

**OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR, BOUDH**

**(EMERGENCY SECTION)**

NO. 6940 /XIV/18/2020 DATED. 24.09.2020

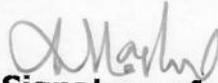
**QUOTATION CALL NOTICE**

Sealed quotations are invited from interested reputed Travel agencies/tour Operators or private individuals for providing one number of Tiago/ Bolt/ Celerio similar model vehicle which shall be engaged for official use in the District Emergency Operation Centre, Collectorate, Boudh on monthly rent basis on the following terms & conditions.

1. The vehicle must be in road worthy condition and must have valid Registration certificate, Insurance Certificate, fitness Certificate, valid Contract Carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the Vehicle must have a valid Driving license for driving of light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. The successful bidder have to deposit Rs.5000/- as Security fee which will be refunded to him after the completion of the Agreement period on production of original money receipt.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
6. The vehicle must achieve a fuel efficiency of minimum **17 KMs** per liter with maximum hire charges of **Rs.16000/-** per month as per the F.D.M.O.No.27037/F. dated. 08.10.2015 & L.No.7093/R&DM(DM) dt. 04.11.2019 of Revenue & Disaster Management Department(DM), Odisha.
7. The details of the make and year of manufacture of the vehicle, registration number, mileage (km. covered per liter) and name of the Driver with Driving license No. and period of validity should be furnished with the quotation papers. (Annexure-III)(Copy of all documents should be submitted).
8. The quotation completed in all respect should reach before the Additional District Magistrate, Boudh by 30.09.2020 (**11.00A.M**) in person and shall be opened on the same day at **12.00 Noon** in presence of the bidders or their authorized representatives.

**P.T.O**

9. The application form of Quotation Call containing general bid information & Terms and conditions for Hiring of Vehicles etc. will be available with Dist. Emergency Operation Centre, Collectorate, Boudh on payment of Rs.100/- from 10.00 AM to 5.00 PM or can be down loaded from district website **www.boudh.nic.in.** In case the application form is downloaded from the Dist. website, the applicant shall furnish a Demand Draft/ Cheque/ Cash for an amount of Rs.100/-(Rupees One hundred) only towards the cost of Application Fee along with the application.
10. The hiring of the vehicle will be valid from 01.10.2020 till 31.03.2020.

  
Seal & Signature of 23/9/20  
Quotation calling authority  
Designation  
COLLECTOR  
BOUDH

**TERMS & CONDITIONS FOR HIRING OF VEHICLES.**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly basis.

1. The hired vehicle during period of contract, shall have all necessary valid MV documents such as valid Registration certificate, Insurance Certificate, fitness Certificate, Pollution Certificate, valid Contract Carriage permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The Department /office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner what so ever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final. But does not include cost of diesel which is to be paid separately basing on actual consumption as per existing government norms. All the expenditure of the vehicle towards repair, replacement of spare parts & differential coolant, tires & Tubes, Battery etc. will be borne by the bidders.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the Owner.
4. In case of the breakdowns for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursement towards cost of Petrol/Disel (as per actual) as per govt. norms) of sealed bidder will be paid in every succeeding month as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 4 years old from the initial registration and also in good running condition during the period of contract.
10. GST registration and GeM registration are compulsory for any Service Provider to provide hired vehicles to Government offices through open bidding.

11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, the undersigned shall forfeit the entire amount of security deposit.

  
**Seal & Signature of** 22/9/20  
**Quotation calling authority**  
**Designation**  
**COLLECTOR**  
**BOUDA**

**GENERAL INFORMATION FOR HIRING VEHICLES**

1. Registration No. of Vehicle:(Copy )
2. Type of Vehicle:
3. Year of Manufacture:
4. Model:
5. Date of registration:(Copy)
6. Name & complete address of the owner of vehicle: (Adhar card/Voter ID card)
7. Pollution Certificate: (Copy)
8. Fitness Certificate validity: (Copy)
9. Permit validity: (Copy)
10. Insurance validity/ GST Registration/GeM Registration:(Copy)
11. Name/address of the Driver
12. D.L.No. & validity of the D.L. of the Driver.(Copy)
13. Proposed hire charges of the vehicle per month excluding fuel cost:
14. Rate of fuel consumption/Mileage per liter.
15. Contact number of the Service provider (Tenderer/Quotationer)

Mobile \_\_\_\_\_ Telephone \_\_\_\_\_

Certified that the information submitted above is true to the best of my Knowledge and belief.

**Seal & Signature of the  
Quotationer/Tenderer**