

DISTRICT PROJECT OFFICE
SARVA SHIKHYA ABHIYAN
No. 138 /pdg/19 Date.

SHORT QUOTATION CALL NOTICE FOR PRINTING AND SUPPLY OF REPORT CARD-2018-19

Sealed quotations are invited in plain paper from Registered Offset Printers having valid PAN number/ valid GST No. for printing, packing and supply of Report Card (from class-I to class-VIII) for the year-2018-19. The Quotation paper (Bid document) containing details specification with terms and conditions may be downloaded from Boudh district website www.boudh.nic.in and the payment of Rs 2,000/- (Rupees Two Thousand) towards cost of Tender Paper may be made only in shape of DD drawn in any Nationalized Bank in favor of District Project Coordinator, SSA, Boudh towards cost of tender paper. No other mode of payment will be entertained. The sealed quotations can be sent through registered post/speed post only by super scribing the envelope "Quotations for Printing and supply of Report Card-2018-19" to the District Project Office, RTE-SSA, Boudh, AT/PO/Dist:- Boudh, PIN: - 762014 and the same will be received up to 5 P.M dt- 14/02/2019. Quotations received after scheduled date & time will not be entertained. The Office will not be responsible for any kind of postal delay. The sealed Quotations will be opened on 15/02/2019 at 4 P.M in the District Project Office, SSA, Boudh where the Quotationers or their authorized representatives may attend. The authority reserves the right to amend, alter or cancel any part or all the quotations without assigning any reason thereof.

District Project Coordinator


21.1.19
RTE-SSA, BOUDH

DISTRICT PROJECT OFFICE, SSA, BOUDH

TENDER PAPER

The envelope containing the quotation should be duly subscribed as follows-

QUOTATIONS FOR PRINTING AND SUPPLY OF Report Card-2018-19

TERMS AND CONDITIONS FOR PRINTING AND SUPPLY OF REPORT CARD

1. Paper quality- 220GSM Pulp Board for Report Card.
Sample paper for Report Card should be submitted by the firm along with tender paper.
2. Size of paper -Demi $\frac{1}{4}$ for Report Card. (2-fold)
3. Sample Paper: - Paper to be used for Printing of Report Card should be submitted by the firm along with tender paper.
3. Quality of Printing: Letter size as per the sample with both sides printing (to be obtained from DPO).
 - a) Printing: Bi-Colour for Report Card.
4. Packing : Printed Report Card should be packed Block wise and finally the packets of each block be packaged in gunny bags for safety which will be supplied at BRCC Point.
5. Supply of Report Card should be made at each Block Head Quarter (3 blocks). The date of supply is to be intimated on supply of work order.
6. Along with the downloaded tender paper , the bidder will be required to deposit an amount of Rs.2,000/- (non-refundable) in shape of DD drawn in favor of District Project Coordinator, SSA, Boudh in any Nationalized Bank (as cost of Tender paper) while submitting the bid document.
7. EMD charge -Rs.5,000/- (refundable) towards Report Card to be submitted in favor of DPC, RTE-SSA, Boudh payable at Boudh only in shape of bank draft by the Quotationers at the time of submission of bid documents. The EMD charge is refundable after successful delivery of printed Report Card. But in case of any deviation in the terms and condition the EMD & Security Deposit will be forfeited.
8. Rate of printing: Rate of printing should include paper cost, stitching, binding and packaging & plate making for Report Card.
9. The Selected Bidder will have to deposit an amount of Rs.35,000/- (Rupees Thirty Thousand Only) as security deposit in shape of DD only drawn in favor of District Project Coordinator, SSA, Boudh in any Nationalized Bank which is refundable after completion of the whole process.
10. Separate rates for Printing of a piece of Report Card should be quoted for Class-I&II/Class-III-V/Class-VI-VIII respectively.

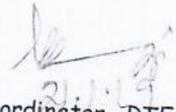
Other condition

- A. **Agreement:** The selected press will have to make an agreement with the District Project Coordinator, RTE-SSA, Boudh in non judicial stamp paper and supply the printed and packaged Report Card as per the terms and conditions. If the press fails to execute such agreement on the same day, the concerned press will forfeit its claim for printing as well as the security deposit deposited there in.
- B. **Transportation:** From press to destination will be charged as per local rate for printing & supply of Report Card
- C. **Place, Date, and time of receiving Quotation:** District Project Office, SSA, Boudh **on or before 14/02/2019 by 5 P.M. by Registered Post or by Speed Post only at DPO, SSA, Boudh.**
- D. **Opening of quotation:** District Project Office, SSA, Boudh **on 15/02/2019 at 4 P.M.**
- G. TDS will be deducted as per Income Tax Act 1961.

The bidders are requested to submit their quoted rate as per the format mentioned below.

S L N O	ITEMS	PAPER QUANTITY	RATE QUOTED	REMAR KS
1	Report Card Double side Print (including paper cost, printing cost ,folding ,trimming ,packing charge)	Per a piece of Report Card (4 pages of both side printing)		
2	Transportation from Press to BEO point	(Actual rate of Transportation should be specified)		

The authority reserves the right to cancel /amend any or all quotations without any reason thereof.


District Project Coordinator, RTE-SSA, Boudh