



ZILLA SWASTHYA SAMITI, BOUDH
O/o Chief District Medical & Public Health Officer, Boudh
Pin- 762014



Tender Call Notice for supply of IEC & Printing Materials

No : 22

Date : 03/01/2020

Sealed tenders are invited from interested parties / firms / company for supply of IEC and Printing Materials under NHM, O/o-CDM & PHO, Boudh. The tender papers along with terms & conditions will be available at district portal '<https://boudh.nic.in>'. The bidders should submit their technical and financial bid separately in two envelops and these two envelops should be put into another cover envelop super-scribed as "Tender for supply of IEC & Printing Materials under NHM, Advt. No _____ dtd. _____". The technical bid and financial bid envelops should be clearly marked as technical bid and financial bid on the top. The tender should reach in the O/o the CDM & PHO-cum-District Mission Director, Boudh, PIN-762014 before 21.01.2020 through registered post/speed post /courier only. The tender will be opened on 22.01.2020 in the office chamber of the undersigned. 11.00AM 5PM

The undersigned reserves the right to reject any or all the tender without any reason thereof.

Sd/- [Signature]
3.1.2020

CDM&PHO-cum-District Mission Director, Boudh

[Signature]

TENDER CALL NOTICE FOR SUPPLY OF IEC & PRINTING MATERIALS

TERMS AND CONDITIONS

Sl no	Terms and conditions	Documents to be submitted
1	Tender Paper cost of Rs. 1,000/- (Rupees One Thousand only) in shape of Bank Draft/ Bankers Cheque in favour of the ZSS NRHM Additionality Boudh payable at Boudh. The Tender Paper cost is Non-Refundable and cannot be claimed by the tendering agency.	Bank drafts in favour of ZSS NRHM ADDITIONALITY Boudh.
2	Registration certificate of the organization must be submitted by the agency.	Registration certificate
3	The organizations have a valid PAN and GST registration certificate along with last GST return certificate.	Photo Copy of the PAN, GST registration certificate and GST return certificate.
4	The supplier shall have a minimum average annual turnover of Rs.10 Lakhs or more in the last three year financial years i.e. 2016-17, 2017-18 & 2018-19.	Audited balance sheet of last three years i.e. 2016-17, 2017-18 & 2018-19.
5	The organization have not black listed by any government organisation.	Affidavit in non judicial stamp paper of Rs.20/-.
6	The organisation does not have any legal suit/ criminal case pending against it for violation of EPF, ESI or any other law.	
7	CDM & PHO, Boudh have no liability regarding transportation, loading and unloading of material and all materials should be delivered at the designated place in good condition and fixing the material at institution level. The defective or damaged materials should be replaced by the organisation.	
8	EMD Rs.30,000/- (Rupees Thirty Thousand only - Refundable) in shape of Bank Draft / Bankers Cheque in favour of ZSS NRHM Additionality, Boudh payable at Boudh. The EMD of unsuccessful bidders will be returned without interest after finalisation of tender process. The EMD of the successful bidder will be retained as security deposit and will be refunded only after successful completion of one year from the date of finalisation of tender.	Bank drafts in favour of ZSS NRHM ADDITIONALITY Boudh.
9	Conditional tenders are liable to be rejected. In the event of acceptance, CDMO decision will be final. The	

	tender, which is not as per our required specifications, will not be considered.	
10	CDM& PHO, Boudh will not pay any advance to the organisation. The organisation will have to carry out the entire job on its own and the amount will be paid on satisfactory completion of entire job and submission of bill in that regard.	
11	Under no circumstance the organization will appoint any sub-contractor or sublease the contract. If it is found that the organization has violated these conditions the contract will be terminated forthwith without any notice and EMD, security deposited by the organization shall be forfeited.	
12	The rate quoted shall be valid for one year from the date of finalisation of tender.	
13	Bidder must have sound knowledge of latest intellectual and properly right. The authority who assigns the work is no way responsible for any deviation made by the supplier in this regard.	
14	Leaflet / Technical Brochures of the IEC material.	
15	Undertaking regarding agency will supply the stocks within Seven days after receipt of the Purchase Order from this office.	
16	The CDM & PHO reserves every right to accept or reject any or all the tenders without assigning any reasons whatsoever.	

The bidders have to submit their tenders in two separate sealed envelopes (i.e. **Cover "A"- Technical Bid & Cover "B"- Price Bid**). Both the covers should be put into a third envelop **Cover "C"** which must be super-scribed as **"Tender for "Supply of IEC & Printing material under NHM" Boudh.**



Tender Form (Cover-A)

Technical bid

Name of the organisation :				
Address of the organisation :				
Sl. No.	List of Tender Documents Submitted	Yes	No	Page No.
1	Name and telephone number of Authorised signatory			
2	Cover "A"-Technical Bid			
3	Cover "B"- Price Bid			
4	Tender Paper cost of Rs. 1,000/- (Rupees One Thousand only) in shape of Bank Draft/ Bankers Cheque in favour of the ZSS NRHM Additionality Boudh payable at Boudh.			
5	Registration certificate of the organization			
6	PAN and GST registration certificate. (Last GST return challan).			
7	Audit report of last three financial years i.e. 2016-17, 2017-18 & 2018-19.			
8	Affidavit of the followings: i) The organization have not black listed by any government organisation. ii) The organisation does not have any legal suit/ criminal case pending against it for violation of EPF, ESI or any other law. iii) CDM & PHO have no liability regarding transportation, loading and unloading of material and all materials should be delivered at the designated place in good condition and fixing the material at institution level. The defective or damaged materials should be replaced by the organisation.			



9	EMD Rs.30,000/- (Rupees Thirty Thousand only - Refundable) in shape of Bank Draft / Bankers Cheque in favour of ZSS NRHM Additionality, Boudh payable at Boudh.			
10	Whether all the documents submitted signed by the authorised signatory or not.			

DECLARATION

I/We hereby certify that the terms and conditions given with the tender notice have been read carefully and acceptable to me/ us and that the information furnished above are full and correct to the best of my/ our knowledge. I/ We understand that in case of any deviation / false information in the above statement at any stage, our Firm/ Agency will be blacklisted / debarred and will not have any dealing with your organization in future.

Place:

Date:

(Signature of the authorized signatory)



**Tender Form (Part-2)
Financial Bid**

SI No	Items	Unit of Measurement	Unit Quoted rate including GST, Transportation & Other Charges (Amount in Rs.)
1	Banner (Eco friendly/fabrics)	Per Square feet	
2	Wall painting	Per Square feet	
3	Hoarding	Per Square feet	
4	Banner (Eco friendly/fabrics) for hoarding	Per Square feet	
5	Leaflet/Handout (single side)	Per piece	
6	Leaflet/Handout (both side)	Per piece	
7	Poster	Per piece	
8	Signage	Per Square feet	
9	Calendar	Per piece	
10	Branding Materials	Per Square feet	
11	Standee	Per unit	
12	IEC folder	Per folder	
13	FAQ (A4 size)	Per piece	
14	FAQ (A5 size)	Per piece	
15	Tin Board	Per Square feet	
16	Display board/Front Lit	Per Square feet	
17	Flip Book (A5) (5 Page)	Per Book	
18	Flip Book (A4)(5 Page)	Per Book	
19	Glow sign Board	Per Square feet	
20	Handouts (6 pages)(A4 size)	Per piece	

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21	Handouts (6 pages)(A5 size)	Per piece	
22	Handouts (3 pages)(A4 size)	Per piece	
23	Handouts (3 pages)(A5 size)	Per piece	
24	Publicity Van (TATA ACE) <u>Well decorated with fixing of ECO Friendly/fabrics hoarding in front, back & both side. Quality photographs of the activities.</u>	Per unit	
	Publicity Van (TATA ACE) • Arrangement of mike set/sound system with hiring charges.	Per day	
	Publicity Van (TATA ACE) • Hiring charges of vehicle with DOL/POL & with remuneration of driver	Per day	
25	OPD/IPD prescription slip	Per 1,000 pages book	
26	Reporting format B&W, A3 size, single side printed	Per 1,000 pages book	
27	Reporting format B&W, A3 size, double side printed	Per 1,000 pages book	
28	Reporting format B&W, A4 size, single side printed	Per 1,000 pages book	
29	Reporting format B&W, A4 size, double side printed	Per 1,000 pages book	
30	Reporting format B&W, A5 size, single side printed	Per 1,000 pages book	
31	Reporting format B&W, A5 size, double side printed	Per 1,000 pages book	
32	Reporting format B&W, A6 size, single side printed	Per 1,000 pages book	
33	Reporting format B&W, A6 size, double side printed	Per 1,000 pages book	



34	Binding charges of A3 size booklet	Per booklet	
35	Binding charges of A4 size booklet	Per booklet	
36	Binding charges of A5 size booklet	Per booklet	
37	Binding charges of A6 size booklet	Per booklet	

Terms and conditions of financial Bid

- All the Estimate cost per hoarding @ Per Square feet .& Should cover the cost of materials tax, transportation, erection; mounting and one year annual maintenance cost (AMC)etc. for any shape of hoarding
- Agency will be responsible for all type of transportation, installation and mounting of Hoarding in different area as decided by the concerned authority.
- The agency will submit quality photographs (Two for each Hoarding) with clearly mentioning locations and date of mounting at the back side of the photograph.
- In a small tin plate to be fixed behind the hoarding for proper identification of the hoarding.

NB 01. Rates should be quoted inclusive of cost of sheet, printing, pasting, transportation, fixing, designing, DTP as per specifications & also inclusive of GST & other taxes as applicable.

Place:
signature)

(Signature and seal of the authorized

Date:

Dees

TECHNICAL SPECIFICATIONS

1) Wall painting

- Painting should be done with enamel different colours
- The painting must be clearly visible and easily readable on the wall.
- Painting must be weather proofed.
- Size= As and when required.
Rate should be quoted on the basis of Squire Feet size.
- Places confined in Boudh district will be decided by the CDMO, Boudh
- The quoted rate should be inclusive of all charges.
- Messages to be painted will be provided by this office.

2) Hoarding

- Size: - As and when required sq. ft.;
- Rate should be quoted on the basis of Squire Feet.
- Quality of surface Angle frame using should be of good quality;
- Joist-5"x2.5"
- Angle-3"x3"
- Angle-2"x2"
- Three feet deep concrete on each pole of the board along with supporting iron angle;
- Frame should be Iron angle;
- Banner (Fabrics/Eco friendly) should be best quality with digital multi-coloured printing;
- Banner (Fabrics/Eco friendly) should be fixed by Iron pipes and GI wires; and Structure of the hoarding will be 5 feet height from ground level;
- The quoted rate should be inclusive of all charges.
- Messages to be displayed will be provided by this office.

3) Leaflet/Handout

- Process Multi Colour;
- Paper 90 GSM Art paper;
- It should contain different types of pictorial messages to be provided by this office.
- Demy /4;
- A4 Size.; 22cmx28 cm
- The quoted rate should be included all charges.
- Messages to be printed will be provided by this office.



4) Poster

- Process Multi Colour
- Size-56cm x 44 cm (Demy)
- Paper 130 GSM art paper.
- Adhesive gum in the back side of poster.
- Rate should be quoted per pieces.
- The quoted rate should be included all charges.
- Messages to be printed will be provided by this office

5) Signage

- Size 2 feet x 1.5 feet.
- Aluminium conseal panel (ACP) board.
- Messages shall be painted with multi-colour.
- Colour should be weather coat proofed.
- It should be fixed at different health institutions in jurisdiction of Boudh District.
- The quoted rate should be included all charges.
- Messages to be printed will be provided by this office.

6) Calendar

- Size-75cmx50cm
- Process- Multicolor (Four Color)
- Paper -170GSM Art paper
- Fixing with adhesive double side Gum tape in the back side of Calendar.
- Messages to be displayed will be provided by this office.

7) Branding Materials

- Size = As required sq. ft (Sun Board)
- Thickness-3 MM Sun Board
- Printing process-Eco Solvent Vinyl print Fixing.
- Messages to be displayed will be provided by this office.

8) Banner (Eco friendly/Fabrics)

- Size = As required sq. ft
- Process Multi Colour
- Messages to be Printed will be provided by this office



09) **Standee**

- Widths : 3 feet with Aluminium Base
- Height: Flexible Aluminium Rod extendable up to maximum 6 feet height.
- Fabrics/Eco friendly banner : 3feet x 5feet.

10) **Tin Board**

- Size = As required sq. ft (Tin Board)
- Material - Tin Board
- Printing process-Multi colour Eco Solvent Vinyl print Fixing.
- Messages to be displayed will be provided by this office.

11) **Flip Book (A5)**

- Process ; Single Colour;
- Paper : A5 Size.; 148 mm x 210 mm
- Paper = 70GSM
- The quoted rate should be included all charges.
- Messages to be printed will be provided by this office

12) **Flip Book (A4)**

- Process ; Single Colour;
- Paper : A4 Size.; 210 x 297 mm
- Paper = 70GSM
- The quoted rate should be included all charges.
- Messages to be printed will be provided by this office.

13) **Glow Sign Board.**

- Process : Multi Colour
- Light : LED Tube
- Frame : Square Zinc Rod covered with tin

14) **Banner (Eco friendly/Fabrics) for Hoarding**

- Size: As required in Sq. Feet.
- Process multi colour banner for existing dynamic hoarding with transportation and fixing.
- Messages to be printed will be provided by this office.

15) **IEC Folder:**

- Size: 22cm x 14cm, 4 pages (2 folder)
- Process multi colour.
- Paper 220 GSM Art paper.

16) **FAQ:**

- FAQ with coloured pages (6 to 8).

17) **Display Board/Front Lit:**

- Size: 3' x 2'
- Iron gauze bar 20 gauze 1" x 1"
- Printing message on Eco friendly/fabrics banner and pasting them/fixing and transportation.

18) Handouts:

- Multi colour (6 pages)

19) Handouts:

- Multi colour (3 pages)

20) Publicity VAN (TATA ACE):

- Well decorated with fixing of ECO Friendly/fabrics hoarding in front, back & both side. Quality photographs of the activities.
- Arrangement of mike set/sound system with hiring charges.
- Hiring charges of vehicle with DOL/POL & with remuneration of driver.

21) OPD/IPD prescription slip:

- A4 size, black & white.
- Single side printing.

22) Reporting format:

- A3 size, single side printing, black & white.

23) Reporting format:

- A3 size, double side printing, black & white.

24) Reporting format:

- A4 size, single side printing, black & white.

25) Reporting format:

- A4 size, double side printing, black & white

26) Reporting format:

- A5 size, single side printing, black & white

27) Reporting format:

- A5 size, double side printing, black & white

28) Reporting format:

- A6 size, single side printing, black & white

29) Reporting format:

- A6 size, double side printing, black & white.

30) Binding charges:

- A3 size booklet.

31) Binding charges:

- A4 size booklet.

32) Binding charges:

- A5 size booklet.

33) Binding charges:

- A5 size booklet.
