

**TENDER CALL FOR STALL
ARRANGEMENTS FOR THE
THE DISTRICT LEVEL
JOB FAIR ON 10.01.2020 (Friday)**

Last Date of tender on 07.12.2019 at 11 A.M.

The Tender paper will be opened at 1 P.M on 07.12.2019

**TERMS AND CONDITIONS OF TENDER FOR STALL ARRANGEMENT AND
AUXILIARY WORKS FOR DISTRICT LEVEL JOB FAIR IN BOUDH DISTRICT**

1. Sealed Tenders are invited from reputed firms, decorators and tent houses having the work experience of Exhibitions of similar nature of work Rs. 5,00,000 /- per annum.
2. The tenderers should have registered his firm under GST and indicate GSTIN no.
The work will be assigned to a firm for Job Fair scheduled to be held **on 10.01.2020 (Friday) at Town Hall, Boudh**. So, the rate- inclusive of all taxes offered by the tent houses / firms should be valid for the given period. However, the Collector & District Magistrate & District Employment Officer, Boudh shall not liable to pay any tax to the concerned authority in this regard.
3. The duration of the Job Fair will be for three days as per the details given below. In case of any extension of Fair period, no extra payment will be entertained for the additional days. All the desired works should be completed at least one day before the scheduled inauguration date and time of the fair and should hand over all the works as per specification, to the stall committee.
4. Security amount of Rs.20,000/- is required to submit in shape of Bank draft in favour of Collector, Boudh with sealed quotation.
5. Tender paper will be submitted by Speed /Registered Post addressing to the District Employment Officer, Boudh, At/ Po/Dist.-Boudh , Pin- 762014 on or before 07.12.2019 at 11 A.M.
6. The Tender paper will be opened in the presence of tenderer or their authorized representatives at 1 P.M in the same day i.e. 07.12.2019 in the chamber of District Employment Officer, Boudh.
7. The authority reserves the right to cancel or reject any or all the tender without assigning any reason thereof.

The following works will be required to be taken up:

1. Erection of Stalls
2. Main Entrance Gate
3. Ground Electrifications (General)
4. Generators: 10 KVA
- 5 Stage-1
6. Public Address System

1. Erection of Stall:

Stalls will be erected in Job Fair for 2019-20 as per the requirement. The quotationer will quote their lowest possible price inclusive all taxes. The details of specifications are given below:-

Sl. No.	Particulars	Stall Specification
1	Structure	Bamboo & cloth structure, Size of each stall – 12’ X 10’ with tarpaulin water proof roofing.
2	Flooring	Full Floor Matting
3	Ceiling & Wall	Three sides including partition walls of stall will be covered with white cloth. Backside outer wall will be covered with tarpaulin. .
4	Furniture	Front counter table in wooden batten and planks / steel table size 8’ x 2.6’X 3’ height and wrapped with new white cotton cloth. Plastic molded Chair – 3 nos. in each stall.
5	Electric Fittings	Tube Light – 4 nos. (2 nos. of tube light should be connected with generator) & a on / off switch for use in night time after closing, Ceiling Fan – 1 no. connected with an on / off switch in each stall. 1 no. of 5 Amp Plug Point, if required.
6	Numbering of Stall	All stalls should be numbered with stencil & paint.

2. Gates:

Sl. No.	Particulars	Work Specifications
1	Structure size Width-10 ft Height-12 ft	Bamboo Structure, Wooden Batten framing, Square & box type structure with lighting.

3. Ground Electrification with sufficient light arrangement to be made in evening hour.

4. Generators: Generator sets with required fuel shall be provided by the tenderers. The tenderers should always be prepared for uninterrupted power supply for the Job Fair. The generator circuit should be connected with two tube lights of each stall, few ground lights, control room and public announcement system. The requirement of Generator Sets could be for 10 KVA

5. Stage : One stage will be decorated and reoriented of the existing stage in the Town Hall Boudh.

(A) Closed Stage – Modeling of the existing stage

Furniture : 15 no. of VVIP Chairs with white towels, 8 no. of Center Tables, Table Cloth, 12 no. good quality glasses with covers, name plates – 12 no., 2 no. of Flower vase with live flower sticks & 12 nos. of bookies, Turkish towels on the VVIP Chairs, one speech podium, Brass Deepam (2'.6" height) with inaugural materials & 3 big flexi banners etc. will be provided on the meeting days.

Light & Sound : Adequate light and sound arrangement will be made on the stage.

Overall supervision: Cleansing, Sweeping & keeping ready of all equipment on stage is the complete responsibility of the contractor.

6. Sound : Adequate sound arrangement to be made.

By the order of Collector, Boudh


District Employment Officer
Boudh.

Memo No. 424 (6) / Boudh, Dated. 26.11.2019

Copy to:- The DIO,NIC, Boudh for information with a request to hoist in District website / Office Notice Board of District Employment Exchange / DWO / Tahasil / Treasury / DI&PRO, Boudh for wide publicity among the intending suppliers/ Agencies.


District Employment Officer
Boudh.

**QUOTATION APPLICATION FORM FOR TENTAGE & ALLIED WORK FOR ORGANISATION
OF DISTRICT LEVEL JOB FAIR ON 10.01.2020 (FRIDAY) AT TOWN HALL, BOUDH IN
BOUDH DISTRICT.**

To

The Collector & District Magistrate
Boudh

Sl. No	Item Particulars	Quantity	Unit	Rate per unit including Tax
1	Erection of Stall 10''X12''	As per requirement	1	
2	Food Stall 15''X15''	-	1	
3	Erection of Gate (Entrance) Wide-10 ft, High-12 ft	-	1	
4	Ground Electrification	As per requirement	1	
5	Temporary Toilet	As per requirement	1	
6	Miscellaneous (Electrical)	As per requirement		
	Pedestal Fan		1	
	Ceiling Fan	As per requirement	1	
	Tube light	As per requirement	1	
	Halogen(500W)	As per requirement	1	
	Halogen(1000W)	As per requirement	1	
7	Generator (with fuel)	-		
	10 KVA	-	1	
8	Stage- Fabricated	As per requirement	1	
9	Sound system	-	1 at Stage & 1 at Counter 11	
10	VVIP Chair	As per requirement	1	
11	Chair	As per requirement	1	
Total				

Signature of the tenderer
With seal

DECLARATION

I / We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am / we are not satisfying the eligibility criteria prescribed in the relative advertisement, my tender is liable to be cancelled. I am / we are willing to abide by the terms and conditions laid by District Administration, Boudh. In case of any lapse on my / our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Place:

Date :

Signature of the tenderer with seal

Detailed address with
contact Phone number