modifications in the above guideline for smooth management of tourism at Dambargad, Panchayat Samiti , Boudh shall be the decision making authority.


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B) SOP FOR NAUKA VIHAR AT SHREE HANUMAN TEMPLE, JAGATI

- There shall be a ticket counter with initial fees of Rs 10/- per person for the visitors who come for boating. Duration shall be 15 mins for each boat trip. The ticket printing and collection shall be the responsibility of the Gram Panchayat
- Life jackets are mandatory during boating by the visitors.
- Both 2 seater and 4 seater boats should be available for boating. A local technician should be arranged by the GP for regular maintenance and repair of boats.
- Toilet complexes for use by the visitors is necessary. These shall be taken up under SBM Community Toilets Scheme. Maintenance of the toilets shall be the responsibility of the Gram Panchayat.
- Proper signages for different tourist attractions at this site must be made to assist the visitors.
- A Committee shall be constituted with members including Panchayat Samiti officials, Gram Panchayat officials, local WSHG to take care of further development and management of tourism at Shree Hanuman Temple, Jagati .
- The open space right hand side of inauguration stone shall be modeled into a open cafeteria to be managed by a WSHG identified by the Gram Panchayat.
- A rural park under MGNREGS shall be developed for enriching tourists experience there.
- A Parking space must be developed immediately.
- Arrangement for street lighting and decorative lighting within park and near boating area must be taken up at the earliest.
- The revenue collected shall be utilised for futher development of the site.
- For any dispute, clarifications and modifications in the above guideline for smooth management of tourism at Dambargad, Panchayat Samiti , Boudh shall be the decision making authority.


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C) SOP FOR LETHA MISSION SHAKTI CAFE AT GAJARAJPUR

- The LETHA project shall be managed by WSHGs already identified through DPC, Mission Shakti Boudh .
- Additional infrastructure for dining, park , parking and kitchen shall be developed from suitable funds at the earliest.
- Proper signages along NH at different points necessary .
- Sufficient lighting of the premises is necessary along with decorative lighting to attract customers.
- Toilet complexes for use by the visitors is necessary. These shall be taken up under SBM Community Toilets Scheme. Maintenance of the toilets shall be the responsibility of the Gram Panchayat.
- All WSHG members to be engaged here shall be trained in fooding and hospitality management through OLM.
- A children park with Gazebo for garden dining should be developed.
- A Committee shall be constituted with members including Panchayat Samiti officials, Gram Panchayat officials, local WSHG to take care of further development and management of this project .
- Menu and price shall be standardized by the Committee. Quality and hygiene must be maintained always.
- The revenue collected shall be utilised for futher development of the site.
- Fooding , serving , gardening, cleanliness and parking should be managed by the WSHGs with the members doing duty on shift basis. The day wise and shift wise duty chart shall be prepared by the BPM OLM by discussing with the WSHG members.
- In the initial phase of 6 months , BPM , OLM, Boudh is authorized to act as Supervising officer of this facility to look after all aspects including revenue collection.
- The revenue sharing model among WSHGs, GP and P.S shall be finalized by the Committee in the first meeting.
- For any dispute, clarifications and modifications in the above guideline for smooth management of tourism at Dambargad, Panchayat Samiti , Boudh shall be the decision making authority.


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D) SOP FOR RURAL LIBRARY-CUM-WSHG UTILITY HALLS AT DANTAPALI AND BHALIAPADAR

- The entire premises shall be under the control of the WSHGs to whom the closed school buildings have been handed over.
- A Time Chart for opening time of the Library must be fixed preferably 10 AM to 1 PM and 4 PM to 7 PM.
- Proper safekeeping and stock taking of the furniture, books and other assets must be made by the WSHGs.
- More books may be collected as donation from interested individuals and organisations.
- WSHGs can use the facility for their meeting , training, community awareness, production centres etc as necessary.
- The BPM,OLM,Boudh Block shall ensure all WSHGs are properly educated regarding this.
- The Gram Panchayat shall be the nodal point for further development and overall functioning of these assets.
- Nearby Schools, High Schools teachers may be requested to assist in development of the library. Student activities like painting, elocution and other competitions may be organized for regular use of the facility.
- Use of the library for Reading purposes shall be FREE for public . A register however must be kept to keep record of the visitors.
- Proper signages along NH at different points necessary .
- Repair of Toilet complexes for use by the readers and visitors is necessary. Maintenance of the toilets shall be the responsibility of the Gram Panchayat.
- Children play equipment may also be purchased later to attract children to libraries.with Gazebo for garden dining should be developed.
- A Committee shall be constituted with members including Panchayat Samiti officials, Gram Panchayat officials, local WSHG to take care of further development and management of this project .
- For any dispute, clarifications and modifications in the above guideline for smooth management of tourism at Dambargad, Panchayat Samiti , Boudh shall be the decision making authority.


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