

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE,BOUDH  
(ST&SC Dev. Department)

NO. 1381

DATED 28.12.2018

QUOTATION CALL NOTICE

Sealed quotations are invited from interested reputed Travel agencies/tour Operators or private individuals for providing one number of Non A/C INDIGO or other vehicle which shall confirm to the Terms and conditions for official use in the District Welfare Office, Boudh on monthly rent basis.

1. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration certificate, Insurance Certificate, fitness Certificate, valid Contract Carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the Vehicle must have a valid Driving license for driving of light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of District Welfare Officer, Boudh and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
6. The vehicle must achieve a fuel efficiency of 17 KMs per liter with maximum hire charges of Rs.16000/- per month as per the F.D.M.O.No.27037/F.dt.8.10.2015.
7. The details of the make and year of manufacture of the vehicle, registration number, mileage (km. covered per liter) and name of the Deriver with Driving license No. and period of validity should be specifically provided in the general bid information to be furnished with the quotationer. (Annexure-III).
8. The quotation completed in all respect should reach before the District Welfare Officer, Boudh by **15.1.2019 ( 3.00 pm )** in person and shall be opened on the same day at **4.00 PM** in presence of the bidders or their authorized representatives.
9. The application form of Quotation Call containing general bid information & Terms and conditions for Hiring of Vehicles etc. will be available with Dist. Welfare Office, Boudh on payment of Rs.100/- from 10.00 AM to 5.00 PM or can be down loaded from district website **www.boudh.nic.in .In** case the application form is downloaded from the Dist. website, the applicant shall furnish a Demand Draft for an amount of Rs.100/- (Rupees One hundred) only towards the cost of application along with the application.

*B. G. K.*  
*26-12-2018*

Seal & Signature of  
Quotation calling authority  
Designation

**TERMS & CONDITIONS FOR HIRING OF VEHICLES.**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly basis.

1. The hired vehicle during period of contract, shall have all necessary valid MV documents such as valid Registration certificate, Insurance Certificate, fitness Certificate, valid Contract Carriage permit, proof of up to date tax payment etc. and D.L of the driver available all the times .The Department /office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner what so ever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final. But does not include cost of diesel which is to be paid separately basing on actual consumption and lubricants as per existing government norms. All the expenditure of the vehicle towards repair, replacement of spare parts. Lubricating oil of engine, gear Box & differential coolant, tires & Tubes, Battery etc. will be borne by the bidders.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the Owner.
4. In case of the breakdowns for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursement towards cost of diesel (as per actual) and lubricants ( as per govt. norms) of sealed bidder will be paid in every succeeding month as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, the undersigned shall forfeit the entire amount of security deposit

*Bpk*  
*28-12-2018*

**Signature of**  
**Quotation calling Authority**

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle:
2. Type of Vehicle (A/C/Non AC)
3. Year of Manufacture:
4. Model:
5. Date of registration
6. Name & complete address of the owner of vehicle:
7. Fitness Certificate validity
8. Permit validity
9. Insurance validity
10. Name/address of the Driver
11. D.L.No. & validity of the D.L. of the Driver
12. Proposed hire charges of the vehicle per month excluding fuel cost:
13. Rate of fuel consumption/Mileage per liter.
14. Contact number of the Service provider (Tenderer/Quotationer)

Mobile \_\_\_\_\_ Telephone \_\_\_\_\_

Certified that the information submitted above is true to the best of my Knowledge and belief.

*Bak*  
*25/12-2018*

Seal & Signature of the  
quotationer/Tenderer

**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, BOUDH**

**(ST&SC Dev. Department)**

Memo No. 1382 / EMG.

Dt. 28.12.2018 //

Copy to the Notice Board of Collectorate, Boudh for wide publication.

Copy to District Informatics Officer, NIC, Boudh for information and necessary action. He is requested to up load the said quotation in the District website [www.boudh.nic.in](http://www.boudh.nic.in).

Copy to all Dist. level officers/all Tahasildars/all BDOs/all C.D.P.Os for information and necessary action.

*Bak*  
*26-12-2018*

District Welfare Officer  
Boudh