



QUOTATION/TENDER CALL NOTICE

Sealed quotation /tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 01(One)no of **Tiago/Bolt/Celerio(Petrol) or alike Model of other companies** including driver, which shall conform to the Terms and conditions (Annexure-II) for official use of District Panchayat Officer, Boudh on monthly rent basis.

- (1) The vehicle must be Road Worthy condition ,shall not be more then 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of upto date tax payment etc. which are mandatory for playing of vehicle.
- (2) The Driver of the vehicle must have a Driving Licence for driving light transport passenger vehicle and should be sufficient experienced in driving transport passenger vehicle.
- (3) The Driver should be well behaved gentle and obedient in nature.
- (4) A sum of **Rs.5000/-** shall be deposited including bidders in shape of Account Payee Bank Draft drawn in favour of the District Panchayat Officer, Boudh and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- (5) The monthly rate of hire charges be quoted separately in the general bid information (excluding fuel and lubricants)
- (6) The vehicle must achieve a fuel efficiency of **17Kms** per litre within hire charges of **Rs.20,000/-** (Rupee Twenty Thousand) only per month as per Finance Department O.M.No.30464/F.Dated.06.09.2019.
- (7) The details of the make and year of manufacture of the vehicle registration number, mileage (Kms. covered per litre) and name of the Driver with Driving Licence No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III)
- (8) The Quotation completed in all respect should reach the undersigned on or before **16.11.2020 by 4.00PM** and shall be opened on the same day at **05.00PM** in the presence of the bidders or their authorised representatives.
- (9) The application form of quotation tender containing General Bid information & Terms and conditions for Hiring of Vehicles etc. will be available with District Panchayat Office, Boudh on request or can be downloaded from Boudh District Website www.boudh.nic.in from **date.16.10.2020 to 16.11.2020 (up to 4.00PM)**
- (10) The hiring of the vehicle will be valid from 01.12.2020 to 31.03.2021.


District Panchayat Officer,
Boudh

Memo No. 507 /Dated. 15-10, 2020

Copy forwarded to the Block Development Officer, Boudh/Kantamal/Harabhanga , Tahasildar, Boudh/Kantamal/Harabhanga/DI & P.R.O, Boudh/All District Level Officers for information and necessary action, with a request to affix the same in the notice board for wide publicity.

Copy to Notice Board.


15/10/2020
**District Panchayat Officer,
Boudh**

✓ Memo No. 508 /Dated. 15-10 2020

Copy forwarded to D.I.O, NIC, Boudh for information and necessary action with a request to upload the tender call notice in the website of Boudh District for wide publicity.


15/10/2020
**District Panchayat Officer,
Boudh**

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms & conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of upto date tax payment etc. and D.L. of the driver available all the time. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/Injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hiree shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of **Petrol**, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box and differential Coolant, Tyres & Tubes, Battery etc. will borne by the bidder.
3. It shall be responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of brake down for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other sources.
6. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
7. Monthly hire charges and reimbursements towards cost of **Petrol** (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
8. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
9. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

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10. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
11. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
12. GST registration and Gem registration are compulsory for any Service Provider to provide hired vehicles to Government offices through open bidding.


**District Panchayat Officer,
Boudh**

Annexure-III

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No.of Vehicle:
2. Type of Vehicle(AC/Non-AC):
3. Year of Mannufacture:
4. Model:
5. Date of Registration:
6. Name and Complete address
of the owner of vehicle:
7. Fitness Certificate validity:
8. Permit validity:
9. Insurance validity:
10. Name /Address of the Driver:
11. D.L.No.& Validity of the D.L.of the Driver:
12. Proposed hire Charges of the Vehicle
Per month excluding fuel cost:
13. Rate of fuel consumption/Mileage per Liter:
14. Contact Number of the Servide provider(Tenderer/Quotationer)

Mobile.....Telephone.....

Certified that the information submitted above is true to the best of my knowledge and belief:

Seal & Signature of the
Quotationer/Tenderer