

**OFFICE OF THE PROJECT DIRECTOR, DISTRICT RURAL
DEVELOPMENT AGENCY, BOUDH**

Quotation Call Notice

No 957

Date. 09.06.2022

**APPOINTMENT OF ARCHITECTURAL CONSULTANCY FIRM FOR PROVIDING
“INTEGRATED CONSULTANCY SERVICES” FOR DEVELOPMENT OF WODC Eco Park
(Nandan Van) AT BOUDH, ORISSA.**

Sealed quotations are invited from intending Architectural firms having adequate experience for providing integrated consultancy Service for preparation of master plan and detail design along with estimate.

The scope of services shall be in two phase:

1. **Providing Master plan along with the tentative project cost.**
2. **Detail designing for the part to be developed and infrastructure with detailed estimates and landscape.**

Interested and eligible participants having experience on integrated consultancy services of work are invited for submission of Master plan and Detail designing (i.e. preparation of estimate, drawings, design,3D, Bill of quantity, detail technical specification of materials to be used in the work including analysis of Labour& material components etc.) and technical data in the format to be received from the Additional PD, Technical , DRDA, Boudh office, and to be submitted through Registered Post/Speed post/Physical & should reach office on before Dt 20.06.22 in the office of the undersigned. The firms are also required to submit their charges/fees for preparation of Master planning and Detail designing in the prescribed format. The sealed offer must be superscribed in bold letters with “Appointment of Architectural consultancy firm for providing the Integrated Consultancy services for development of "WODC ECO Park (Nandan Van)" Ecological park at Birnarsinghpur, Boudh ”. The authority has the right to reject the offer at any stage of the bid including selection process without assigning any reason thereof. Further details is available in the district NIC website i.e <https://boudh.nic.in/>

Sd//-
Secretary
WODC ECO Park

Project Detail: APPOINTMENT OF ARCHITECTURAL CONSULTANCY FIRM FOR PROVIDING “INTEGRATED CONSULTANCY SERVICES” FOR DEVELOPMENT OF WODC Eco Park (Nandan Van) AT BOUDH, ORISSA

Project Data Sheet

	Name of the Client
	Method of Selection	Least Cost Based Selection (LCBS): L1 method
	Proposal Validity	120 days
	Notice call date
	Date of Issue of technical data
	Deadline of submission of pre-bid queries
	Submission due date
	Date of opening of proposal
	Expected date of Commencement of Assignment
	Bid-Processing fee(Non-refundable)
	EMD	NIL
	Contact Person
	Place of opening of proposal

A. Scope of work: the works shall be executed in two phase:

1. **Master plan along with the tentative project cost**
2. **Detail designing for the parts to be developed and infrastructures with detailed estimates and landscape.**

Deliverables for the above mentioned phase shall be as per given below:

Master plan:

- I. Master plan along with the road network, zoning and various facilities, landscaping etc
- II. 3D views
- III. Tentative Budgetary estimate

Detail Designing for the part to be developed and Infrastructure with detailed estimates and landscape:

- I. Concept design stage:
 - Ascertain Client's requirements, examine site constraints & potential; and prepare a design brief.
 - Prepare report on site evaluation, state of existing features, if any; and analysis and impact of existing and/ or proposed development on its immediate environs.
 - Prepare conceptual designs with reference to requirements given and prepare rough estimate of cost on area basis.
 - Topography analysis
 - Facility analysis
 - Cost Estimate on an area basis.
- II. Preliminary design stage:
 - Modify the conceptual designs incorporating required changes and prepare the preliminary drawings for the Client's approval along with preliminary estimate of cost on area basis.
- III. Tender stage:
 - Prepare working drawings, specifications and schedule of quantities sufficient to prepare estimate of cost and tender documents including code of practice covering aspects like quality control procedures on materials & works and other conditions of contract.
 - Invite, receive and analyse tenders; advise Client on appointment of contractors.
- IV. Construction document stage:

- Prepare and issue working drawings and details for proper execution of works during construction.

V. Construction stage:

- Approve samples of various elements and components.
- Check and approve shop drawings submitted by the contractor/vendors.
- Visit the site of work to inspect and evaluate the Construction Works and where necessary clarify any decision, offer interpretation of the drawings/ specifications, attend conferences and meetings to ensure that the project proceeds generally in accordance with the conditions of contract and keep the Client informed and render advice on actions, if required.
- In order to periodically check that the work at site proceeds in accordance with the contract documents/drawings and to exercise time and quality controls.

VI. Post construction stage:

- Check and vetted as built drawings submitted by the contractors.

B. Bidders need to be submitted the following documents/format along with Bid documents:

1. GST copy of firm
2. Pan copy of firm
3. Registration certificate of firm
4. General details of bid: Annexure 1
5. Power of Attorney in favour of the person signing the bid on behalf of the bidder: Annexure 2
6. Undertaking for not having been black-listed by any Central / State Government / Any other autonomous bodies/ International & National Organization in the recent past on the letterhead of the bidder
7. Affidavit regarding Conflict of Interest: Annexure 3
8. Detail of Key Personnel: Annexure 4
9. Declaration of No involvement in any legal conflicts or any pending legal issues with the Client during last 3 years. (on the letterhead of the bidder).
10. Bidder's past experience: Annexure 5
11. Bidder's financial details(turnover): Annexure 6
12. Financial bid in prescribed format: Annexure 7

C. Qualification:

Technical qualification:

- Firm should be head quartered at Bhubaneswar for easy supervision and monitoring of the project.
- The firm should have good operational infrastructure with in house computers and appropriate engineering software of structural design, capable of performing wind load analysis & design.
- Bidder should have a well recognized technical team with Minimum 4 nos of B.arch
- Lead project architect should have minimum 15 years experience in development of integrated master plan of township project/rehabilitation colony/Office building/Residential project
- Proposed key personnel:
 - Team leader cum Lead Architect: 1 no: B. Arch having minimum 15 years experience in integrated master planning and detail designing.
 - Project Architect: 2no: B.Arch having minimum 6 years experience in integrated master planning and detail designing
 - Landscape Architect: 1 no: B.Arch having minimum 5 years experience in landscape and hardscape designing.
 - Electrical Engineer: 1 no: B.tech/Diploma having minimum 5 years experience for B.tech and 8 years experience for diploma in electrical design.
 - Structure Designer: 1 no: B.tech having minimum 5 years experience in designing of R.CC structure.
 - Quantity surveyor cum estimator : B.tech having minimum 4 years experience.
- Project experience:
 - Bidder must have successfully completed at least three(3) integrated township project/Rehabilitation colony/Commercial project having the area not less than 80Acres last 10 years from the any central/state gov/Autonomous bodies operated under Govt or Private sector.
 - Bidder must have the copy of work order or completion certificate.
- Turn Over:
 - Bidder must have a minimum annual average turnover of at least INR 2.5 Crores in last three financial years(ending march 2021)

General details of Bidders

ANNEXURE-1		
S/N	Description	Full Detail
1	Name of the Bidder	
2	Address for communication	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder: Mobile No. : Email id :	
4	Registration / Incorporation Details Registration No: Date & Year. :	
5	Office Address If Yes, Please furnish contact details	
6	Bid Processing Fee Details Amount: Online reference No. : Date: Name of the Bank:	
7	PAN Number	
8	Goods and Services Tax Identification Number (GSTIN)	
9	Willing to carry out assignments as per the scope of work of the technical data	
10	Willing to accept all the terms and conditions as specified in the technical data	

Format for Power of Attorney

Annexure-2

I, , the (Designation) of (Name of the Organization) in witness whereof certify that <Name of person> is authorized to execute the attorney on behalf of <Name of Organization>, <Designation of the person> of the company acting for and on behalf of the company under the authority conferred by the <Notification / Authority order no.> Dated <date of reference> has signed this Power of attorney at <place> on this day of <day><month>, <year>.

The signatures of <Name of person> in whose favour authority is being made under the attorney given below are hereby certified.

Name of the Authorized Representative:

(Signature of the Authorized Representative with Date)

CERTIFIED:

Signature, Name & Designation of person executing attorney:

Address of the Bidder:

INFORMATION REGARDING ANY CONFLICTING ACTIVITIES AND DECLARATION THEREOF

Are there any activities carried out by your Consultant which are of conflicting nature as mentioned in Section 2: [Information to the Bidder] under Eligibility Criteria: Para (4). If yes, please furnish details of any such activities.

If no, please certify,

IN BIDDER' S LETTER HEAD

I, hereby declare that our Consultant as Individual is not indulged in any such activities which can be termed as the conflicting activities as mentioned in technical document.

I, also acknowledge that in case of misrepresentation of any of the information, our proposal / contract shall be rejected / terminated by the Client which shall be binding on us.

Authorized Signatory [In full initials with Date and Seal]:

Communication Address of the Bidder:

BIDDERS PAST EXPERIENCE							ANNEXURE-5
S/N	Period	Name of the Assignment with details thereof	Name of the Client	*Contract Value (in INR) and Duration in Month	Date of Award / Commencement of assignment	Date of Completion of assignment	Remarks if any
A	B	C	D	E	F	G	H
1							
2							
3							
4							
5							

Financial Information		ANNEXURE-6	
Details	FY 18-19	FY 19-20	FY 20-21
Average Annual Turnover (in Crore) from consulting / advisory services.			
Supporting Documents: Audited certified financial statements for the last Three FYs preceding the Financial year in which the proposal is due) (Submission of copies of Income & Expenditure Statement and			

Authorized Signatory [In full initials with Date and Seal]:

Communication Address of the Bidder:

[NB: No Scanned Signature will be entertained and Audited balance sheet to be submitted]

FORMAT FOR KEY PERSONALS				ANNEXURE-4
S/ N	NAME OF KEY PERSONS	PROPOSED DESIGNATION	QUALIFICATION	EXPERIENCE(YEARS)
1				
2				
3				
4				
5				
6				
7				

Price-Bid					ANNEXURE-7	
S/ N	Work	Qty	Unit	Mode(price quote)	Rate	Amount
1	Master plan along with the tentative project cost	1	unit	lump-sum		
2	Detail designing for the parts to be developed and infrastructures with detailed estimates and landscape	1	unit	% of estimated project cost		
Note: Taxes as applicable shall be extra.						

SCHEDULE OF PAYMENT & WORK COMPLETION SCHEDULE

Sl No.	Milestone linked payment	Percent (%)	Day for work completion from the date of agreement or issuance of LDA
Master Planning			
Stage 1	Agreement Date or Assignment date	10%	0 Days
Stage 2	Submission of master plan along with the road network, zoning of various facilities	25%	15 days (after approval of stage 1)
Stage 3	Submission of Master plan along with 3D views and tentative project budgetary estimate	65%	45 days(after approval of stage 2)
Detail Designing			
Stage 1	On starting of work for detail designing	10%	0 Days
Stage 2	Concept plan	15%	30 days(after approval of stage 1)
Stage 3	Preliminary stage	15%	15 days(after approval of stage 2)
Stage 4	Tender stage	10%	40 days (after approval of stage 3)
Stage 5	Construction document stage	25%	60 days(after approval of stage 4)
Stage 6	Construction stage	20%	4 equal installment of Construction period
Stage 7	Post Construction stage	5%	15 days

Note: Days mentioned for completion of work are suggestion and based on assumptions. It may vary as per requirement.

Terms of Payment:

1. Contact value is exclusive of GST and GST as applicable shall be paid additionally over and above contact value at applicable prevailing rates.

Signature of Bidder

Administrative Officer