



# ODISHA LIVELIHOODS MISSION

DISTRICT RURAL DEVELOPMENT AGENCY, BOUDH

e-mail: boudhdpm.olm@gmail.com, ori-dboudh@nic.in



No. 267 // OLM

Date 21.10.18

## QUOTATION CALL NOTICE

Sealed Quotations are invited from interested Suppliers/ Distributors/ Dealers for supply of Desktop Computer, Air Conditioner, Pico Projector, LCD Projector, Printer & UPS as per the specification given below for official use. The detailed Quotation Paper along with terms & conditions can be obtained from the office of the undersigned or can be downloaded from the website [www.boudh.nic.in](http://www.boudh.nic.in). The Evaluation Format & Format of Quotation completed in all respect must be sealed cover super-scribed as "Quotation for supply of Electronics items under OLM" addressed to the Project Director, DRDA, Boudh- 762014 should reach by Post/ Courier/ hand on or before dt. 31.10.2018 by 1.00 PM and shall be opened on the same day at 3.30 PM in the presence of the Bidders or their authorized representatives. The Quotation received after due date will not be considered.

The undersigned reserves the rights to accept or modify or reject any or all the quotation(s) without assigning any reasons thereof.

### 1. Specification of the Items:-

Sl. No.	Brief Description of the Items	Specification	Delivery period	Quantity
1	Air Conditioner	1.5 Ton Inverter AC with 5 star BEE rating	Within 7 days from issue of Purchase Order	1
2	Desktop Computer	Intel Core i5 Processor, 8 GB RAM, 1 TB HDD, DVD R/W, 19" LED Monitor, Win-8.1/ 10 O/S, Keyboard & Mouse.	Within 7 days from issue of Purchase Order	2
3	LCD Projector with Screen	Projector : 3 LCD Technology, RGB Liquid Crystal Shutter, LCD Panel: 0.55 inch with D7, Color Light Output: 3,300 Lumen, Screen : 5 x 7 feet sized White colored Rectangular Shape with tripod	Within 7 days from issue of Purchase Order	1
4	Pico Projector	Android supported Pico (mini) projector with 1 GB RAM, 32 GB storage with BT & Wi fi compatible, HDMI supported input	Within 7 days from issue of Purchase Order	1
5	All in One Printer	Laser Print, Copy with ADF Scan, USB, LAN & Wi-Fi connectivity, paper size A4, legal & smaller size	Within 7 days from issue of Purchase Order	1
6	Computer UPS	600 VA to 800 VA	Within 7 days from issue of Purchase Order	3

*Boudh*

**2. Bid Price:**

- a) The transportation & Installation charges are also to be included in the Bid Price.
- b) All taxes, duties and other levies payable by the dealer under the contract shall be included in the Bid Price.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices should be quoted in Indian Rupees only.

**3. Terms & Conditions:**

- a. Each bidder shall submit only one quotation as per the enclosed Quotation format.
- b. The Purchaser will award the contract to the bidder(s) whose quotation has been determined to be substantially responsive and who has offered reputed make/ model with lowest quotation price.
- c. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- d. Payment shall be made after delivery and installation of the goods through e-transfer on submission of the bills and vouchers.
- e. Any legal dispute arising out of this is subject to Boudh district jurisdiction only.
- f. Notwithstanding the above, the undersigned reserves the right to accept, modify or reject any quotation and to cancel the bidding process and reject all bids at any time prior to the issue of contract letter.
- g. The 1<sup>st</sup> Lowest Bidder cannot claim to supply, as the above items will be purchased as per the specification and requirement.

**4. Validity of Quotation**

Quotation shall be valid for a period not less than 60 days after the deadline date specified for submission of Quotation.

**5. Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which (a) are properly signed and (b) confirm to the terms & conditions and specifications. The Quotations would be evaluated for each item separately given in the Quotation format.

**While submitting the bid, the bidders should furnish the following documents:**

- i. Copy of GSTIN No.
- ii. Copy of up to date VAT/ GST clearance certificate.
- iii. IT clearance of last 3 years.
- iv. Supply experience of similar type of items.

*J. S. S. 21-10-18*  
Project Director,  
DRDA, Boudh

Memo No. 268 / Date 21-10-18

Copy forwarded to the DIO, NIC, Boudh for information and necessary action with a request to hoist the notice in District website.

*J. S. S.*  
Copy forwarded to the Dy. Collector, Nizarat, Collectorate, Boudh/ DI & PRO, Boudh/ All BDOs with a request to affix the above quotation call notice in their notice board for wide publicity.

Copy to the Notice Board of DRDA, Boudh.

*J. S. S. 21-10-18*  
Project Director,  
DRDA, Boudh

**EVALUATION FORMAT**

1	Name of the Supplier	
2	Full address:  Telephone/ Mobile no.  Fax no.  E-mail address :	
3	GSTIN No. (Copy to be attached)	Yes/ No
4	Up to date VAT/ GST Clearance Certificate (Copy to be attached)	Yes/ No
5	IT clearance of last three years (Copy to be attached)	Yes/ No
6	Supply Experience of similar type of goods.	Yes/ No

I do hereby certify that the above mentioned particulars are true and correct.

***Full Signature of the Bidder with seal***

Date :

**DECLARATION**

It is hereby declared that I/ we the undersigned, have read and examined all the terms and conditions of the Bid document for which I/ we have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the Bid document are fully acceptable to me/ us and I/ we will abide by the terms and conditions laid in the document. This is also certified that our principal manufacturing firm has no objection in signing the purchase contract if the opportunity for the supply of the items against this Quotation is given to me/us.

***Full Signature of the Bidder with seal***

Date :



**QUOTATION FORMAT**

**(to be filled in by the bidder without any overwriting)**

I/ We do hereby submit item wise quotation below.

Sl. No.	Description of Goods	Specifications of Goods	Rate Offered per unit (in Rs.)
1	Air Conditioner	<u>Make/ Model:</u>  <u>Warranty Period:</u>  <u>Specifications:</u>	
		Rupees (in words):	
2	Desktop Computer	<u>Make/ Model:</u>  <u>Warranty Period:</u>  <u>Specifications:</u>	
		Rupees (in words):	
3	LCD Projector With Screen	<u>Make/ Model:</u>  <u>Warranty Period:</u>  <u>Specifications:</u>	
		Rupees (in words):	



**Full Signature of the Bidder with seal**

Date :

**QUOTATION FORMAT**

(to be filled in by the bidder without any overwriting)

I/ We do hereby submit item wise quotation below.

Sl. No.	Description of Goods	Specifications of Goods	Rate Offered per unit (in Rs.)
4	Pico Projector	<u>Make/ Model:</u>	
		<u>Warranty Period:</u>	
		<u>Specifications:</u>	
		Rupees (in words):	
5	All in One Printer	<u>Make/ Model:</u>	
		<u>Warranty Period:</u>	
		<u>Specifications:</u>	
		Rupees (in words):	
6	Computer UPS	<u>Make/ Model:</u>	
		<u>Warranty Period:</u>	
		<u>Specifications:</u>	
		Rupees (in words):	



**Full Signature of the Bidder with seal**

Date :