

**OFFICE OF THE DISTRICT JUDGE, BOUDH**

Advertisement No.01/2019

Dated the 5<sup>th</sup> day of April, 2019

Applications in the prescribed format are invited from the desirous candidates for following post of Junior Stenographer (Grade-III) in the pay scale of Rs.5200/- to Rs.20200/- with grade pay-2400/- (pre-revised) corresponding to level-7 of the ORSP Rules-2017.

The recruitment for the post of Junior Stenographer (Grade-III) shall be made in accordance with the Orissa District and Sub-Ordinate Courts Non-Judicial Staff services (Method of Recruitment and conditions of service) Rules, 2008 and amendment, 2010.

The decision of the District Judge, Boudh as to the result of the examination shall be final.

Sl. No.	Category of posts	Un reserved	Total
1	Junior Stenographer (Grade-III)	2 (1 for woman)	2

NB:- (I) The last date of receipt of application is 15.05.2019.

(II) For more details visit the website : [www.boudh.nic.in](http://www.boudh.nic.in) and [districts.ecourts.gov.in/boudh](http://districts.ecourts.gov.in/boudh)

Sd/-

District Judge, Boudh

Memo No. 1677 /Date 10-4-2019

Copy forwarded to the Collector, Boudh/Sub-Collector, Boudh/ PD,DRDA,Boudh/District Education Officer, Boudh/DIPRO, Boudh/All Sub-Ordinate Courts of this Judgeship/ DIO NIC, Boudh /District Employment Officer, Boudh/ copy to notice board District Court, Boudh for favour of information with request to display the advertisement in the notice board for wide circulation.

Approved  
Sd/-  
District Judge, Boudh

Registrar,  
Civil Courts, Boudh

## **DRAFT ADVERTISEMENT**

### **OFFICE OF THE DISTRICT JUDGE, BOUDH**

Dated this the 5<sup>th</sup> day of April, 2019.

#### **ADVERTISEMENT NO. 01/2019**

Applications in the prescribed format are invited from the desirous candidates for recruitment to the post of Junior Stenographer (Grade-III) in the pay scale of Rs.5200/- to Rs.20,200/- with Grade Pay-2400/- (pre-revised) corresponding to Level-7 of the ORSP Rules-2017 on regular basis subject to the result of W.P.(C) No.1273/2014 pending before the Hon'ble High Court of Orissa, Cuttack. The recruitment for the post of Junior Stenographer (Grade-III) shall be made in accordance with the Orissa District & Sub-ordinate Courts non-judicial staff services (Method of Recruitment and Conditions of Service) Rules, 2008 and amendment Rules, 2010.

The decision of the District Judge, Boudh as to the result of the Examination shall be final.

Sl. No.	Category of posts	Un reserved	Total
1	Junior Stenographer (Grade-III)	2 (1 for Woman)	2

Reservation in respect of Physically Handicapped persons/Ex-Servicemen/Sports Persons shall be as per rule.

#### **1. ELIGIBILITES OF THE CANDIDATES:**

- A candidate in order to be eligible for the above post
- (a) Shall be a citizen of India.
- (b) Must have passed at least +2 examination conducted by the council constituted under Section 3 of the Orissa Higher Secondary Education Act, 1982 or its equivalent examination from a recognized council, Board or University, as the case may be.
- (c) Must have passed at least Diploma in Computer application from a recognized institute.
- (d) Must not be below 18 years and above 32 years of age as on 01.04.2019.
- (e) A candidate shall possess minimum speed of 80 words in shorthand and 40 words in Typewriting per minute in English.

- (g) Treasury Chalan in Original showing to have deposited a sum of Rs. 100/- (One hundred) only in the appropriate head.
- (h) Three self attested recent Passport size photographs (One is to be affixed in the application on the space provided).
- (i) Two self-addressed envelopes with postage stamp of Rs. 25/- affixed on each for despatch of call letters by registered post.
- (j) One declaration regarding marital status showing to have not more than one spouse living, if married.
- (k) Self-attested copy of Shorthand and Typewriting Certificate issued by a recognized institute.
- (l) Self attested copy of Medical Certificate showing the percentage of physical disability issued by the appropriate authority in respect of physically handicapped candidates only.

**The candidates are required to superscribe the name of the post in capital letters on the top of their respective applications and on the top of the envelopes containing applications.**

**3. Last date of receipt of application:**

The application along with the required documents and self attested copies of certificates addressed to the **District Judge, Boudh** shall must reach the office of the **District Judge, Boudh, Pin- 762014** on or before **15.05.2019** by **Registered Post/Speed Post**. The application also be submitted in the drop box of office provided for the purpose on each working day. The applications received in the office after the last date shall be summarily rejected.

**N.B.**

- (i). Non compliance of any of the requirements shall entail rejection of his/her application. The application, if found defective and/or incomplete in any respect shall be summarily rejected.
- (ii) In case of receipt of large number of applications the authority reserves the right to short list the candidates in accordance with the Rules contained in Orissa District & Subordinate Courts non-judicial staff services (Method of Recruitment and Condition of Service) Rules-2008 and amendment Rules, 2010.

## FORM-A

**FORMAT OF APPLICATION**

[See para 2A of Appendix-A]

**APPLICATION FOR THE POST OF \_\_\_\_\_**

1. Name of the Candidate:
2. Father's/Husband's Name:
3. Sex (Male/Female):
4. Marital Status (Married/Unmarried):
5. Permanent Address:
6. Present Address:
7. Date of Birth: (Age as on 15.05.2019): Y \_\_\_ / M \_\_\_ / D \_\_\_
8. Educational Qualification:

Self attested passport size photograph
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(Attach attested copies of certificate in support of qualification)

Name of the examination passed	Name of the Board/University	Year of passing	Aggregate of marks secured	Grade/Division	% of marks secured
H.S.C.					
+2 Arts/ Commerce/ Science					
Diploma in Computer Science					

9. Category: (SC/ST/SEBC/GEN/Sports Person/Ex-Serviceman):  
(strike out which is not applicable and attach the supporting documents issued by the competent authority):
10. Whether Physically/Orthopedically Handicapped:  
(If yes, attach supporting medical certificates issued by the Competent Medical Authority / Board)
11. Religion:
12. Nationality:
13. Employment Exchange Registration No. (if any):
14. Attach two character certificates issued by two Gazetted Officer/Medical Practitioner/Sarpanch etc. (mention name, designation of the officers):
15. Details of Treasury Chalan with No. and Date:
16. e-Mail address/Mobile Number:

**DECLARATION**

I do hereby solemnly affirm and state that I am aware about the provisions of Orissa District and Subordinate Courts Non Judicial Staff Services (Method of Recruitment and Conditions of Service) Rules, 2008 and the statements made above are true and correct to the best of my knowledge and belief and based on record.

Signature of the Candidate