

Standard Bidding Document
OFFICE OF THE REGIONAL TRANSPORT OFFICER, BOUDH

Quotation Call Notice

NO. 395 /DATE. 15 /05/2019_//

Sealed quotations are invited from interested reputed Travel Agencies/Tour operators or Private Individuals for providing one number of Non-A.C. Diesel driven vehicle (Bolero/ Bolero Plus/ Scorpio) having sitting capacity 7 (seven)+1 (Driver) or more, but not more than ten including driver. The hire charges of the vehicle maximum @ Rs.20,000/- per month with minimum average mileage @ 10 kmpl of diesel which shall conform to the terms and conditions at Annexure-II for Official-use in Regional Transport Office, Boudh on Monthly rent basis.

- 1) The vehicle must be in Road Worthy Condition, shall not be more than 3 (three) years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date Tax-payment etc. which are mandatory for plying of vehicle.
- 2) The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs.5000/- (Rupees Five Thousand-) only towards Security Deposit shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the Regional Transport Officer, Boudh and submitted along with the tender/quotation as security deposit. After completion of quotation process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
- 6) The Vehicle must achieve a fuel efficiency of 10 Kms. per Litre.
- 7) The details of the make and year of manufacture of the Vehicle, registration no, mileage (Kms. Covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).
- 8) The quotation completed in all respect should reach the undersigned on before **25.05.2019 by 12.00 P.M** and shall be opened on the same day at **01.00 P.M** in presence of the bidders or their authorized representatives.
- 9) The application form of quotation/tender containing General Bid Information & Terms and Conditions for Hiring of Vehicle etc. will be available with Regional Transport Office, Boudh on payment of Rs.100/- from **20/05/2019 to 25/05/2019** or can be downloaded from Boudh District website www.boudh.nic.in from **20/05/2019 to 25/05/2019**. In case the application form is downloaded from the above website, the applicant shall furnish a Demand Draft for an amount Rs.100/- towards the cost of application form along with the application.

Memo No. 396 /, Dt. 15 /05/2019_//

Copy forwarded to the CSO, Boudh(Member) / DCPO, Boudh(Member)/ Dy. Collector, Nizarat, Collectorate, Boudh/ Sub-Collector, Boudh /All District Level Officers/ All BDOs/ All CDPOs/ All Tahasildars for information and necessary action. They are requested to exhibit the notice in the office Board for wide publicity.

Regional Transport Officer
Boudh
15/05/19

Memo No. 397 /, Dt. 15 /05/2019_//

Copy forwarded to D.I.O, NIC, Boudh for information and necessary action. He is requested to upload the notice in our district website for wide publicity.

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Boudh
15/05/19

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TERMS AND CONDITIONS FOR HIRING OF VEHICLE:

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis:

1. The hired vehicle, during the period of contract, shall have all necessary valid MV documents, such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D. L of the driver available all the times. The office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigations.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, gear box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good Driver and the salary of the Driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for 30 full days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding months, as per as possible with in fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of services and termination of agreement.
12. If, the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Seal & Signature of the
Quotation Calling Authority
Regional Transport Officer
Boudh

GENERAL INFORMATION FOR HIRING VEHICLE

Annexure-III

1. Registration No. of Vehicle :-
 2. Type of Vehicle (AC/Non-AC) :-
 3. Year of Manufacture :-
 4. Model :-
 5. Date of Registration :-
 6. Name & complete address of the vehicle owner :-
 7. Fitness Certificate validity :-
 8. Permit validity :-
 9. Insurance validity :-
 10. Name & Address of the Driver :-
 11. D.L No & Validity of the DL of the Driver:-
 12. Proposed hire Charge of the vehicle per month excluding fuel cost:-
 13. Rate of fuel consumption / Mileage per litre:-
 14. Contact Number of the Service provider (Tenderer / Quotationer):-
Mobile/..... Telephone.....
- “Certified that the information submitted above is true to the best of my knowledge and belief.”

**Seal & Signature of the
Quotationer**