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Annexure-I			

**OFFICE OF THE DISTRICT MANAGER
ODISHA STATE CIVIL SUPPLIES CORPORATION LTD., BOUDH**

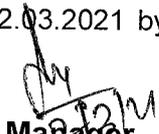
No 789 / 2021

Dated 02/03/21

TENDER CALL NOTICE

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators or Private Individuals for providing one no. of Non AC / AC diesel driven vehicles having sitting capacity not more than 7 including driver, like Bolero / Swift Desire which shall conform to the Terms & Conditions (Annexure-II) for official use in the office of the CSO-cum-District Manager, OSCSC Ltd., Boudh on monthly rent basis. The maximum limit of hire charges has been fixed by Odisha State Civil Supplies Corporation Ltd. @ Rs.20,000/- (Rupees Twenty Thousand) only per month.

1. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the District Manager, OSCSC Ltd., Boudh and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicle must achieve fuel efficiency and the decision regarding fuel consumption shall be decided by Tender Committee.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (kms covered per litter) and name of the driver with driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation /Tender (Annexure-III).
8. The Quotation completed in all respect should reach the undersigned on or before 22.03.2021 by 5 P.M and shall be opened on 23.03.2021 at 3 P.M in presence of the bidders or their authorized representatives.
9. The application form of quotation / tender containing General Bid information & Terms & conditions for hiring vehicle etc. will be available in the office of the CSO-cum-District Manager, Boudh on payment of Rs.100/- from 04.03.2021 to 22.03.2021 by 2 PM on 22.03.2021.


**District Manager
OSCSC Ltd., Boudh**

TERMS AND CONDITIONS FOR HIRING VEHICLE

The following terms and conditions must be fulfilled by the successful bidder for provide vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents viz. valid registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Permit, proof of up to date tax payment etc. and D.L of the driver available all the times, the office of the CSO-cum-District Manager ,OSCSC Ltd., Boudh hiring the vehicle shall not be responsible for any damage /loss caused to hired vehicle or loss of life /injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost o diesel and lubricants. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear ox & different coolant, Tyres & Tubes, battery etc. will be borne by the Owner.
3. It shall be the responsibility of the bidder to provide a good driver and salary of the driver shall be borne by the Owner.
4. In case of breakdown for reasons whatsoever the replace of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the arrangement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the Agency and no advance payment will be made to this effect.
9. The vehicle shall not be more than 3 years old from the initial date of registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdrawn the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and terminate of agreement.
12. If the bidder violets any of the terms of contract, the CSO-cum-District Manager, OSCSC Ltd.,Boudh shall forfeit the entire amount of security deposit.


District Manager
OSCSC Ltd., Boudh

Annexure -III

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of vehicle :-
- 2) Type of vehicle (AC / Non AC) :-
- 3) Year of Manufacture :-
- 4) Model :-
- 5) Date of Registration :-
- 6) Name and complete address of the owner of Vehicle :-

- 7) Fitness certificate validity :-
- 8) Permit validity :-
- 9) Insurance validity :-
- 10) Name / Address of the driver :-
- 11) D.L. No. & validity of the D.L of the Driver :-
- 12) Proposed hire charges of the vehicle per month (excluding fuel cost) :-
- 13) Rate of fuel consumption / Mileage per litre :-
- 14) Contact Number of the Service provider (Tenderer / Quotationer) :-

“Certified that the information submitted above is true to the best of my knowledge and relief”.

**Signature of the
Quotationer / Tenderer**