

OFFICE OF THE DISTRICT EDUCATION OFFICER, BOUDH.

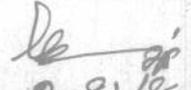
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No. 4995 /Dtd.02.08.2018

Applications are invited by speed post/registered post only for the post i.e. Warden/Chowkidar-cum-Sweeper/Head Cook & Assistant Cook (Contractual Employees) in the Girls' Hostel in the premises of Odisha Adarsha Vidyalaya of Boudh District with consolidated remuneration of Rs. 5000/-, 3000/- & 2500/- per month as per guidelines. Interested candidates are advised to visit the District website www.boudh.nic.in for detail advertisement, prescribed application format and other conditions.

The last date for submission of application at the office of the District Education Officer, Boudh is **18.08.2018 at 05.00 P.M.**

By Order of Collector, Boudh


2.8.18
District Education Officer
Boudh. 2/8/18

ODISHA ADARSHA VIDYALAYA SANGATHAN
DISTRICT EDUCATION OFFICE, BOUDH.

GUIDELINE FOR ENGAGEMENT OF WARDEN/CHOWKIDAR-CUM-SWEEPER/HEAD COOK & ASST.COOK IN 100 SEATED GIRLS' HOSTE IN THE PREMISES OF ODISHA ADARSHA VIDYALAYA (OAVS) OF BOUDH DISTRICT.

Sl. No.	Name of the Block	Name of the Girls' Hostel	No. of Post
1	Kantamal	In the premises of Model School at Ainlachuan	1 of each post
2	Harabhanga	In the premises of Model School at Manipur	1 of each post

The following employees will be engaged in Girls' Hostels of the OAVS for smooth running of the hostels.

WARDEN- 01(ONE)

- Qualification :- B.A/B.sc with Bed.
- Age :- 40 to 60 years as on the date of advertisement
- Experience :- At least 02 years in hostel management.
- Remuneration :- Rs.5000/- per month.
- Preference shall be given to the experienced, widows & destitute.
- i) The preference shall be given to the local candidate preferably from the Block area. If not available, then the respective District.
- ii) If any in service lady teacher of OAV is willing to discharge the duties of a warden in addition to her duties, she may be paid monthly honorarium of Rs.3000/- in addition to her salary. But, she must have to stay in the hostel even during the night hours.
- iii) Retired lady teacher, if willing & physically & mentally sound within the age limit of 62 years as on the date of the engagement may be engaged as warden.

CHOWKIDAR-CUM-SWEEPER- 01(ONE)

- Rs.3000/- per month.
- Age-21 to 32 years as on the date of advertisement.
- Qualification:- He must have passed HSC Examination.

HEAD COOK: 01(ONE)

- Rs. 3000/- per month.
- Age-21 to 35 years as on the date of advertisement.
- Female cook should be preferred (because they will work in girls' hostel)
- If somebody is trained in cookery, he/she will be given preference & due weightage.
- Head cook/Asst.cook should himself/herself be perfectly hygienic in his/her dresses, cooking habits etc.
- The committee shall conduct physical cooking of some items & evaluate the deliciousness/consumption of time for preparation, if the dishes/hygienic condition of cooking & select the best.
- The Head cook/Asst. cook must be well conversant to use LPG.

A Committee will be formed under the chairmanship of the Collector & Chairman oAV of the district for selection of employees for girls' Hostel.

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|---|---|-------------------|
| 1. Collector and Dist. Magistrate | - | Chairman |
| 2. Principal of the Adarsha Vidyalaya | - | Member |
| 3. District Education Officer | - | Member (Convenor) |
| 4. District Project Coordinator(SSA) | - | Member |
| 5. District Project Co-ordinator, SSA | - | Member |
| 6. Headmaster of nearby Govt. High School | - | Member |

Duration of the Engagement :- For one year

Type of Engagement :- Contractual

On expiry of one year period of contractual engagement the fresh contractual engagement shall be made a gap of at least one working day basing on the satisfactory performance of the employee.

After getting the engagement order from the Principal & joining in duty, the remunerations will be released through the school committee after his/her satisfactory performance. Acquaintance Register will be maintained for the purpose.

The applicants are required to submit two self-addressed envelope along with application form and supporting documents relating to qualification, age, and others in favour of them.

Last Application should reach to this office on or before **18.08.2018** through **Registered Post/Speed Post** only. The Committee reserves the right to take any decision to overcome the problem encountered at the later stage.

By the Order of Collector-cum-Chairman


3.8.18
District Education Officer
Boudh. 3/8/18