

OFFICE OF THE NOTIFIED AREA COUNCIL: BOUDHGARH

Letter No. 4526/11

Dated. 15.7.22

**QUOTATION CALL NOTICE**

Sealed Quotation in prescribed format are invited from the Agency/ Suppliers having GST Registration certificate , PAN etc to supply of the following items to the NAC . The Quotation will be received from dt 16.07.2022 to dt.26.07.2022 11.00AM and will be opened on 27.07.2022 at 3.00PM . All the information are available in NAC Office website [www.boudhgarhnac.in](http://www.boudhgarhnac.in) and District website [www.boudh.nic.in](http://www.boudh.nic.in) . The Authority reserves the right to accept or reject any or all quotation without assigning any reason thereof.

The rate should be quoted inclusive of all taxes and delivery charges . The payment will be made after inspection of the materials and of Bill . Any other details can be obtained from the DQCN. The authority reserves the right to accept or reject any or all quotation without assigning any reason thereof. Quotation paper should be enclosed with GST Registration certificate , PAN, Trade License.

- (1) Office Stationary
- (2) Computer Articles

Executive Officer,  
Boudhgarh N.A.C.

Memo No. 4527/11 Dated: - 15.7.22

Copy to Office Notice Board for wide Circulation of above tender call notice .

Executive Officer,  
Boudhgarh N.A.C.

Memo No. 4528/11 Dated: - 15.7.22

Copy submitted to the AURO Agency, Bhubaneswar to up load the Office website for information .

Executive Officer,  
Boudhgarh N.A.C.

Memo No. 4529/11 Dated: - 15.7.22

Copy submitted to the District Information Officer, NIC ,Boudh for information. He is requested to up load the quotation call notice in District website.

Executive Officer,  
Boudhgarh N.A.C.

Memo No. 4530/11 Dated: - 15.7.22

Copy forwarded to the I & PR Department, Odisha, Bhubaneswar, (email- [ipr.advt@gmail.com](mailto:ipr.advt@gmail.com)) for information with a request to publish this notice in 2( two) odia daily newspaper for one day with the minimum space, approved rate and submit one copy of publication for reference and copy in duplicate along with the bill within 7days for making payment.

Executive Officer,  
Boudhgarh N.A.C.

Memo No. 4530/11 Dated: - 15.7.22

Copy submitted to the project Director, DUDA, Boudh for favour of kind information and necessary action..

Executive Officer,  
Boudhgarh N.A.C.

Memo No. 4531/11 Dated: - 15.7.22

Copy submitted to the Chairperson, Boudhgarh NAC for favour of kind information and necessary action..

Executive Officer,  
Boudhgarh N.A.C.

## OFFICE STATIONARY :-

## Prescribed Format

No	Description Items	Unit	Rate	Sl. No	Description Items	Unit	Rate
1	Cobra File			27	Register ( No-20, 15, 12, 10, 7, 5)		
2	Cover File			28	J.Kcopier peper Green		
3	Folder File			29	J.Kcopier paper Red		
4	Clear Bag			30	Stick File		
5	Punch File			31	Drawing Sheet		
6	Klip File			32	M.B Book		
7	Arch File			33	Clip Board		
8	Stepler ( Small )			34	Carbon		
9	Stepler (Big)			35	Cello Tap		
10	Stepler Pin			36	Clip Board		
11	Puynch Machine			37	office PenStand		
12	Scissor			38	Office Tray		
13	Alpin			39	Phudani		
14	T Pin			40	Fly Leaf (Colour)		
15	Push Pin			41	Fly Leaf (Plane )		
16	Steel Scale			42	Tag		
17	Marker			43	Gum		
18	CD Marker			44	Stick Gum		
19	Hyliquid			45	Pen		
20	Calculator			46	Stamp Pad Ink		
21	Paper Cutter			47	Dustbin (Pedal) for ffice Use		
22	Earser Pen			48	Bucket		
23	Paper Wet			49	Jug		
24	Laminated File			50	Penstand		
25	Guard File			51	Counting hole Box		
26	White paper						

Executive Officer  
Boudhgarh NAC

**Prescribed Format**

**COMPUTER ARTICLE :-**

Sl No	Name of the Item	Unit	Rate
1.	All in One Desktop / Desk Top		
2.	Lap Top		
3.	CPU ( Assemble / Branded)		
4.	Key Board		
5.	Mouse		
6.	Scanner		
7.	Printer ( Colour / black & White)		
8.	Router /Modem		
9.	UPS ( Double/ Single battery)		
10.	Antivirus ( One user / 3 user ) for One year		
11.	Cartridge ( branded /Compatible) for Black and White		
12.	Conversion ( Electrical Board)		
13.	Cartridge for Colour Printer		
14.	Multi Socket Board (USB)		
15.	Software ( Java, Adobe reader, Acrabat Reader , Micro soft Office, Window Operating System)		
16.	RAM ( 2 GB above)		
17.	Hard Disk ( 1 TB ) above		
18.	Digital Camera		
19.	LAN cable		
20.	Pen Drive ( 8 GB/16 GB/32 GB)		
21.	DVD Writer		
22.	Projector with white Board		

Executive Officer  
Boudhgarh NAC