



Letter No: 2205 /DPMU/BDH/2018

Date: 04 / 10 /2018

## Quotation Call Notice IEC Material

Sealed quotations are invited from the Agencies / Individuals for supply of different printing IEC/BCC works material under NHM, Boudh. The tender papers along with terms & conditions will be available at district portal '[www.boudh.nic.in](http://www.boudh.nic.in)'. The sealed Tender envelope containing separate two bids technical & financial bid in separate cover superscribing tender for supply of different printing IEC/BCC works material should reach to the "CDM&PHO Boudh, Pin- 762014 on or before 25.10.2018 at 05 PM along with all the relevant documents through Speed Post/Regd. Post/ courier only. The tender will be opened on 26.10.2018.....at 11 AM.. in the office chamber of the undersigned. The undersigned reserves the right to reject any or all the tender without any reason thereof.

Sd/-

CDM&PHO-cum-District Mission Director, Boudh

TENDERS ARE INVITED FROM ELIGIBLE BIDDERS AS PER THE ELIGIBILITY CRITERIA FOR SUPPLY OF IEC WORKS MATERIAL UNDER NHM BOUDH.

1	Period of Availability of Tender Document	From <b>05-10-2018 to 25-10-2018</b> (Downloadable from website: <a href="http://www.boudh.nic.in">www.boudh.nic.in</a> ) In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the above mentioned website before last date of submission of tender document and the tender inviting authority shall have no responsibility for any delay / omission on part of the bidder.
2	Last date & time for submission of Tender	<b>Date: 25-10-2018, Time: 05 PM</b>  <b>Address of Submission of Bid:</b> OFFICE OF THE CHIEF DISTRICT MEDICAL OFFICER -BOUDH DISTRICT HEADQUARTER HOSPITAL, BOUDH DIST- BOUDH PIN- 762014 (Through Speed post / Registered post / Courier )
3	Date, time and place of opening of Tender	a) <b>Technical Bid (Cover A) opening 26-10-2018 at 11.00 AM at the address mentioned above.</b> b) <b>Financial Bid (Cover B):</b> <i>The date of opening of financial bid will be intimated to the firms found successful in the technical bid evaluation.</i> <i>( Venue is mentioned at the address mentioned above)</i> <i>(Bidders / authorized representative may remain present at the time of opening of bid)</i>

## TENDER CALL NOTICE FOR IEC MATERIALS

### TERMS AND CONDITIONS

Sl no	Terms and conditions	Documents to be submitted
1	Tender Paper cost of <b>Rs. 1,000/-</b> (Rupees One Thousand only) in shape of Bank Draft/ Bankers Cheque in favour of the <b>ZSS NRHM Additionality Boudh</b> payable at Boudh. The Tender Paper cost is Non-Refundable and cannot be claimed by the tendering agency.	Bank drafts in favour of ZSS NRHM ADDITIONALITY Boudh.
2	Registration certificate of the organization must be submitted by the agency.	Registration certificate
3	The organization have a valid PAN and GST registration certificate	Photo Copy of the PAN and GST registration certificate.
4	The supplier shall have a minimum average annual turnover of Rs.10 Lakhs or more in the last three year financial years i.e. 2014-15, 2015-16 & 2016-17.	Audited balance sheet of last three years i.e. 2014-15, 2015-16 & 2016-17
5	The organization have not black listed by any government organisation.	Affidavit in non judicial stamp paper of Rs.20/-.
6	The organisation does not have any legal suit/ criminal case pending against it for violation of EPF, ESI or any other law.	
7	CDM & PHO have no liability regarding transportation, loading and unloading of material and all materials should be delivered at the designated place in good condition and fixing the material at institution level. The defective or damaged materials should be replaced by the organisation.	
8	EMD <b>Rs.30,000/-</b> (Rupees Thirty Thousand only - Refundable) in shape of Bank Draft / Bankers Cheque in favour of <b>ZSS NRHM Additionality, Boudh</b> payable at Boudh. The EMD of unsuccessful bidders will be returned without interest after finalisation of tender process. The EMD of the successful bidder will be retained as security deposit and will be refunded only after successful completion of one year from the date of finalisation of tender.	Bank drafts in favour of ZSS NRHM ADDITIONALITY Boudh.
9	Conditional tenders are liable to be rejected. In the event of acceptance, CDMO decision will be final. The tender, which is not as per our required	

	specifications, will not be considered.	
10	CDM& PHO will not pay any advance to the organisation. The organisation will have to carry out the entire job on its own and the amount will be paid on satisfactory completion of entire job and submission of bill in that regard.	
11	Under no circumstance the organization will appoint any sub-contractor or sublease the contract. If it is found that the organization has violated these conditions the contract will be terminated forthwith without any notice and EMD, security deposited by the organization shall be forfeited.	
12	The rate quoted shall be valid for one year from the date of finalisation of tender.	
13	Bidder must have sound knowledge of latest intellectual and properly right. The authority who assigns the work is no way responsible for any deviation made by the supplier in this regard.	
14	Leaflet / Technical Brochures of the IEC material.	
15	Undertaking regarding agency will supply the stocks <b>within Seven days</b> after receipt of the Purchase Order from this office.	

The bidders have to submit their tenders in separate sealed covers (i.e. **Cover "A"-Technical Bid & Cover "B"- Price Bid**). Both the covers should be put into a third **Cover "C"** which must be super-scribed as **"Tender for "Supply of different printing IEC material under NHM" Boudh.**

Tender form (Cover-A)

Technical bid

Sl. No.	List of Tender Documents Submitted	Yes	No	Page No.
1	Name of the organisation			
2	Address of the organisation			
3	Name and telephone number of Authorised signatory			
4	Cover "A"-Technical Bid			
5	Cover "B"- Price Bid			
6	Tender Paper cost of <b>Rs. 1,000/-</b> (Rupees One Thousand only) in shape of Bank Draft/ Bankers Cheque in favour of the <b>ZSS NRHM Additionality</b> Boudh payable at Boudh.			
7	Registration certificate of the organization			
8	PAN and GST registration certificate			
9	Audit report of last three financial years i.e. 2014-15, 2015-16 & 2016-17.			
10	Affidavit of the followings:  i) The organization have not black listed by any government organisation.  ii) The organisation does not have any legal suit/ criminal case pending against it for violation of EPF, ESI or any other law.  iii) CDM & PHO have no liability regarding transportation, loading and unloading of material and all materials should be delivered at the designated place in good condition and fixing the material at institution level. The defective or damaged materials should be replaced by the organisation.			
11	EMD <b>Rs.30,000/-</b> (Rupees Thirty Thousand only - Refundable) in shape of Bank Draft / Bankers Cheque in			



	favour of ZSS NRHM Additionality, Boudh payable at Boudh.			
12	Whether all the documents submitted signed by the authorised signatory or not.			

**DECLARATION**

I/We hereby certify that the terms and conditions given with the tender notice have been read carefully and acceptable to me/ us and that the information furnished above are full and correct to the best of my/ our knowledge. I/ We understand that in case of any deviation / false information in the above statement at any stage, our Firm/ Agency will be blacklisted / debarred and will not have any dealing with your organization in future.

Place:

Date:

*[Handwritten Signature]*  
3/10/18

**(Signature of the authorized signatory)**

**TENDER FORM (Part -2)**

**Financial Bid**

Sl.No	Particulars	Specification	Unit Quoted rate including GST, Transportation & Other Charges
1	Hoarding	Size level 16' x8' <u>Specification</u> Quality of surface angle frame using should good quality Joint 5" x2.5." Angle 3" x3" Angle 3" x3" Two deep concrete on each pole of the board along with supporting Iron angle. Frame should be Iron angle Best quality flex with digital multicolor printing is to be pasted on the frame. Flex should be fixed through iron pipes and GI wires Height of the hoarding would be 5feet height from ground level	
2	Hoarding	Size level 6' x10' <u>Specification</u> Quality of surface angle frame using should good quality Joint 4" x2." Angle 3" x3" Angle 2" x2" Two deep concrete on each pole of the board along with supporting Iron angle. Frame should be Iron angle Best quality flex with digital multicolor printing is to be pasted on the frame. Flex should be fixed through iron pipes and GI wires Height of the hoarding would be 5feet height from ground level	
3	Tin plate	Multicolor Eco solvent painting different types rate per Sq. Feet	
4	Signage	Size 1.5 feet X1 feet=1.5.sq.feet	
5	Standee	Width: 3feet with Aluminum Base Height: Flexible Aluminum rod extendable maximum up to 6 feet height. Flex : 3feet x5feet	
6	Poster	Size ( per Sqr. cm) process multicolor, paper 130GSM Art paper ,fixing with adhesive double side gum in the back side of the paper	



7	Swasthy kantha Poster & Calendar	<p><u>Poster</u> Size ( per sqr. cm) process multicolor, paper 130GSM Art paper ,fixing with adhesive double side gum in the back side of the paper</p> <p><u>Calendar</u> Size-(per sqr.cm), Process-Multicolor (Four color), paper 170GSM Art paper, Fixing with adhesive double side Gum tape in the back side of calendar and ( 12 nos poster and one calendar to be rolled for each GKS.)</p>	
8	FAQ	FAQs with Colored page(6 to 8)	
9	ASHA Folder	Size 22cmx 14cm pages 4nos ( 2 folder) Process multicolor ,paper 220GSM art paper	
10	Leaflet	Size ( per sqr. cm), process, multicolor 90 GSM Art paper	
11	Leaflet	Size ( per sqr. cm), process, multicolor 80 GSM Art paper	
12	Banner flex (multicolor)	Flex Banner ( Multicolor)Per Square feet	
13	Flex banner for hoarding	Multicolor Banner for existing Dynamic Hoarding with fixing & transportation 1- 20ftx10ft DHH	
14	Flex banner for hoarding	1-16 ft x 8ft for all periphery institution. Per Square feet	
15	IEC -Folder	Paper 220GSM, Art paper Size 14CMx 22CM, 4 pages , process multicolor	
16	Wall painting	Multicolor Enamel paint with water proof quality ( per sqr. feet)	
17	Display Board	Size 3'x2' Iron Gauze bar 20 gauze 1"x2" / printing message on flex & fasting them/ print quality fro lit flex/ fixing & transportation.	
18	Publicity Van TATA ACE	Well decorated with fixing of flex hoarding in front , back & both side , arrangement mike set, sound system with hiring charges minimum for 7days, with quality photograph of the activities 7 remuneration of driver.	
		1- Hire charges of vehicle with DOL/POL	
19	Branding	Sun Board, Thickness-3MM Sun Board, printing process-Eco Solvent Vinyl print. ( per Sqr. Feet)	

20	Standee	Width: 3feet with made by Iron base Height: Flexible iron rod extendable maximum up to 6 feet height. Flex : 3feet x5feet	
21	Reporting format	A4 Size ( Black and white ) with duplicate & auto carbon	
22	Reporting format	A4 Size ( Black and white ) without duplicate & auto carbon	
23	Reporting format	A4 Size ( Black and white ) OPD & IPD prescription slip (per 100 pages)	
24	Reporting format	A3 Size ( Black and white)	
25	Reporting format	A5 Size ( Black and white ) (per 100 pages book)	
26	Reporting format	A6 Size ( Black and white ) (per 100 pages book)	
27	Hand out	Multicolor ( 6 pages)	
28	Hand out	Multicolor ( 3 pages)	

**Terms and conditions of financial Bid**

- All the Estimate cost per hoarding @ Per Square feet .& Should cover the cost of materials tax, transportation, erection; mounting and one year annual maintenance cost (AMC)etc. for any shape of hoarding
- Agency will be responsible for all type of transportation, installation and mounting of Hoarding in different area as decided by the concerned authority.
- The agency will submit quality photographs (Two for each Hoarding) with clearly mentioning locations and date of mounting at the back side of the photograph.
- In a small tin plate to be fixed behind the hoarding for proper identification of the hoarding.

**NB 01.** Rates should be quoted inclusive of cost of sheet, printing, pasting, transportation, fixing, designing, DTP as per specifications & also inclusive of GST & other taxes as applicable.

Place **BOUDH**

Date **04/10/2018**

  
 (Signature and seal of the authorized signature)